

**TOWN OF LADY LAKE
REQUEST FOR PROPOSALS
BID NO. 2011-0004**

LOG CABIN DECK REPLACEMENT PROJECT

The Town of Lady Lake is advertising this bid for interested parties that are qualified and experienced to provide installation of a deck for the Town of Lady Lake. **Interested parties will bid on the provided deck plans or may purchase larger scale plans from Neel-Schaffer Engineering for \$25.00.**

This bid is for the purpose of selecting a firm(s) to be engaged on a contractual basis for the service stated above.

Interested parties may secure a copy of the Bid documents from Jayne York, Deputy Town Clerk at Lady Lake Town Hall, 409 Fennell Blvd., Lady Lake FL 32159 or by calling 352-751-1501 or via e-mail at jyork@ladylake.org. Copies are also available on DemandStar. Interested parties may purchase larger scale plans from Neel-Schaffer Engineering for \$25.00. Plans may be purchased by calling Steve Cockerham at (407) 509-7521

All bids MUST be in a sealed envelope/box and clearly marked in the lower left corner: "Bid No. 2011-0004: Log Cabin Deck Replacement Project"

**Kris Kollgaard, Town Manager/Town Clerk
Town of Lady Lake
409 Fennell Boulevard
Lady Lake, FL 32159**

All bids must be received in the Office of the Town Clerk prior to 10:00a.m. (EST) on **June 1, 2011** and will be immediately opened thereafter. Bids will not be accepted after that date and time under **any** circumstances. One (1) Original and THREE (3) copies of the BID must be submitted. Bid openings are open to the public. All Bidders and their representatives are invited to be present. Any response received by the Purchasing Agent after the due date and time specified in this Bid will not be considered and will be returned unopened. Any Bid or copies that are sent to any other address may be refused and sent back to the Bidder unopened. Bids must be typed or printed in ink. Use of erasable ink is not permitted. All Bids must contain a manual signature of the authorized representative.

The Town of Lady Lake will not be liable for any cost incurred in the preparation of these bids. All Bids received from Bidders in response to this Bid will become property of the Town and will not be returned to the Bidder. In the event of a Contract Award, all documentation produced as a part of the contract shall become the exclusive property of the Town. Responses to this Bid upon receipt by the Town will become public record subject to provisions of Chapter 119F.S. Florida Public Records Law.

Kris Kollgaard, Town Manager/Town Clerk
Town of Lady Lake, Florida

**ADVERTISING DATE:
May 5, 2011**

PLEASE PUBLISH IN THE LEGAL AD SECTION OF THE LAKE SENTINEL ON THE ABOVE DATE.