

**MINUTES OF THE SPECIAL MEETING
OF THE LADY LAKE TOWN COMMISSION
LADY LAKE, FLORIDA
February 23, 2009**

The Regular Meeting of the Lady Lake Town Commission was held in the Town Hall Commission Chambers, 409 Fennell Blvd., Lady Lake, Florida with Mayor James Richards presiding. The meeting convened at 6:45 p.m.

- A. CALL TO ORDER:** James Richards, Mayor/Commissioner
- B. INVOCATION:** Dr. Paul Harsh, First Baptist Church of Lady Lake
- C. PLEDGE OF ALLEGIANCE:** James Richards, Mayor/Commissioner

ROLL CALL: Tony Holden, Commissioner Ward 2
Ty Miller, Commissioner Ward 3
Paul Hannan, Commissioner Ward 4
Ruth Kussard, Commissioner Ward 1
James Richards, Mayor/Commissioner Ward 5

STAFF MEMBERS PRESENT: Bill Vance, Town Manager; Derek Schroth, Town Attorney; Chief Ed Nathanson, Police Department; C.T. Eagle, Public Works Director; Thad Carroll, Senior Planner; Judi Kelch, Town Planner; Mike Burske, Parks & Recreation Director; Marilynn Nesbitt, Library Director; Kristen Kollgaard, Town Clerk; and Jayne York, Staff Assistant to Town Clerk

E. PUBLIC HEARING:

1. Public Input for Suggestions for Naming the Road Located Behind the Lady Lake Municipal Building (Connecting Sam's Club to Fennell Boulevard)

There were approximately 50 different road names submitted from the public for the Commission's consideration of naming the road located behind the Lady Lake Municipal Building.

Commissioner Hannan suggested the road be named Edikas Blantan Way in honor of Edikas Lee "Snooky" Blantan who sacrificed his life for our country at Pearl Harbor on December 7, 1941.

Commissioner Kussard stated that it is wonderful to honor anyone who has served our country in this way; however, she would rather see the road named Veterans Way in honor of all soldiers who have served this country so it is all inclusive.

Commissioners Holden and Miller both stated that they prefer Veterans Way.

Mayor Richards asked for public comment.

Jim Posse, 124 Rosemary, stated that his grandfather Mr. Sandefur was Town Clerk in Lady Lake for 27 years and thinks that it would be a great honor to name the street after him.

Mayor Richards stated that he likes the name of Veterans Way because that represents everybody.

It was the consensus of the Commission to name the road Veterans Way

F. PRESENTATION:

2. Donation of \$1,500 from the American Legion Post #347 to the Lady Lake Soccer Club and an \$800 Donation to the Lady Lake Little League (Tom Murphy/Mike Burske)

Mike Burske, Parks & Recreation Director, stated that the Town of Lady Lake is very fortunate to have American Legion Post 347 in this community. He stated that every season the American Legion asks what they can do for the youth leagues.

Tom Murphy, Commander of American Legion Post 347, stated that the American Legion was founded on community service and that they never have a quibble when it comes to donating to youth activities. Mr. Murphy introduced the other American Legion members who were present and presented a check for \$1,500 to the Lady Lake Soccer Club and a check for \$800 to the Lady Lake Little League. He then invited everyone to come out and watch a soccer and/or little league game.

3. Update on the Widening of County Road 466 (Jim Stivender, Lake County)

Jim Stivender, Lake County Public Works Director, stated that this project started in 2003 when the Town did a PD&E Study of the County Road 466 corridor and the design work followed – both phases being funded through impact fees at a cost of \$1.2 million. The right-of-way acquisition is still on-going and almost complete which totals about \$10 million. He also stated that construction prices are down and those costs will total about \$9.4 million. The total project is estimated at \$20 million and, based on a schedule he was given today, should be completed by Thanksgiving (November 2009).

Mr. Stivender also stated that Segment A is well underway and is approximately 40% complete. The scheduled date for completion for this phase including the Rolling Acres intersection is May 2009 and the total construction cost is estimated at \$3.89 million. There is a state TRIP fund that was secured through The Villages and the total amount expected to be received is \$5 million.

Mr. Stivender added that the right-of-way acquisition is very active right now for Segment B and that the total estimated cost of construction for this segment is \$5.5 million. The issues that the Town had with the water retention associated with the Library and the Lady Lake cemetery have been resolved and an agreement has been sent to the Town in order to work through these and other issues and will be finalized soon.

Bill Vance, Town Manager, thanked Mr. Stivender for working with the Lady Lake Library representatives and stated that the collective product of that agreement is going to allow the County to avoid Old Dixie Hwy and utilize right-of-way on First Street. The County is going to construct and install the stormwater infrastructure which Lady Lake will benefit from – the net result being that it is going to save the County a whole lot of money and Lady Lake will save about \$250,000.

Commissioner Kussard had several questions. She stated that there is a trail cut on the south side of County Road 466 and asked if this was a non-motorized trail for walkers, joggers, bicycles, etc.

Mr. Stivender stated that is exactly what he understands, that it is intended to be pedestrian-friendly. He added that they will be turning this over to the town to manage since it is in the Town's jurisdiction.

Mr. Vance stated that the design associated with what was proposed for the north and south side of County Road 466 was to the satisfaction of The Villages and that they are the ones paying for these improvements. Since The Villages was paying for it, there was no objection from Staff and added that the PD&E study was a public process where all related concerns were noted.

Commissioner Kussard asked if there was going to be a trail on the north side because there doesn't look like there is going to be a turn-lane into the LaZamora entrance when traveling west on CR 466 and turning right. In addition, when coming out of the LaZamora gate, there isn't much room to see oncoming traffic because the wall is so close to County Road 466 and this makes this a very dangerous situation. She asked if there was the possibility of a turn-lane there.

Mr. Stivender stated that he doesn't recall a turn lane being there and added that there is just a sidewalk of the north side of the road. Once the curbing gutter lines are struck, he thinks the site distance will be greatly improved more than is actually seen right now. That issue was checked early on when in the design process.

Commissioner Kussard also asked if there would be lighting along the side of County Road 466 or in the median in order to make it safer.

Mr. Stivender stated that there was a lighting issue in the agreement with the Town.

Mr. Vance stated that his understanding is that from Sumter County to Rolling Acres Road, there will just be grass islands. There are irrigation possibilities from Rolling Acres Road east to US Hwy 27/441 in addition to significantly beautified islands with lighting.

Commissioner Kussard also asked if there would be a traffic light on County Road 466 at the LaZamora gate.

Mr. Stivender responded no to that question. He stated that right now it is horrible to get on and off County Road 466 at the LaZamora gate. As soon as the widening of County

Road 466 is completed, the gaps in traffic will dramatically change due to the design and the additional capacity and it will be much easier to enter onto or turn from County Road 466.

Commissioner Miller asked if the road improvements on County Road 466 would extend east to the other side of US Hwy 27/441 for about a block.

Mr. Stivender indicated that the plan is to improve the intersection of Lemon Street and US Hwy 27/441 in order to eliminate the slope and dip in Lemon Street so it will line up and match with County Road 466 at the intersection.

4. Consideration of Making a Formal Request to Lake County to Prohibit Left Turns from The Village Crossroads Northern Exit onto Rolling Acres Road (Bill Vance)

Town Manager Bill Vance asked Mr. Stivender what Staff would have to do to investigate a “no left turn” coming out of the northern exit of the Benchmark shopping center on Rolling Acres Road.

Mr. Stivender stated that the worst thing is left turns and the safest thing to do is eliminate those left turns by putting up a barricade or some mechanism to keep those left turns from occurring. He added that as busy as Rolling Acres Road is, there should be double yellow lines and “no left turn” at every intersection – it will make it difficult but it would make it much safer. He also stated that there are more accidents caused by left turns than any other causes of accidents especially in an urban area.

Mr. Vance asked how the Town should coordinate this effort with the County.

Mr. Stivender stated that Staff should put together a resolution and signage plan to go with it – send it to him and the County will put the signs up. The resolution would be for enforcement purposes.

5. Fire Assessment Methodology Study (Mike Tucker, The Villages Public Safety Department/GSG)

Mike Tucker, Fire Chief with The Villages Public Safety Department, stated that he approached the Commission several months ago about doing a methodology apportionment and an assessment study. This did not have anything to do with setting new rates per se as much as it had to do with insuring that the assessment and apportionment program that they already had in place was actually legally defensible. He also stated that, over time, call data does change and you need to know that the fire assessments are being apportioned appropriately. The Villages has employed GSG (Government Services Group) who has a long history of doing these studies in the state of Florida and has been involved in much of the case history that currently has been established in fire assessment methodologies. He introduced Jeff Rackley with GSG in Tallahassee who has been the lead for this study.

Mr. Rackley reviewed the fire assessment methodology study that was updated to account for changes in service, property make-up of the area and changes in the fire rescue call data in the area. He stated that it made more sense to look at the actual square footage figures of the non-residential properties versus breaking them up into tiers. It is more precise to charge by square footage and the data is available from the property appraiser and easily updated as properties come on board. They also looked at a 5-year average budget as opposed to looking at just a single year. The different components that they looked at were service delivery, the Fire Department budget and fire incident call data.

Mr. Rackley stated that the rates are based on the 5-year averages and as a result, the rates (funding at 100% of the 5-year average assessable budget) would be \$95 per residence, 19¢ per square foot for non-residential commercial, 4¢ per square foot for industrial warehouse and 32¢ per square foot for institutional. With the money currently collected for The Villages' amenities fees, it wouldn't be necessary to fund 100% of that budget; it would be more like 85% to 90% which would be a slight increase in the current residential rates and that is because of the changes in properties and changes in the demand for service shifted the costs around a little bit.

Bill Vance, Town Manager asked if Chief Tucker would be coming back to the Commission this spring or early summer with proposed assessments to be incorporated or approved by the Commission to become effective at some point thereafter.

Chief Tucker stated that was correct and added that the Town Commission still sets those rates and added that the 5-year average budget that was presented is essentially a worst-case scenario.

Mr. Vance asked if this study had any ISO benefit at all.

Chief Tucker stated that this study did not account for an ISO rating. He added that, with the reduction from an ISO Class 6 to an ISO Class 4, homeowners and commercial business owners will see some level of costs savings in their insurance as well.

Mr. Vance asked if the homeowners' insurance companies will be notifying property owners or do property owners have to do something special to seek out that additional benefit.

Chief Tucker stated that what is suppose to happen is as the property owners renew their policies, the insurance companies will have that data so the homeowners should not have to do anything; it should happen automatically upon renewal. He also stated that they missed the ISO Class 3 rating by .84 points and they are diligently working now to get that rating and believe they will within 6 months; the ISO score is like a golf score – the lower, the better.

Mayor Richards asked if there was anything in the study that equated the type of fire equipment available and the number of personnel used versus the different property types and whether a snorkel truck is needed or a more expensive ladder truck.

Mr. Rackley stated that in the methodology that was presented, each fire call is treated equally and that this is the most predominant methodology that they use around the state; they did look at a way to account for things like the Mayor mentioned with a risk of different property types and the amount of fire flow it would take to account for those properties. This type of methodology is very new and not been tested by the courts; GSG is looking in that direction but Mr. Rackley doesn't think that The Villages Public Safety Department is quite ready to go there yet – it requires a lot more data gathering and there are still a lot of issues in regards to this type of methodology. It can be done but it was not done in this study.

The tape was changed to Side “B” at 7:30 p.m.

Chief Tucker stated that they did look at the needs for providing service for certain types of buildings and added that a warehouse will produce a much larger fire demand than a 1,200 sq. ft. Chick-Fil-A type of restaurant. The Villages Public Safety Department believes that the methodology that is proposed is solid and is based on significant industry standards. Since the other methodology has not been tested in the courts, they were not comfortable bringing that to the Town; they would rather wait and let someone else be the guinea pig. Chief Tucker stated that methodology changes some things around and does stuff to the assessment dollar; they felt in today's economic times, that was another reason not to drastically change the current way of figuring the fire assessment – stay with a known factor and move forward from there. He added that there will be further conversations about that in the future.

Mayor Richards stated that if the residential fire assessment is raised very much, he would like to see justification.

Mr. Rackley added that currently government properties are being exempted from paying fire assessments and that decreases the net revenue that the assessment will generate. You can't spread those costs to all of the other properties because then the other properties would be paying more than their fair share. You can bill government properties but there is no requirement for them to pay the assessment and also it doesn't make sense for the entity to bill itself.

Mr. Vance reminded the Commission that this methodology study applies to The Villages fire districts so any CDD type property is what the reference is to.

G. CONSENT:

6. Minutes

Regular Meeting – February 2, 2009 (on file in the Town Clerk's office)

7. Consideration of Water and Sewer Agreement for MMD Computer Center, Inc. – US Hwy 27/441 and Lady Lake Boulevard (Judi Kelch)

The background summary for this agenda item is on file in the Town Clerk's office. It states that the Developer is the fee simple owner of approximately 0.96 acres of real property situated in Lake County, Florida, described as:

Lot 31, Town of Lady Lake, according to the plat thereof as recorded in Plat Book 8, Pages 9 thru 12, inclusive, Public Records of Lake County, Florida, less: the northeasterly 10 feet thereof and the southwesterly 5 feet thereof, subject to all easements, right-of-ways, and restrictions of record, if any.

The Developer has requested connection to the Town Water Facility (Utility) and that the Utility allocate and reserve sufficient capacity in this facility to serve and sustain the operation of the Development. The Developer agrees to connect to the Utilities Sewer Facility when connecting to such facility is financially reasonable and of benefit to the Property, Town and adjacent property owners and further agrees to connect to the Utilities' future Reuse Distribution Facility when available, dependent on the Utility's available reuse capacity. The Developer also has agreed to construct certain water distribution at its expense that will benefit the Development; and the Utility has agreed to make its water service available to the Development by means of connection to and use of the Water Facilities on the terms and conditions hereinafter set forth in the Sewer & Water Agreement.

8. Consideration of Transfer of Surplus Funds for Budgeted Equipment Accessories and Reallocation of Surplus Funds for Electrical Work in the New Ship Bay Expansion (C.T. Eagle)

The background summary for this agenda item is on file in the Town Clerk's office. It states that funds were budgeted in the amount of \$5,911 for the development of a Utility Capacity Matrix for this fiscal year. This matrix was developed in-house by the Growth Management Department; therefore, the Public Works Director seeks approval to use these surplus funds for accessories for the budgeted purchase of a Mini-Excavator which is budgeted this year to purchase at \$26,000. The total quoted price for this Mini-Excavator with its recommended accessories is \$27,892 which would require an additional \$1,892 that was not budgeted. In addition, the new shop bay expansion requires additional electrical work that was planned to be performed when funds became available; therefore, the Public Works Director also seeks approval to use \$3,863.96 of the surplus funds to accomplish this much needed electrical work.

Commissioner Kussard asked that Item #G-7 be pulled for discussion.

Upon a motion by Commissioner Holden and seconded by Commissioner Miller, the Commission approved Consent Items #6 and #8, by a vote of 5 to 0.

In regards to Item #G-7, Commissioner Kussard asked if anyone knew when the Utilities' future Reuse Distribution Facility would be available for the developer to connect to.

Judi Kelch, Town Planner, stated that reuse was not going to be available in that area for quite a while although sewer is available. Because of the size of the building, they can

only put in a 2" line and it wouldn't benefit anybody else – nobody could connect to it and it would just be a line out in the middle of nowhere.

C.T. Eagle, Public Works Director, stated that currently there are no reuse capabilities in that area nor is there sewer. There is sewer a significant distance away and it wouldn't be cost feasible for them to construct such a system to get it out there. Right now, there are no reuse plans for that area.

Upon a motion by Commissioner Holden and seconded by Commissioner Miller, the Commission approved Item #G-7, by a vote of 5 to 0.

H. OLD BUSINESS:

9. Consideration of Request from Property Owner of 219 Skyline Drive to Reduce the Road Assessment Lien (Derek Schroth/Courtney Scritchfield)

Derek Schroth, Town Attorney, stated that the last direction that they received was to go ahead and prepare the paperwork for the settlement of the foreclosure which would be \$100 per month for approximately 10 years. He stated that Ms. Scritchfield had agreed to that verbally but had not come in yet to sign the paperwork and also stated that there might be another proposal this evening.

Courtney Scritchfield, 219 Skyline Drive, stated her name for the record. Donna Moore, speaking on Ms. Scritchfield's behalf, stated that she had just sent Mr. Schroth an e-mail stating that she and Ms. Scritchfield had not heard anything since the last Commission meeting. Ms. Moore stated that they were hoping to get a reduction in the lump sum because they offered to pay the road assessments and it wasn't her mistake that the interest got so high.

Mr. Schroth stated that he thought the \$100 per month was agreed to at the last meeting.

Ms. Moore stated that she wasn't sure that any amount was agreed on; she thought they were suppose to work something out with Mr. Schroth.

Bill Vance, Town Manager, stated that Staff is willing to accept \$100 per month and that is their recommendation; Staff does not want to see this dragged out for 20 years; the Town is not a financing company, it is a municipal government.

Commissioner Holden stated that there was no actual agreement and that he was the one who suggested \$50 per month because he had strong doubts as to whether she could afford to continue to maintain the home and live there for an extended period of time. He also stated that we all believe in affordable housing and this is her case for affordable housing; if the agreement has to be for 20 years, he doesn't see it as a burden to the Town.

Commissioner Kussard stated that, as she recalled from the last Commission meeting, the original road assessment was \$2,449.60 which Ms. Scritchfield was willing to pay that

night. Commissioner Kussard asked if that amount was still available and if it could be deducted from the \$11,820 amount and then make payments on the remaining amount.

Ms. Moore stated that she would have been loaning Ms. Scritchfield the money to pay the \$2,449.60.

Commissioner Kussard asked Ms. Scritchfield if the \$100 per month for the next 10 years would be affordable in order to pay this off.

Ms. Scritchfield stated that she works 2 part-time jobs and is struggling but she would do her best to make the payments.

Mr. Vance stated that there is a clause in the agreement that if a payment is missed, then the foreclosure goes back into effect. The \$100 payment was recommended because it is his understanding that the dwelling was actually purchased at a tax deed sale.

Commissioner Holden stated that the dwelling that is on this property is an older single-wide mobile home and it needs a lot of work and that she has done a lot of exterior work cleaning it up. With her working 2 part-time jobs and having all of the utilities to pay, he thinks that \$100 per month is more than she will be able to make as a payment.

Commissioner Hannan stated that the Commission would be setting a precedent and going out on a limb to allow this to happen and he personally would like that payoff as soon as possible. He doesn't think the Town should go any further than they have to with the length of time and feels that 10 years is more than enough time.

Commissioner Kussard asked Ms. Scritchfield if she has had any help from any of the churches and she responded no.

Mr. Schroth asked Ms. Scritchfield if her offer to the Commission was \$50 per month.

Ms. Moore stated yes until she gets on her feet, if that is what it takes. She added that she would always back up Ms. Scritchfield regardless. Ms. Moore also stated that not too many people would take on that challenge in regard to some of those mobile homes that are on the Town's foreclosure books. Ms. Scritchfield is taking a chance by fixing up the property and Ms. Moore stated that she won't let her lose the home at this point.

Mr. Vance stated that if Ms. Scritchfield puts down the \$2,400, then the payments wouldn't have to start for two years. He stated that these debts go back to 1989 and Staff is just trying to put a close to this situation as opposed to extending them out another 20 years.

Ms. Moore stated that reducing the amount of the monthly payment to \$50 would help Ms. Scritchfield out but reducing the total amount owed would help her out also.

Commissioner Holden stated that it is very long odds that Ms. Scritchfield would be there for 20 years; if she would sell, he suggested that the note be paid in full.

Commissioner Miller stated that he wishes that the Town didn't have to collect anything but he doesn't see any choice but to collect.

Commissioner Hannan stated that if she paid \$50 per month, the lien wouldn't be paid off in 10 years but there could be a balloon payment at that time; in 10 years, she would probably be in better shape to make the balloon payoff.

Mr. Schroth stated that the balloon payment would be approximately \$5,500 10 years from now in 2019. He asked if the Commission was proposing \$50 per month for 10 years and at the end of the 10-year period, Ms. Scritchfield would pay the remaining principal balance which would be approximately \$5,500 in 2019.

Ms. Moore stated that Ms. Scritchfield would agree to that; by doing it that way, it would allow Ms. Scritchfield to be able to put a new roof on the home, fix the driveway and also fix the property up a little bit better.

Paul Harsh, pastor of First Baptist Church of Lady Lake, stated that \$100 a month is an incredible amount of money to some people and that is sometimes forgotten by others. He stated that he has heard of other municipalities in Florida that have just filed the lien and then when the property is sold off, it is paid off with interest and until then, nothing is paid. He asked if that was possible.

Mr. Schroth stated that a lien is good for 20 years and these liens are about to expire. The only way to renew that lien is to do what the Town is doing or through a mortgage. The Commission has expressed that they want some kind of payment. Mr. Schroth stated that legally it is possible to do what Pastor Harsh asked about.

Pastor Harsh stated that it might be a good precedent if the community could figure out how to help Ms. Scritchfield who is a young lady trying to improve property. He added that this may be a tough one to figure out how to apply it down the road but maybe the Town could be known as Lady Lake, the City with Heart.

Commissioner Hannan agreed that \$100 per month could be tough but he thought \$50 per month could be manageable and he added that he is still concerned about setting a precedent.

Mr. Vance asked Ms. Scritchfield if it be would okay to send her a draft of the agreement for a payment of \$50 per month for 10 years with a balloon payment of the remaining balance at the end of 10 years. He also commented that, with the Town's improvements, the property values in that area are anticipated to continue to improve eventually so within 10 years, she should be very well able to get her investment back.

Commissioner Hannan stated that to keep in mind that this can be paid down quicker than the 10 years.

It was the consensus of the Commission to proceed with the agreement for \$50 per month payments for 10 years with a balloon payment for the remaining balance at the end of 10 years.

I. NEW BUSINESS:

10. Consideration of Statutory Warranty Deed, Ingress/Egress Easement and Utility Easement from the Veterans Memorial Post 347 of the American Legion, Inc. to the Town of Lady Lake Conveying a Portion of Property for a Lift Station (C.T. Eagle)

The background summary for this agenda item is on file in the Town Clerk's office. C.T. Eagle, Public Works Director, stated that this item is the conveyance of the property from Lake County for the American Legion for the purpose of a lift station. The County asked Staff to expedite this so they can get it on their books.

Upon a motion by Commissioner Hannan and seconded by Commissioner Miller, the Commission approved the Utility Easement for the American Legion Lift Station, by a vote of 5 to 0.

11. Consideration of ITT Water & Wastewater Proposal for a 90-Day Trial of SCADA Telemetry System for Wastewater Lift Stations (C.T. Eagle)

C.T. Eagle, Public Works Director, gave the background summary from the agenda item cover sheet (on file in the Town Clerk's office). He stated that ITT Water & Wastewater has submitted a proposal for a telemetry (SCADA) system for wastewater lift stations for a free trial of 90 days. After the 90-day trial, the Town may then opt to purchase the system or ask to remove the system at no cost to the Town. A computer system purchase is necessary to install the required software, which will be necessary whether the Town keeps the ITT equipment or uses other options. This proposal was presented at the February 3, 2009 conceptual Commission meeting. The computer system cost was estimated by the Town's IT Administrator to be \$1,200 and its procurement will be coordinated through the Town's IT Department.

Commissioner Hannan stated that he believes that if this item is not desperately needed by the Town and due to the budget constraints that are in the near future, he doesn't think that the Town should do this.

Commissioner Kussard stated this is a budgeted item. Mayor Richards added that it is budgeted in the Utility Enterprise Fund.

Commissioner Holden stated that as demonstrated, it was a very good tool and he is all for it. Commissioners Kussard and Miller also agreed that they are in favor of this.

Mayor Richards stated that this is something that will actually save a lot because employees won't always have to be sent out to the lift stations – they will be able to perform some operations from the computer.

Mr. Vance stated that laptops will be made available to utility personnel so they can access and perform needed procedures from their homes after hours; this will save the expense of them physically getting into their truck and going to the different pump stations and then eventually the Town will be able to incorporate the water system as

well. The Town will be able to, for years to come, do more with less so the Town will not have to hire additional personnel as well as the utility system continues to grow. Mr. Vance also stated that Staff is looking to coordinate investments that are going to provide eventual returns.

Upon a motion by Commissioner Kussard and seconded by Commissioner Holden, the Commission approved the ITT Water & Wastewater Proposal for a 90-Day Trial of SCADA Telemetry System for Wastewater Lift Stations, by a vote of 4 to 1 (Hannan being the dissenting vote).

12. Consideration of Proposal from Penobscot Bay Media to Perform GIS Related Services for the Town of Lady Lake (C.T. Eagle)

C.T. Eagle, Public Works Director, gave the background summary from the agenda item cover sheet (on file in the Town Clerk's office). It stated that the proposal received from Penobscot Bay Media is the first step in implementing a GIS system for the Town of Lady Lake and all of its departments. The GIS Team consisting of the Public Works Director, the Senior Planner and the IT Manager has diligently coordinated a strategy to implement a GIS system that is both cost-effective and scalable for present and future needs. After the needs assessment in Project 1, the Public Works Director will inform the Commission of its findings and present the next phase of the project. Mr. Eagle stated that Mr. Rich Doty with GIS Associates was present to answer any questions.

Upon a motion by Commissioner Holden and seconded by Commissioner Miller, the Commission approved Projects 1 Thru 3 in Proposal from Penobscot Bay Media Using the Pre-authorized GSA Cooperative Pricing, by a vote of 4 to 1 (Hannan being the dissenting vote).

13. Consideration for the Town of Lady Lake to Partner with Heritage Community Church to Host an Easter Egg Hunt on April 4, 2009 (Mike Burske)

Mike Burske, Parks & Recreation Director, gave the background summary from the agenda item cover sheet (on file in the Town Clerk's office). He stated that he was seeking permission to partner with Heritage Community Church to host the annual Easter Egg Hunt on April 4, 2009. Last year, there were over 700 participants. This year, the event will be held on the Harry Sacks Softball Field at the Rolling Acres Sports Complex.

Commissioner Hannan asked Mr. Burske what costs were involved other than for the eggs.

Mr. Burske stated that it would probably be about \$700 or \$800 for eggs and \$200 for miscellaneous.

Commissioner Hannan asked if police services are used.

Mr. Burske stated that last year the police services were not used. He added that he would work with Chief Nathanson to be sure there is an officer in the area during the event.

Bill Vance, Town Manager, stated that last year there were about 500 children, if not more, who participated in this fantastic event and Mr. Burske had a lot of volunteer assistance.

Mr. Burske stated that last year Chick-Fil-A, Heritage Christian Church and several other businesses helped sponsor this event and it looks like this year there will be even more sponsorships.

Upon a motion by Commissioner Holden and seconded by Commissioner Miller, the Commission approved the Request for the Town to Partner with Heritage Community Church to Host an Easter Egg Hunt on April 4, 2009, by a vote of 5 to 0.

14. Consideration for a Lease Agreement Between the Town of Lady Lake and the Lady Lake Soccer Association (Mike Burske)

Mike Burske, Parks & Recreation Director, gave the background summary from the agenda item cover sheet (on file in the Town's Clerk office). He stated that the Lady Lake Soccer Club has formally disbanded and has applied for not-for-profit status and incorporated as the Lady Lake Soccer Association. Since the league will now be known as the Lady Lake Soccer Association, a new lease agreement has been drawn up. The terms for this lease are pro-rated for five years and will end on September 30, 2014. Mr. Burske stated that this is the same group and the same leadership; just the name has been changed and he wanted to be sure the lease agreement reflected that change.

Upon a motion by Commissioner Holden and seconded by Commissioner Kussard, the Commission approved the Lease Agreement Between the Town and the Lady Lake Soccer Association, by a vote of 5 to 0.

15. Update on Art in the Park (Betty Bernard)

Betty Bernard, Executive Director of the Lady Lake Chamber of Commerce, reported on the recent Art in the Park event held at the Log Cabin Park on February 7th & 8th. She thanked the Commission for allowing the Chamber to host this event and stated that this year was very successful – there was a very good response in attendees and the vendors were all very happy. Ms. Bernard stated that the Chamber receives \$1,500 from TNT Events as they do everything to organize and run the event for the Chamber.

Commissioner Hannan asked what costs were incurred by the Police Department to provide security for the event.

Bill Vance, Town Manager, stated that Staff can obtain specific \$ figures but the investment for the Town is that there are people coming into the Town for this event and also creating additional traffic for the local merchants. He added that the Police Department is given a budget to work within and those resources are utilized as smartly as possible to benefit those who contribute those resources to the Town.

Commissioner Hannan stated that he would like some round figure of what it does cost the Town and that it doesn't have to be a lot of detail.

Mr. Vance stated that Staff will get that information together and provide it to the Commission.

Commissioner Kussard stated that she could attest to the large crowd at the event and that parking was also hard to find. She stated that it is nice to see that Lady Lake is getting on the map when it comes to activities like that.

Ms. Bernard stated that the event is twice a year and the one in October is a little smaller than this one because a lot of the snowbirds are not here yet. She added that they probably had more people through this year than in years past.

Commissioner Hannan asked if the Historical Museum was opened those days and if they received some good donations.

Ms. Bernard stated that those are the busiest days for the Historical Museum.

16. Consideration for the Chamber of Commerce and the Parks & Recreation Department to Host a Weekly Farmers Market at the Log Cabin (Mike Burske/Betty Bernard)

Mike Burske, Parks & Recreation Director, gave the background summary from the agenda item cover sheet (on file in the Town Clerk's office). He stated that the Lady Lake Area Chamber of Commerce and TNT Events are seeking permission to host a weekly Farmers Market at the Log Cabin. The event would use the south side of McClendon Ave. as the staging area. The Police Department would have added patrols and the Parks & Recreation Department would assist in closing the streets and removing the barricades once completed. In working with TNT Events for several years, Mr. Burske stated that they have been very responsible in cleaning the park to original condition.

Betty Bernard, Executive Director of the Lady Lake Chamber of Commerce, stated that TNT Events takes care of everything and the Chamber gets 50% of the table sales. The weekly Farmers Market would take place every Tuesday from 8:00 a.m. to 3:00 p.m. from October through April.

Upon a motion by Commissioner Kussard and seconded by Commissioner Miller, the Commission approved the Request for the Chamber of Commerce and the Parks & Recreation Department to Host a Weekly Farmers Market at the Log Cabin, by a vote of 5 to 0.

17. Consideration of the Town Manager's Recommendation to Redirect the Sam's Club Donation of \$2,500 to Lady Lake Chamber of Commerce (Bill Vance)

Bill Vance, Town Manager, stated that he has been working with various Staff members to generate a Chamber donation from Sam's Club. The Town received this \$2,500 donation that has the flexibility to be directed to the Chamber of Commerce with the Commission's approval; Staff is trying to make up the \$10,000 Chamber donation from

the Town that was eliminated from the budget. Mr. Vance added that Sam's Club also donated to the Library expansion project.

Mayor Richards stated that the Police Department received this \$2,500 donation and asked if the Town Manager had any discussions with Sam's to see if directing this donation to the Chamber is okay with them.

Mr. Vance stated that Sam's Club worked with both the Town Manager for a while and also with Chief Nathanson along with some involvement from Mike Burske, Parks & Recreation Director; Mr. Vance confirmed with Rosewell Pond (Sam's Club) who was in the audience to be sure Sam's Club did not object to this donation going to the Chamber and added that Staff has no objection.

Upon a motion by Commissioner Hannan and seconded by Commissioner Kussard, the Commission approved the Recommendation to Redirect the Sam's Club Donation of \$2,500 to the Lady Lake Chamber of Commerce, by a vote of 5 to 0.

18. Consideration of Major Site Plan – Lady Lake Library – MJSP 09/08-005 – Guava Street (Judi Kelch)

Judi Kelch, Town Planner, gave the background summary from the agenda item cover sheet (on file in the Town Clerk's office). She stated that a major site plan has been submitted for the construction of 44,069 square feet of public library on a 2.92 acre parcel located on Guava Street. The property is zoned PFD (Public Facilities District) which under the current LDRs permits a public library. The Future Land Use Map designation for the site is GF (Government Facilities). The use is consistent with directives of the Comprehensive Plan and site plans have been submitted by Neel-Schaffer Engineering, Inc., landscape plans have been completed by Lucido & Associates and architectural plans have been completed by James Senatore. Reviews were completed for the Town by Mittauer Engineering, Mark Churchelow (fire review) and Town Staff.

Ms. Kelch stated that the Applicant is requesting the following five (5) waivers from Chapter 10-Landscaping and Tree Protection:

1. Reduction in the required 160 caliper inches per acre by 106 caliper inches.
2. Exclusion of the Class "A" buffer required between PFD zoned parcels.
3. Exclusion of the required vehicle use area landscape buffer along the north and west boundaries.
4. Exclusion of the required shrubs in the parking islands.
5. To not provide a parking island every ten (10) parking spaces.

Ms. Kelch stated that the Applicant has received approval of two (2) variances to reduce the required number of parking spaces (Resolution No. 2008-136) and reduce the driveway width (Resolution No. 2008-137). Also, the Technical Review Committee (TRC) reviewed the application and found it complete and ready to forward to the Town Commission on November 4, 2008 by a vote of 4-0.

There were no comments or questions from the Commission or the public.

Upon a motion by Commissioner Kussard and seconded by Commissioner Miller, the Commission approved Major Site Plan – Lady Lake Library – MJSP 09/08-005 – Guava Street With the Waivers, by a vote of 5 to 0.

19. Consideration to Authorize Jamie Senatore to Put the Library Construction Project Out to Bid Which Includes Three Separate Bids (Marilynn Nesbitt/Jamie Senatore)

Marilynn Nesbitt, Library Director, gave the background summary from the agenda item cover sheet (on file in the Town Clerk's office). She stated that Jamie Senatore requests that the Library construction project be bid out in three parts. Per Mr. Senatore, the 3 separate bids will get much better bid results rather than having the entire project bid under one contractor. The first bid to go out will be the Rough Site Work Bid and this part of the project must be done in close conjunction with Lake County and will include the clearing of the site as well as compacting the site with fill dirt from the new retention pond. Lake County is now in charge of constructing the new stormwater pipe system and stormwater pond to serve both the County Road 466 runoff and the Library runoff. The second bid, the General Contracting Bid, will go out a couple of weeks after the Rough Site Work Bid. This bid will include the construction of the new Library facility and the balance of the finishing site work such as final drainage work, curbing, landscaping, etc. that will need to be completed. The renovation/remodeling of the current Library facility will be minimal and the total renovation cost of the current facility will not exceed \$100,000.

Commissioner Hannan asked what the time frame would be between the bids.

Mr. Senatore stated that it should be 2 -3 weeks between the bids. The rough grading site work bid is in conjunction with the County pipe and the pond. When the pipe going down First Street was negotiated, they also negotiated to get the dirt from the pond which is about 10,000 cubic yards of dirt that is needed for the Library. They have to get the first part of the bid out right away so when the County comes through, the Town is ready to receive the dirt on the site and compact it. He stated that by the time that bid is finished and reviewed, they will already have the main Library building out to bid and will be able to get all of the numbers back within a few weeks after that. The third part is the modification of the existing building and they can't begin to modify the existing building until everybody is moved into the new Library. There is no point in trying to bid that now; the work is so minimal and he thinks that can be bid through the smaller contractors later with a real nice savings for the Town.

Commissioner Hannan stated that his thought was that, because of these bad economic times, the Town might get better prices now than maybe a year from now.

Mr. Senatore stated that it is all going to happen right away – all the plans are in for permit review now and so everything should go.

Mayor Richards stated that, on the funding, his understanding is that there is money left from what was originally taken out of the reserves. If the Town doesn't have the bonds yet for the actual construction of the Library to do that drainage work, he asked if that would

Mr. Vance stated that approximately \$2 million has been set aside and a little over \$400,000 has been utilized plus there is a financial item on tonight's agenda as well. The Town has start-up money but Staff wants to come back before the Commission after definite costs and a definite financing game plan are determined in order to seek direction as to the best way to proceed with the whole project.

Ms. Nesbitt asked the Mayor if he was asking about paying for the drainage system and the retention pond.

Mayor Richards stated that he knew the Town had to have the piping come down First Street and do the retention area and if they do the retention area, they have to have some place to put the dirt irrespective if the Library is ever built or not. He asked if it would be a correct assumption that the Town is locked into this now with the deal that was made with the County.

Ms. Nesbitt wanted to clarify that there will be an Interlocal Agreement coming from the County and that they are paying for all of the drainage work.

Mr. Senatore confirmed that the County is paying for all of the work coming down First Street, through the easement and the retention pond itself. The County is actually going to deliver the dirt to the Library site so the Town needs to be ready to receive it. If the Town is not ready, then the dirt needs to be stored somewhere because it is good clean fill that is needed for the building.

Mr. Vance stated that the Town has to move forward ASAP with the first phase in coordination with the County. Thanks to Ms Nesbitt, there is some additional grant assistance and thanks to Rep. Marlene O'Toole, Staff has some stimulus leads that it did not have a short time ago. It is the Town Manager's and Staff's goal to come back with a financing game plan that the Commission can sign off on shortly after receiving these bids.

Upon a motion by Commissioner Kussard and seconded by Commissioner Hannan, the Commission approved the Authorization for James Senatore to Put Out to Bid the Rough Site Work/Utility Site Work for the New Library Construction Project, by a vote of 5 to 0.

Upon a motion by Commissioner Kussard and seconded by Commissioner Hannan, the Commission approved the Authorization for James Senatore to Put Out to Bid the General Contracting Bid (Including the Balance of the Site Work) for the New Library Construction Project, by a vote of 5 to 0.

Upon a motion by Commissioner Kussard and seconded by Commissioner Hannan, the Commission approved the Authorization for James Senatore to Bid the Necessary

Items for the Renovation of the Current Library Facility With the Total Renovation Cost Not to Exceed \$100,000, by a vote of 5 to 0.

20. Consideration of Additional Services Invoice from Jamie Senatore for Providing Engineering and Other Services for Easement/Drainage Problem (Marilynn Nesbitt/Jamie Senatore)

Marilynn Nesbitt, Library Director, gave the background summary from the agenda item cover sheet (on file in the Town Clerk's office). She stated that in July 2008, Jamie Senatore was notified by Lake County that the County had an easement over the eastern boundary of the Library site and that this easement was to be used for stormwater drainage for the widening of the County Road 466 project. Jamie Senatore, Richard Campanale, Steve Cockerham and Marilynn Nesbitt met with Bill Vance in July 2008 regarding this issue and were authorized by Mr. Vance to go ahead to find a way to resolve the problem. It took 3 months of meetings and work and evaluations to figure out the best solution to the problem. At a meeting on September 12, 2008 between Lake County, the Architect and the Engineers, a plan, method and approach regarding the easement was agreed upon by both parties. It was determined that Lake County and Lady Lake would share the use of the drainage system which would come down First Street instead of Old Dixie Hwy and would serve both County Road 466 and the Library runoff. Work on the plans for the easement problem was completed by the end of November 2008. The December 2008 invoice from James Senatore includes all related work done on the easement problem from July 2008 through November 2008. The services on the invoice were considered additional services because the easement issue was still unknown to the architect when he completed his Phase One services in June 2007. At the February 12, 2009 meeting of the Lady Lake Library Board, the Board unanimously recommended that the payment of the \$47,135 invoice for additional services from James Senatore dated December 2, 2008, be paid.

Mayor Richards confirmed that the monies to pay this invoice would be coming from the budgeted funds for the Library and Ms. Nesbitt responded yes. The Mayor also asked that since the stormwater pipe is coming down First Street, is the Town going to get an entirely new street out of this since it will be torn up in order to install the drainage system.

Mr. Senatore stated that he kept pushing to get the nicest rebuild of that street that they could. The street will go back to the level that it is but there will be a ribbon curb down both sides which will dress the street up. He added that Guava Street and First Street will be the primary entrances to the Library. Mr. Senatore also commented that the County saves a lot of money by not having to tear up Old Dixie Hwy and that this was a great solution.

Upon a motion by Commissioner Kussard and seconded by Commissioner Hannan, the Commission approved the Payment of the December 2, 2008 Invoice of \$47,135 from James Senatore for Additional Services Rendered for the Easement/Drainage Problem, by a vote of 5 to 0.

21. Consideration to Place Order for Library Furniture and Shelving After Construction Bids are Received (Marilynn Nesbitt)

Marilynn Nesbitt, Library Director, gave the background summary from the agenda item cover sheet (on file in the Town Clerk's office). She stated that if orders of furniture and shelving for the Library can be placed soon after the construction bids are received, prices can be locked in at the lower rate. Manufacturer prices typically go up 3% to 5% each year but manufacturers will hold orders for up to one year. All furniture and shelving would be ordered through the Florida State Contract for library furnishings and would not be delivered until the new Library facility is ready. John Cumming from CBA Library Studio was present to answer any questions.

Commissioner Hannan stated that \$407,000 doesn't sound like a lot of money for all that furniture.

Ms. Nesbitt stated that it was about \$412,000 because she forgot to add the increase from last year but it is for all of the furniture and all of the shelving which is 20,000 square feet of library. This amount also includes installation and freight.

Commissioner Kussard stated that if the prices can be locked in at a lower amount saving 3% - 5%, she thinks the furniture and shelving should be ordered.

Commissioner Miller agreed that it would be a smart move on behalf of the Library.

Bill Vance, Town Manager, stated that it was confirmed that the Town does have flexibility and this is just to lock in the price.

Ms. Nesbitt stated that was correct and this doesn't mean that the Town will end up getting all of that furniture; there may be some things that are mixed or matched or changed around a little bit, but at least get the things that are known for sure to be needed and lock into those prices.

Commissioner Holden asked if the Town would get the furniture for less money if the prices go down since the costs on many commodities has changed.

Mr. Cumming stated that, in general, commodity prices are coming down quite considerably. In his 15 years of providing library furniture and shelving, he has never known prices to come down and that remains the case throughout the upcoming year according to communications he has received from his manufacturers. He stated that if prices were to come down, he would credit the difference back to the Town as an adjustment on the invoice at the conclusion of the project.

Mayor Richards stated that since it is a Florida State Contract, what if there is a lower bidder and he doesn't get the Florida State Contract.

Mr. Cumming stated that the Florida State Contract provides the lowest prices possible for a set series of products. His products and the services he provides in conjunction with those products are exclusive to him. Mr. Cumming stated that he was responsible for the

furnishings that are in the Library now that were placed 10 years ago; that furniture has provided good service over the last 10 years and the same would be true for the project coming up. He stated that there are many companies on the Florida State Contract that provide library furniture and shelving but the contract allows a government entity to work free of the bid process with a vendor of choice. He stated that he also provides a lot of ancillary services in terms of design work and custom drawings, working closely with the architect; in a bid process, those services are hard to come by.

The Mayor stated that, even though it says Florida State Contract, it wasn't a contract that was bid out; it was a contract that was negotiated.

Mr. Cumming stated that the State of Florida will come to each individual vendor and ask them to give their very best price for their products and their related services which includes freight and installation but it is only on those products that he represents exclusively. These are products that over the years have proven to be performers.

Mayor Richards stated that he is not necessarily in favor of this because he believes in the bid process.

Mr. Cumming stated that low bid does not always mean best value and added that, generally, the bid process cost about 5% - 10% more over the state contract prices.

Commissioner Holden asked if the products were made in this country.

Mr. Cumming stated that they are and that several of the manufacturers are located in Jasper IN.

Ms. Nesbitt stated that Mr. Cumming worked with Staff on the current Library and has worked with Staff over the past 9 years that they have been there and he has done an enormous amount of extra work for the Town that was not included in any contract. As part of the Florida State Contract, he is a recommended vendor to use for library furnishings.

Upon a motion by Commissioner Kussard and seconded by Commissioner Hannan, the Commission approved the Ordering of Library Furniture and Shelving After the Construction Bids are Received With Delivery Not to Occur Until the New Library Facility is Ready to Lock in the Cost, by a vote of 4 to 1 (Richards being the dissenting vote).

22. Consideration to Waive Bid Procedure for Security and Fire Systems and the Telecommunication Systems for the New Library (Marilynn Nesbitt)

Marilynn Nesbitt, Library Director, gave the background summary from the agenda item cover sheet (on file in the Town Clerk's office). She stated that the security and fire systems for the new Library project must be tied into the Town Hall system which is a SimplexGrinnell system and must be compatible with the current facility system and the Town Hall system to work properly.

Ms. Nesbitt stated that the telecommunications system in the current Library includes telephone and data that was installed by Custom Telephone & Data Comm., Inc. in 2000 has been maintained by them over the past 8 years. Mr. Ron Weltner, owner of the company, also works with the Lake County Library System and is very familiar with their frame relay and data systems that the Lady Lake Library will continue to utilize. In addition, the data and telephone systems that will be installed will be extensions of the systems that are already in place in the current Library.

Mayor Richards confirmed with Ms. Nesbitt that the total amount will be \$78,000 for a single source non-bid and she responded that was correct.

Upon a motion by Commissioner Hannan and seconded by Commissioner Kussard, the Commission approved Waiving the Bid Procedure for the Security/Fire System for the New Library Project, by a vote of 4 to 1 (Richards being the dissenting vote).

Upon a motion by Commissioner Hannan and seconded by Commissioner Kussard, the Commission approved Waiving the Bid Procedure for the Telecommunication System for the New Library Project, by a vote of 4 to 1 (Richards being the dissenting vote).

23. Consideration of Major Modification to Sam's Club Major Site Plan Regarding Two (2) Irrigation Wells for Landscaping (Judi Kelch)

Judi Kelch, Town Planner, gave the background summary from the agenda item cover sheet (on file in the Town Clerk's office). She stated that Sam's Club has submitted a Modification to the Major Site Plan for the installation of two irrigation wells that are to be used to supplement the reuse water. The landscaping at their site requires approximately 2 million gallons of water per month; right now, the Town's reuse capacity is about 85,000 – 90,000 gallons per day but due to the soccer fields and the development across the street also using reuse, sometimes the reuse may run dry. Ms. Kelch stated that the 2 million gallons per month is a lot of potable water to be taking off the CUP so the irrigation wells would be used solely for irrigation purposes only when the reuse was not available. The wells would be constructed to meet the Town's Land Development Regulations which includes a Reduced Pressure Zone (RPZ) Backflow Preventer to prevent reuse from siphoning back into the groundwater in accordance with Ordinance No. 2007-06.

Ms. Kelch stated that the Technical Review Committee (TRC) reviewed the application and found it complete and ready to be forwarded to the Town Commission on February 3, 2009 by a vote of 4-0.

Commissioner Hannan asked how this would get monitored.

Ms. Kelch stated that Public Works would monitor it; they know when the Town has reuse and when it doesn't and they would go out and actually change the valves.

Commissioner Kussard asked when the reuse would be available in that area.

Ms. Kelch stated that it is available now.

Mayor Richards stated that the Town has enough capacity right now; it currently doesn't produce enough sewage.

Mr. Vance stated that the Town is at 100,000 gallons per day for reuse.

Mayor Richards stated that installing these irrigation wells makes sense because the use of potable water would go against the Town's CUP and the potable water that is available.

There were no comments or questions from the public.

Upon a motion by Commissioner Hannan and seconded by Commissioner Miller, the Commission approved the Major Modification to Sam's Club Major Site Plan Regarding Two (2) Irrigation Wells for Landscaping, by a vote of 5 to 0.

24. Consideration of Major Modification to American Legion – Building and Parking Lot Expansion (Judi Kelch)

Judi Kelch, Town Planner, gave the background summary from the agenda item cover sheet (on file in the Town Clerk's office). She stated that the American Legion has submitted a Modification to the Major Site Plan for the addition of approximately 8,060 square feet of building and a parking expansion to accommodate the building addition. The site and landscape plan has been prepared by Tillman & Associates Engineering, LLC and KP Studio Architect prepared the architectural plan.

Ms. Kelch stated that the Applicant will be requesting the following four (4) waivers:

1. Defer bicycle parking until a need presents itself.
2. Reduce landscaping around the base of the building in anticipation of a memorial garden in the near future.
3. Not provide landscaped parking islands every ten (10) parking spaces.
4. Not provide irrigation to the above associated landscaped parking islands.

Ms. Kelch stated that upon completion of the improvements, the building will total 15,955 square feet and the parking expansion will provide between 160 and 184 parking spaces, depending on waivers.

Ms. Kelch stated that the Technical Review Committee (TRC) reviewed the application and found it complete and ready to be forwarded to the Town Commission on February 17, 2009 by a vote of 4-0.

Bill Vance, Town Manager, stated that this project is a very beneficial project for the community. Staff sees this building as somewhat grandfathered in but the American Legion has been kind enough to work with the Town and incorporate as much of the Commercial Design Standards into the new building as they reasonably could so this project is going to be a definite improvement and it has Staff's full support.

There were no comments or questions from the public.

Upon a motion by Commissioner Holden and seconded by Commissioner Hannan, the Commission approved Major Modification to the Major Site Plan for the American Legion With Four (4) Waivers, by a vote of 5 to 0.

25. Consideration of Renewing the Memorandum of Understanding with the Center for Law Enforcement Technology, Training & Research, Inc. (LETTR) for the FINDER Program (Ed Nathanson)

The background summary for this agenda item is on file in the Town Clerk's office. It states that the Lady Lake Police Department (LLPD) recommends the renewal of the Memorandum of Understanding (MOU) to provide for uninterrupted FINDER service to LLPD. This MOU is made by and between the Center for Law Enforcement Technology, Training & Research, Inc. (LETTR). LETTR has been formed through the efforts of the University of Central Florida (UCF) and Florida law enforcement agencies. UCF and Florida law enforcement agencies participating in the FINDER program comprise the Florida Law Enforcement Data Sharing Consortium.

Chief Ed Nathanson stated that this is the time of year to renew this MOU and, once again, it is being offered to the Town under a grant in a unified effort with other law enforcement agencies; specifically being paid by the Orange County Sheriff's Office through a grant. He stated that there will be zero costs to the Town but the Town gets all the full benefits.

Upon a motion by Commissioner Kussard and seconded by Commissioner Miller, the Commission approved the Renewal of the Memorandum of Understanding (MOU) to Continue the FINDER Program Service Through September 30, 2009 and Also Authorized the Chief to Sign the MOU, by a vote of 5 to 0.

J. TOWN ATTORNEY'S REPORT:

26. Ordinance No. 2009-01 – Second/Final Reading – The Villages Notice of Proposed Change (NOPC) for the Tri-County Village (Lake) DRI

Derek Schroth, Town Attorney, read the ordinance by title only.

Thad Carroll, Senior Planner, gave the background summary from the agenda item cover sheet (on file in the Town Clerk's office). He stated that the Applicant, Villages of Lake-Sumter, Inc., has submitted an application to amend the Development Order for the Tri-County Villages (Lake) Development of Regional Impact (DRI). The Notice of Proposed Change (NOPC) is a result of changes to the Villages DRIs (all The Villages DRIs and FQDs) as a whole more so than changes within the Tri-County Villages Development of Regional Impact (DRI). The Villages project includes four DRIs and one Florida Quality Development (FQD) now located in five local governments. To help in processing amendments to these projects and to ensure that regional impacts are analyzed, The Villages of Lake-Sumter, Inc. (the Developer) entered into a Chapter 380 agreement with the Department of Community Affairs (DCA). This agreement requires that all transportation, affordable housing, air quality and environmental issues are analyzed cumulatively.

Mr. Carroll stated that The Villages successfully demonstrated that it had no significant impacts on affordable housing during the review of the Villages of Marion FQD, the Tri-County Villages of Lake and Sumter through Phase III and the Villages of Sumter through Phase II. A development order (DO) condition was included in both The Villages of Sumter and Tri-County Villages DOs requiring a new affordable housing analysis before entering the later phases. Consistent with those DO conditions, the Developer conducted a new cumulative affordable housing analysis as part of the Villages of Wildwood substantial deviation application. As part of the Villages of Wildwood approval, the Developer agreed to contribute \$419,916 to Sumter County housing programs to address affordable housing. This contribution fully and cumulatively mitigated for The Villages DRIs through build-out. More details on the affordable housing analysis for the various DRI approvals are provided in this NOPC.

Mr. Carroll stated that for transportation, The Villages DRIs have a requirement in the entire project's DOs to conduct annual monitoring and modeling to ensure that The Villages DRIs are not creating significant impacts on the regional transportation system. The Developer has conducted these annual monitoring counts/analyses; however this year, as part of the Villages of Wildwood substantial deviation review, the Developer entered into negotiations with The Florida Department of Transportation (FDOT) to establish the cumulative mitigation for all of its transportation impacts through build-out. The Developer will construct the US 301 pipeline improvement. FDOT will be responsible for all design and permit approvals and right-of-way acquisition (this cost already has been deducted from the pipeline credit amount to the Developer who is obligated for construction costs only). The Developer will be required to commence construction no later than 6 months following the later to occur of 1) acquisition of all right-of-way, or 2) design/permit approvals by FDOT.

Mr. Carroll stated that to fully mitigate for impacts through build-out on local roadways, the Developer entered into an agreement with Lake County to four-lane County Road 466 from Rolling Acres Road east to the intersection of US 27/441. The Developer will pay a share of these improvements as agreed upon with Lake County.

Mr. Carroll stated that this NOPC is composed of two general categories. The first category is the proposed changes for all five (5) development orders to address the following:

1. Transportation- This amendment changes the manner in which the Developer addresses the transportation impacts of The Villages. The DO no longer requires the monitoring and modeling procedures including the transportation impact analysis (TIA), annual monitoring and requirement to mitigate for all impacts identified through monitoring. In its place, this DO establishes that if the Developer completes all actions as required by the PSA including the proportionate share payment and construction of the pipeline improvements, the Developer will have provided full mitigation for its transportation impacts on significant state and regional roads through build-out.

2. Affordable Housing - deletion of existing affordable housing provisions and replacement with conditions recognizing that the Developer has mitigated for its cumulative impact on affordable housing.
3. Build-out Date – Build-out of the Tri-County Villages (Lake) DRI is established as of December 31, 2014, unless extended by the Town of Lady Lake upon a showing by the Developer that the completed and remaining portions of the development comply with the conditions of this ADO and the provisions of Section 380.06, F.S.
4. Establish December 31, 2019 as the Expiration Date for all of The Villages' DRI Development Orders.

Mr. Carroll stated that the second category is a series of housekeeping changes updating the DRI Development Order to reflect minor revisions to Maps Hand H-I as a result of land use conversions. The changes are all reflected on the Master Development Plan or within the Development Order and include the following:

1. Show changes on Map H (the Master Development Plan) made in Sumter County (via the 9th Amendment) that establishes areas for Assisted Living and Skilled Nursing facilities.
2. Update Map H-I (the Land Use Breakdown and the Phasing Tables) to show the revisions to entitlements accomplished via the changes to Map H mentioned above and subsequent use of the land use conversion matrix pursuant to the Third Amendment.
3. Annual Reporting Requirements - The Developer's annual reporting requirements, established in Section 380.06(18), F.S. cease upon reaching project build-out.

Mr. Carroll stated that accordingly, the DO for this NOPC is written to take effect when rendered but is automatically repealed and becomes void unless the Proportionate Share Agreement goes into effect by March 15th. This will protect the local government from giving up the monitoring and modeling requirements without an enforceable Proportionate Share Agreement to mitigate the impacts.

Mr. Carroll stated that on December 16, 2008, the Technical Review Committee (TRC) approved sending this application to the Planning & Zoning Board by a vote of 4-0; the Planning & Zoning Board approved the application on January 12, 2009 and recommended forwarding to the Town Commission by a vote of 5-0; on January 21, the Town Commission approved the First Reading of the ordinance by a vote of 5-0.

Mr. Carroll stated that nothing has changed since the First Reading of this ordinance. The Lake County Board of Commissioners adopted the agreement with The Villages for the improvement of County Road 466 on February 17, 2009. He stated that many of the changes in this Development Order do not affect Lady Lake per se; however, a significant thing that will benefit the Town of Lady Lake is the improvement of County Road 466 from Rolling Acres Road to US Hwy 27/441. In addition, the County has also

procured the proportionate share agreement with the FDOT since the last Commission meeting. Mr. Carroll also stated that Gary Moyer with The Villages was present to answer any questions.

There were no comments or questions from the Commission or the public.

Upon a motion by Commissioner Holden and seconded by Commissioner Miller, the Commission approved Ordinance No. 2009-01 – Second/Final Reading – Notice of Proposed Change (NOPC) to Development Order for the Tri-County Villages (Lake) Development of Regional Impact (DRI), by the following roll call vote:

<i>HOLDEN</i>	<i>AYE</i>
<i>MILLER</i>	<i>AYE</i>
<i>HANNAN</i>	<i>AYE</i>
<i>KUSSARD</i>	<i>AYE</i>
<i>RICHARDS</i>	<i>AYE</i>

27. Ordinance No. 2008-31 – Second/Final Reading – Amending the Memorandum of Agreement to Permit Additional Uses Under the Planned Commercial (CP) Zoning Designation for Sabal Palm Ventures, LLC – 510/520 County Road 466

Derek Schroth, Town Attorney, read the ordinance by title only.

Thad Carroll, Senior Planner, gave the background summary from the agenda item cover sheet (on file in the Town Clerk’s office). He stated that the Applicant, LPG Urban & Regional Planners, has submitted an application on behalf of Sabal Palm Ventures, LLC to modify the allowable uses permitted under an existing Memorandum of Agreement (MOA) set forth by Ordinance No. 2007-08 and adopted by the Town Commission on April 19, 2007. Under the terms of the MOA, the following uses were permitted:

- Storage Area
- Dental and Medical Labs and Clinics
- General Office Buildings
- Professional Offices
- Financial Offices

Mr. Carroll stated that, at this time, the Applicant wishes to amend the Memorandum of Agreement to incorporate the additional uses of:

- Medical/Dental (Offices, Labs, Clinics)
- Financial/Professional/General Offices
- Storage/Warehouse Buildings
- Restaurant
- Personal Services
- Retail Sales and Services

Mr. Carroll stated that the property is approximately 4.5 +/- acres and is currently zoned Planned Commercial (CP) and will remain the same. The total square footage of all buildings on the property amounts to 125,501 square feet and is proposed to be allocated as follows:

<u>Square Footage</u>	<u>Proposed Uses</u>
11,072	Retail Sales and Services, Personal Services
8,814	Medical/Dental (Offices, Labs, Clinics)
8,815	Financial/Professional/General Offices
6,800	Restaurant
90,000	Storage/Warehouse Buildings

Mr. Carroll stated that at the December 8, 2008 Planning & Zoning Board Meeting, the Applicant had proposed the uses of retail – specifically Furniture and Appliance, Home Building Supply, Video Rental, Restaurant and Personal Services that were not in the previous MOA. Concerns were raised by Rev. Paul Harsh of the First Baptist Church of Lady Lake, whose church is adjacent to the applicant’s property to the west, regarding these proposed changes. Of key concern was the potential of the Applicant to sell and serve alcohol onsite under the restaurant use as well as concern over potential video rentals that could be deemed pornographic. As an abutting property and one which shares a cross access parking agreement, Pastor Harsh stated that he was unaware of the proposed changes until he received a letter from Town Staff, adding that the Applicant never discussed these changes with him or church representatives prior to the December 8th P & Z Board meeting. Since that time, discussion with Pastor Harsh has occurred and the Applicant has proposed an agreement amenable to both parties.

Mr. Carroll stated that the requested modification is consistent with the directives of the Comprehensive Plan and does not require an amendment to the Future Land Use Designation. Also, the requested uses are in character with adjacent uses and zoning designations of nearby properties.

Mr. Carroll stated that the Technical Review Committee (TRC) reviewed the application on November 18, 2008 and determined that the application was complete and ready to transmit to the Planning & Zoning Board with a vote of 4-0; the Planning & Zoning Board reviewed the application on December 8, 2008 and passed a motion to send the application back to Staff to check out issues regarding the concerns addressed by the pastor; on January 12, 2009, the Planning & Zoning Board approved the application as revised and recommended forwarding to the Town Commission with a vote of 5-0; on February 2, 2009, the Town Commission approved the First Reading by a vote of 4-1; there have been no changes to the MOA and there have been no objections from the community since the concerns of the church were addressed. He also stated that Greg Beliveau with LPG Planners was present to answer any questions.

Commissioner Kussard stated that she has passed that location a number of times recently and has seen absolutely no activity there and asked if they have stopped building.

Mr. Beliveau stated that he didn't know; he e-mailed them today on the MOA to be signed and received an instant response. He stated that he doesn't know of any issues at all but will e-mail them tomorrow.

Bill Vance, Town Manager, stated that there are numerous financial challenges these days. He doesn't have any specifics but understands the developer's intent as communicated to the Town's Building Official is to get back full board as soon as they can and complete this development. He doesn't know how long that will take; they would have building permit issues that they would potentially have to address but Staff hasn't gotten to that point yet.

Mr. Beliveau stated that the developer has not informed them of anything. He added that after the First Reading 3 weeks ago, LPG was told to go ahead and initiate implementation of the site plan approval based on tonight's approval of the Second/ Final Reading to include the additional commercial uses.

Pastor Paul Harsh, First Baptist Church of Lady Lake, stated that they haven't worked in a while. He commented that he is a champion of those guys and the way that they do business; they have been very responsive and he has had great meetings with them and according to their mutual agreements, he is in full support of the new MOA.

There were no comments or questions from the public.

Upon a motion by Commissioner Holden and seconded by Commissioner Hannan, the Commission approved Ordinance No. 2008-31 – Second/Final Reading – Amending the Memorandum of Agreement to Permit Additional Uses Under the Planned Commercial (CP) Zoning Designation for Sabal Palm Ventures, LLC – 510/520 County Road 466, by the following roll call vote:

<i>HOLDEN</i>	<i>AYE</i>
<i>MILLER</i>	<i>AYE</i>
<i>HANNAN</i>	<i>AYE</i>
<i>KUSSARD</i>	<i>AYE</i>
<i>RICHARDS</i>	<i>AYE</i>

28. Resolution No. 2008-135 – Amending Resolution No. 2007-22 – Pertaining to Application Fees for Land Use Activities

Derek Schroth, Town Attorney, read the resolution by title only.

Judi Kelch, Town Planner, gave the background summary from the agenda item cover sheet (on file in the Town Clerk's office). She stated that, from time to time, Staff needs to look at the fee schedule and make adjustments based on current employee salaries, consultant fees, interlocal agreements (such as with Lake-Sumter MPO for review of traffic concurrency) and the time needed to complete certain reviews in a timely yet responsible manner. In doing so, Staff has looked at some of the items that they have been working on over the past year or so and found that some of the fees could be reduced and some needed to be increased.

Bill Vance, Town Manager, stated that there is one significant decrease in the cost of the site plan application and that is due to the fact that Ms. Kelch has attained a level of professional capabilities that she now negotiates the Commercial Design Standards initially as opposed to the Town's consultants.

Ms. Kelch stated that saves the developers close to \$5,000 in application fees and with the economy the way it is, that helps.

There were no comments or questions from the Commission or the public.

Upon a motion by Commissioner Hannan and seconded by Commissioner Miller, the Commission approved Resolution No. 2008-135 – Amending Resolution No. 2007-22 – Pertaining to Application Fees for Land Use Activities, by a vote of 5 to 0.

29. Resolution No. 2009-101 – Right-of-Way Vacation for Portion of Hollinshed Avenue

Derek Schroth, Town Attorney, read the resolution by title only.

Thad Carroll, Senior Planner, gave the background summary from the agenda item cover sheet. He stated that the Applicant, Town of Lady Lake, has submitted an application for the Vacation of Right-of-Way for a portion of Hollinshed Avenue.

Mr. Carroll stated that on May 18, 2006, property owned by Fred Rath was annexed and rezoned by the Town of Lady Lake to MF-18 for the purpose of constructing 336 apartment units and clubhouse on property which included the subject parcel. These changes occurred under Ordinances No. 2006-21 and No. 2006-23, respectively. Subsequently, under Ordinance No. 2007-01 (March 17, 2008), the property also received Comprehensive Plan approval for the MF-HD (Multi-Family High Density) designation. At that time, it was deemed by Town Staff and legal counsel that the Right-of-Way approval process was not necessary.

Mr. Carroll stated that, since that time, the Lake County Property Appraiser's Office has notified the Town of Lady Lake that they cannot recognize this property on the Lake County Tax Roll without a resolution documenting that the right-of-way vacation has occurred. All utilities have been notified of the requested abandonment, and have submitted documentation confirming that no utilities are presently maintained within these rights-of-way by their agencies, and that they have no objection to the Applicant's request. The owner of this property will be Fred H. Rath and the parcel area is .45 acres.

Mr. Carroll stated that letters to adjacent property owners notifying them of the Applicant's request were mailed out on February 5, 2009; the Technical Review Committee (TRC) reviewed the application on February 3, 2009 and determined that the application was complete and ready to forward to the Town Commission by a vote of 4-0.

There were no comments or questions from the Commission or the public.

Upon a motion by Commissioner Holden and seconded by Commissioner Hannan, the Commission approved Resolution No. 2009-101 – Right-of-Way Vacation for Portion of Hollinshed Avenue, by a vote of 5 to 0.

The tape was changed to Side “B” at 9:00 p.m.

K. TOWN MANAGER’S REPORT:

Town Manager Bill Vance reminded everyone that Chief Ed Nathanson will have his 18-month business plan presentation at the March 16th Commission Meeting. This plan was coordinated over a month ago and the Chief’s effort will be a lead-in to the forthcoming budget process. In addition to the Chief’s 18-month business plan presentation, the Town Manager is going to be investigating options to get an independent audit of the police operations so that it is not just the Town Manager or the Chief indicating that the Town needs more officers or needs more of this or less of that. Mr. Vance also stated that somebody independent of the Town would come in and analyze the police operations and let the Town know what it needs more or less of and analyze how the Town can make sure there is continual improvement as this is one of the most critically important departments and services the Town provides for. If the Commission has no objection or any related request, now is the time to make them.

Commissioner Hannan asked what type of outside firm would be doing this.

Mr. Vance stated that it would be a firm or individual that has 40 years of experience in various capacities with different police departments – they would come in and interview people and analyze what the Town has – number of people, number of vehicles, weapons, training – they basically spend a week digesting everything that the police department does. They would then compile a report. Mr. Vance stated that he does not have a cost but will come back to the Commission with a cost; potentially, this will have to be put out to bid if the cost is more than \$5,000 – if less than \$5,000, Staff might pursue a recommendation as well as additional options to bring forth. He added that this can be done with any and all Town departments; they are starting with the Police Department since it makes up approximately 45% of the General Fund budget leading into this next very difficult budget year.

Commissioner Hannan asked if this presentation would be in a “pdf” format since he will be out-of-town for that meeting.

Mr. Vance stated that it is going to be a Power Point presentation and Commissioner Hannan responded that would be perfect.

Mr. Vance stated that this is a game plan; in essence, a contract with the Police Department and the Town Manager and the Town outlining the resources that the Town Manager needs to move this department forward. The Town is going through historical times in Lady Lake and has seen a tremendous difference in the amount of traffic on the highways; this is a growing community and it’s time to try to look around corners and predict the future and provide for future needs to the best of the Town’s capabilities now as opposed to being reactive later.

Mayor Richards commented that he has been audited before in Public Works and it actually is not a bad thing; sometimes, you even get kudos on it.

Commissioner Kussard asked if this would be more of a study than an audit.

Mayor Richards stated that the Chief would be doing more of a study but Mr. Vance is looking to do an audit just to have outside verification by a consultant as to which way to go.

Mr. Vance stated that the Chief is putting together a game plan in which he will report what he needs to get his department through the next 18 months if resources are provided to him in order for his department to keep up with responsible development in Lady Lake. The independent audit will be utilized to verify, whenever possible, the Chief's recommendations. The last couple of years, the Town Manager and Chief have come to the Commission saying they needed 4 cops or they needed 5 cops or they needed 10 cars. At this point in time, where every dollar has become so important, we need analysis to support the recommendations of Staff when it comes to a department that makes up approximately 45% of a \$10 million general fund. When it comes to funding, the big picture starts and stops with the Police Department.

J. MAYOR/COMMISSIONER'S REPORT:

30. Consideration of Three (3) Appointments/Reappointments to the Planning & Zoning Board

The background summary for this agenda item states that the Planning & Zoning Board has three (3) members whose terms are expiring this month. Bill Calhoun and John Gauder are currently on the Board and wish to be reappointed. Lowell Saxton is currently on the Board and does not wish to be reappointed. In addition, there are 4 four new applications on file from interested residents.

Mayor Richards asked the candidates who were present if they wanted to speak.

John Gauder stated he has been on the P&Z Board for almost 2 years and that the Board has gone through a lot of changes and will continue to go through a lot of changes. He also stated that there are members of the Board with a lot of expertise and it has been a real pleasure working with them and Bill Vance.

Bill Sigurdson stated that he served on the Parks & Recreation Advisory Board for one term. He has attended some P&Z Board meetings and also has a background in drafting and would be interested in serving on this board.

Commissioner Hannan pointed out that, according to his application, Mr. Sigurdson has taught all forms of drafting including civil, surveying and commercial architecture at the college level which makes him an exceptional candidate.

Dean Stewart stated that he has been a resident of Lady Lake for about 5 years. He stated that he was president of a corporation in Pittsburgh, is now retired and has a desire to do

something for the community and hopes that the Commission will give him a chance to do that.

Commissioner Kussard asked Mr. Stewart if he had ever attended any Commission or Board meetings prior to this evening and he responded no.

Town Clerk Kristen Kollgaard instructed the Commission members to check their selections and sign the Nomination Sheet that was attached to the packet item. She tallied the votes and read the following results into the record:

<i>HOLDEN</i>	<i>Voted for:</i>	<i>Gauder – Mathias – Stewart</i>
<i>MILLER</i>	<i>Voted for:</i>	<i>Gauder – Calhoun – Sigurdson</i>
<i>HANNAN</i>	<i>Voted for:</i>	<i>Gauder – Stewart – Sigurdson</i>
<i>KUSSARD</i>	<i>Voted for:</i>	<i>Gauder – Calhoun – Sigurdson</i>
<i>RICHARDS</i>	<i>Voted for:</i>	<i>Gauder – Calhoun – Mathias</i>

Ms. Kollgaard announced that the 3 new appointees would be John Gauder, Bill Calhoun and Bill Sigurdson.

Mayor Richards congratulated the new appointees and thanked all of the applicants for their interest.

31. Consideration of Three (3) Appointments/Reappointments to the Parks & Recreation Advisory Committee

The background summary for this agenda item states that the Parks & Recreation Advisory Board has three seats up for renewal. Dr. Sligh and Leonard Contardo had asked to remain on the Board; Jean Ganske has joined another committee and has asked to step down from the Board. In addition, there are 3 other applications from interested residents.

No applicants were present.

Commissioner Hannan stated that the Town dealt with Neal Garcia a while ago and added that he is quite an astute gentleman.

Mayor Richards instructed the Commission to mark their ballots.

Town Clerk Kristen Kollgaard tallied the votes and read the following results into the record:

<i>HOLDEN</i>	<i>Voted for:</i>	<i>Sligh – Contardo – LoFavo</i>
<i>MILLER</i>	<i>Voted for:</i>	<i>Sligh – Contardo – Garcia</i>
<i>HANNAN</i>	<i>Voted for:</i>	<i>Sligh – Contardo – Garcia</i>
<i>KUSSARD</i>	<i>Voted for:</i>	<i>Sligh – Contardo – Schlosser</i>
<i>RICHARDS</i>	<i>Voted for:</i>	<i>Sligh – Contardo – LoFavo</i>

Ms. Kollgaard announced that Dr. Sligh and Mr. Contardo both received 5 votes each and would be 2 of the new appointees. There was a tie between Mr. Garcia and Mr. LoFavo which would require another vote that would be by roll call.

Commissioner Hannan stated that Mr. Garcia had come to the Commission in the past in regards to improving the Town's handball courts and added that he would highly recommend him being on the board.

The results of the roll call vote between Mr. Garcia and Mr. LoFavo were as follows:

<i>HOLDEN</i>	<i>Voted for:</i>	<i>Garcia</i>
<i>MILLER</i>	<i>Voted for:</i>	<i>Garcia</i>
<i>HANNAN</i>	<i>Voted for:</i>	<i>Garcia</i>
<i>KUSSARD</i>	<i>Voted for:</i>	<i>Garcia</i>
<i>RICHARDS</i>	<i>Voted for:</i>	<i>Garcia</i>

Ms. Kollgaard stated that Mr. Garcia would be the 3rd appointee to the Parks & Recreation Advisory Board.

Commissioner Hannan reported that he would not be at the March 16th Commission meeting but will still be communicating.

Commissioner Kussard reported that she has 2 issues; the first being a phone call from a lady in her ward regarding the intersection at Del Mar and Avenida Central that this lady feels is dangerous. Commissioner Kussard stated that she goes that way often and agrees with this lady; she stated that she didn't know if anything could be done but asked if it could be looked into. The second issue is that a number of her neighbors have asked her what the ordinances and rules are regarding cutting down trees and also who has control over the issue. Commissioner Kussard stated that her neighbors have complained that people are cutting down healthy trees; if there is not an ordinance at this time in Lady Lake, she would like to see one because this is a Tree City USA and she doesn't want to see all of the beautiful trees disappear just because they are an inconvenience.

Town Manager Bill Vance stated that Staff is on the same page and will be investigating the Del Mar and Avenida issue this week and added that the Mayor has provided some things to make sure of as well. He also commented that The Villages, within their restrictive covenants, does require a permit approved by their Architectural Review Committee in order to remove any tree that is greater than 4 inches in diameter.

Commissioner Miller stated that he has been on the Metropolitan Planning Organization (MPO) Board since its beginning; he is resigning from that Board and asked that Mayor Richards take his place – he thought that would be a good move with the Mayor's background and experience.

The Mayor stated that he would be glad to do it and asked Commissioner Miller if he would be willing to be an alternate to which Commissioner Miller responded yes and added that he would be glad to help in any way if the Mayor needed assistance.

Mayor Richards reported that he has been asked by some residents to check into the trash contract in which Mr. Vance has already supplied him with a lot of information. He asked the Commission and Mr. Vance if he could contact Waste Management – not to negotiate but just to talk to them. He was given the okay to do that.

M. OPEN FORUM:

There were no comments or questions from the public.

N. ADJOURN: There being no further discussion, the meeting was adjourned at 9:25 p.m.

Kristen Kollgaard, Town Clerk

James Richards, Mayor

Minutes transcribed by Jayne York, Staff Assistant to Town Clerk