

**TOWN OF LADY LAKE
REQUEST FOR BID
BID No. 2009-0006**

PROJECT TITLE: Rolling Acres Sports Complex Fence Project

Department: Parks and Recreation
Contact Person: Mike Burske, Parks & Recreation Director
Address: 409 Fennell Blvd., Lady Lake, FL 32159
Phone/Fax: (352) 430-0451 / (352) 751-1510
Submittal Date: **Prior to 11:00 a.m. December 1, 2009**

I. GENERAL INFORMATION

The Town of Lady Lake is advertising this bid for interested parties that are qualified and experienced to provide installation of parking lot fencing for the Town of Lady Lake. **Interested parties will bid on the three different fence types. A separate price for each type of fence MUST be provided. Only one type will be installed.**

A NON-MANDATORY pre-bid/inspection will be held on Friday, November 13, 2009 at 10:00 a.m. at the Rolling Acres Sports Complex, in the Parks and Recreation Office, located at 260 Rolling Acres Road.

Interested Firms may secure a copy of the bid documents from Kristen Kollgaard, Town Clerk, at 409 Fennell Blvd., Lady Lake, FL 32159, phone number 352-751-1501; Copies via e-mail are also available by contacting Kristen Kollgaard at kkollgaard@ladylake.org.

To ensure fair consideration for all respondents to this bid, firms interested in providing the required services may be disqualified if they have contacts during the submission or selection process with the Mayor, Town Commissioners, or any Town staff. Only the Town Clerk, who acts as the Town's Purchasing Manager, may be contacted during the submission or selection process. Questions regarding the bid should be directed to Kristen Kollgaard, Town Clerk, at 352-751-1501.

II. REQUEST FOR BIDS

All bids MUST be in a sealed envelope/box and clearly marked in the lower left corner: "Bid No. 2009-0006: Installation of Rolling Acres Sports Complex Fence" and shall be sent to the following address only:

**Kristen Kollgaard, Town Clerk
Town of Lady Lake
409 Fennell Boulevard
Lady Lake, FL 32159**

All bids must be received in the Office of the Town Clerk by **11:00 a.m. (EST) on Tuesday, December 1, 2009** and will be immediately opened thereafter. Bids will not be accepted after that date and time under any circumstances

Responses to this BID upon receipt by the Town will become a public record subject to the provisions of Chapter 119 F.S. Florida Public Records Law.