

**LADY LAKE LIBRARY BOARD**  
**MINUTES OF THE MEETING OF JANUARY 10, 2013**

The meeting was called to order by Chairperson, Whitney Stokes, at 4:00P.M.

Members present: James Page, Dorothy Grubb, Jean Ganske, Whitney Stokes, Lily Kliot and Linda Underhill. Library Director Marilynn Nesbitt, Ruth Kussard, Lady Lake Town Commission Liaison and William (Bill) Stokes, Representative to the County Library Advisory Board were present. Rev. Harsh was excused.

**Approval of Minutes:** The secretary, Linda Underhill, asked that the minutes be amended to exclude the statements following new business. The statement should not be part of the minutes since they were the thoughts of the secretary and not the Board. The minutes were accepted and approved as amended.

**Report by Chair:** Whitney Stokes thanked the Library Board for their support.

**Report by Town Commission Liaison, Ruth Kussard:** Bill Calhoun, a former library board member, passed away on December 27<sup>th</sup>. There are many Lady Lake events and activities planned for the next few months. Orange Blossom Lions and the American Legion are having a golf demo day at the Rolling Acres Sport Complex Driving Range on February 8<sup>th</sup>. April 6<sup>th</sup> the Lady Lake Historical society is having a rummage sale at the Log Cabin on March 2<sup>nd</sup>. The Lady Lake Chamber of Commerce will hold the Art in the Park on February 23<sup>rd</sup>. The Easter Egg Hunt will be at the Guava Street Complex on March 23<sup>rd</sup>. The town has bought property south of the strip mall on Old Dixie Highway. Two acres will be used for parking for town events and 4 + acres will be held on for the present time.

**Report by Lake County Library Advisory Board Representative, Bill Stokes:** The December 20<sup>th</sup> meeting was cancelled. At the November meeting, Chairman John Nystrom welcomed Paul Alford, the new Library Services Division Manager. Mr. Alford gave a brief history of his library experience. He was also recently elected to serve a two-year term on the Florida Association Board of Library Directors.

The Tavares Public Library was closed December 6<sup>th</sup> through the 11<sup>th</sup> for replacing carpeting. Copies of the library's new newsletter were distributed to patrons and staff.

Lady Lake Library hosted author, Jamie Feveretti, on a national tour to publicize her fourth book in her Emma Caldrige series, "Dead Asleep." An enthusiastic audience of 25 attended. Also reported were our own advisory board's new officers. They are Whitney Vacha-Stokes as the new Chairperson; Jim Page as the Vice Chair and Linda Underhill continues as the Secretary.

Umatilla Public Library is accepting donations of unwanted audio and video tapes.

W.T. Bland Public Library opened its bookstore on November 26<sup>th</sup>, and dedicated its new flagpole on November 10<sup>th</sup>, honoring Veterans' Day.

## **Report by Library Director, Marilynn Nesbitt:**

Reverend Harsh had another major surgery on December 28<sup>th</sup>. He hopes to return to the next library board meeting.

There was a fire down the street from the library. If the wind had been harder, the fire would have possibly affected the library.

Kris Kollgaard, Town Manager of Lady Lake, was planning on coming to the Library Board meeting but was ill with a sinus infection. She wants to be at the next Lady Lake Library Board meeting to meet the Board. She will also clarify more about the duties of the library board and answer any questions.

Marilynn read the following statement concerning the duties of the Lady Lake Library Board:

“As the official name of the library board states, this board is an advisory board. It is not a board that makes policies or drives policies of the Lady Lake Library. It is a board that can make recommendations and the library staff can take the recommendation under advisement, but the board is not involved with the everyday running of the library and the staff is not obligated to follow or implement any library board recommendations.

On a side note, if any board members are talking, calling, texting, etc. with another board member about any library business outside of the official posted meeting date and time, you are violating the Sunshine Law.

As an advisory board, the way this is suppose to work is that the Director of the Library presents or brings issues to the Board for discussion-not the other way around. So we need to get back to this framework. In the past I have brought to the Board for approval: The LCLS Annual Plan of Service, the revisions of policies and procedures for all LCLS libraries, new services or programs that are being implemented, interlocal agreement issues and reciprocal borrowing issues.

During the library construction project we had a lot of items to discuss that we no longer have because the construction project is completed. So, in the future, if there is no new business to discuss, I am going to cancel the meeting for that month. The county library board and other Town of Lady Lake board also cancel meetings due to lack of business as well.”

Marilynn asked for questions and comments from the board members.

Dorothy Grubb suggested that we review some of the plan of services, such as the long range plan and the interlocal agreement since we have some new board members who are not familiar with them.

There was some discussion about older documents relating to the duties of the library board. Kris Kollgaard will address these next month.

Jean Ganske asked about library card for the youth and if there is any difference in library cards for children who are home schooled. She also wanted to know if parents can get specific books for students. Marilynn explained that the library tries to get as many books as possible that are on classroom lists. Other books can be borrowed from other libraries.

Marilynn shared an article from the newspaper entitled, “Library May Face Funding Shortage”. Most of the article highlighted Fruitland Park Library and the County Law Library. Since Lady Lake Library is a member library not a branch library, the funding shortage will be covered by the Town of Lady Lake.

Marilynn went over all the programs that the library is having. Last month we had SHINE and AARP refresher classes for age 50 and older drivers. During the next two months there will be programs about Identity Theft, two author presentations, an Antique Appraisal event, AARP Tax services, a Health Fair Bus in the parking lot, and a Black History Golf Exhibit in February.

Marilynn responded to Jean Ganske’s suggestion that an article for the newspaper be written about the Books By Mail program. Jean feels that it would be important information for the nearby retirement community. Marilynn will e-mail Jean some information

so that she can write an article and e-mail it to the newspaper.

Marilynn also showed a newspaper article about the Bookmark Contest that will be from March 11-14. This is for children, youth and adults. More will be said about this at the next meeting.

**Old Business** -- None

**New Business** -- Whitney Stokes went around the room giving the members an opportunity to bring concerns/new business before the board. Linda Underhill wanted some clarification about the number of unlit sidewalk lights at night around the library. This was a safety issue. Marilyn explained that the library was having too many lights to replace. The library is in the process of replacing the fluorescent lighting inside the library with LED lights. It will replace the indoor lighting first. The outdoor lights will be replaced later. Marilyn said that the library will turn off the outside lights in the back and keep the lights on in the front of the library.

The meeting was adjourned at 5:15 P.M

Respectfully submitted,

Linda Underhill, Lady Lake Library Board Secretary