

**TOWN OF LADY LAKE
REQUEST FOR BID
BID No. 2010-0002**

Project Title: Electrical Work for ATS & Generator Plug Project at Public Works Facility

GENERAL INFORMATION

The Town of Lady Lake is advertising this bid for interested parties that are qualified and experienced to provide electrical services work for the Town of Lady Lake.

This bid is for the purpose of selecting a firm(s) to be engaged on a contractual basis for the service stated above.

Interested Firms may secure a copy of the documents from Kristen Kollgaard, Town Clerk, at 409 Fennell Blvd., Lady Lake, FL 32159, phone number 352-751-1501. Copies via e-mail are also available by contacting Kristen Kollgaard at kkollgaard@ladylake.org

A non-mandatory pre bid/inspection of the site will be held on Monday, May 3, 2010 at 10:00 a.m. (EST). The meeting will be held at the Public Works Complex at 136 Skyline Drive, Lady Lake, FL 32159.

All bids **MUST** be in a sealed envelope/box and clearly marked in the lower left corner:
Bid No. 2010-0002 **“Electrical Work for ATS & Generator Plug Project at Public Works Facility”**
and shall be sent to the following address, only:

Kris Kollgaard, Town Clerk
Town of Lady Lake
409 Fennell Boulevard
Lady Lake, FL 32159

All bids must be received in the Office of the Town Clerk prior to 10:00 a.m. (EST) on **Friday, May 7, 2010** and will be publicly opened immediately afterwards and read in the Town Commission Chambers, located at 409 Fennell Blvd, Lady Lake, Fl. Bids will not be accepted after that date and time under **any** circumstances. **One (1) Original and three (3) copies of the BID must be submitted.** Bid openings are open to the public. All Bidders and their representatives are invited to be present. Any response received by the Purchasing Agent after the due date and time specified in this Bid will not be considered and will be available for pick-up unopened. Any Bid or copies that are sent to any other address may be refused. The bids will be kept unopened by the Clerk’s Office if refused. Bids must be typed or printed in ink. Use of erasable ink is not permitted. All Bids must contain a manual signature of the authorized representative.

The Town of Lady Lake will not be liable for any cost incurred in the preparation of these bids. All Bids received from Bidders in response to this Bid will become property of the Town and will not be returned to the Bidder. In the event of a Contract Award, all documentation produced as a part of the contract shall become the exclusive property of the Town. Responses to this Bid upon receipt by the Town will become public record subject to provisions of Chapter 119F.S. Florida Public Records Law.