

**MINUTES OF THE
TOWN OF LADY LAKE
REGULAR MEETING OF THE LADY LAKE LIBRARY BOARD
LADY LAKE, FLORIDA**

**January 9, 2014
4:00 p.m.**

The Lady Lake Library Board Meeting was held in the Town Hall Commission Chambers at 409 Fennell Blvd., Lady Lake, Florida. The meeting convened at 4:00 p.m.

MEMBERS PRESENT: Chairperson/Member Dr. Paul Harsh, Vice Chairperson/Member James Page, Member Dorothy Grubb, Member Linda Underhill, and Member Kimberly Strickland

ABSENT: Member Dr. Lily Klot, Member Jean Ganske, and William (Bill) Stokes, Representative to the County Library Advisory Board

TOWN STAFF PRESENT: Beth Maciejewski, Library Director; Kris Kollgaard, Town Manager; and Julia Wolfe, Staff Assistant to Town Clerk

OTHERS PRESENT: Mayor/Commissioner Ruth Kussard;

CALL TO ORDER: Chairperson Dr. Paul Harsh called the meeting to order at 4:00 p.m.

OPEN FORUM: There were no comments from the audience.

APPROVAL OF MINUTES: November 14, 2013

Upon a motion by Linda Underhill, with a second by James Page, the Lady Lake Library Board approved the minutes of the November 14, 2013 meeting by a vote of 5 to 0.

REPORT BY CHAIR: No report.

REPORT BY TOWN COMMISSION LIAISON:

Mayor/Commissioner Kussard reported the Commission instituted the school impact fee for new development at 25% of the original impact fee. She stated impact fees will be \$750.00 per single residence, and \$450.00 per multi-family dwelling, instead of the standard \$3,000.00 and \$1,800.00. Ms. Kussard also reported the site plan was approved for McDonald's across the street from Town Hall.

Chairperson Harsh asked if anyone had any questions concerning Library business.

Member Strickland inquired about the FY 2012/13 budget handout and asked for an explanation of the increase in some of the expenditures.

There was further discussion about the budget, and Town Manager Kris Kollgaard asked Ms. Strickland to call and make an appointment to meet with her and the Finance Director, and they could review the detailed budget and show her where the increases were. She stated the budget was taken to the Commission and approved in September.

REPORT BY LAKE COUNTY LIBRARY ADVISORY BOARD REPRESENTATIVE:

William Stokes resigned from the Lake County Library Advisory Board.

REPORT BY LIBRARY DIRECTOR:

Library Director Beth Maciejewski provided an updated copy of the upcoming Library Event Schedule and discussed some of the recently added events. She stated it has been fairly quiet at the library and they are gearing up for the snowbirds that are already starting to come in.

Member Grubbs asked if the new area being built in The Villages would effect the Lady Lake Library.

Ms. Maciejewski replied it would be quite an impact on the Fruitland Park Library which is very small. She stated they will be residents of Lake County which means no fees for those citizens to get a library card. She also stated residents of Sumter County pay a \$40.00 fee per year for a library card at present.

Member Grubbs asked if Fruitland Park will be enlarging their library.

Ms. Maciejewski replied she heard it was in their budget to enlarge.

OLD BUSINESS:

Member Underhill stated several of the members made suggestion at the last meeting of what the librarian could do to benefit the Youth Library in the future, and asked what kind of a schedule is in the works for the future.

Ms. Maciejewski replied that reading with the dogs is in the works for Wednesday afternoons on early release day. She stated Thom had cooking classes with both art classes, and another class is doing tie-dye t-shirts.

Member Underhill asked if there were anything being done with the schools.

Ms. Maciejewski replied she had not been over to talk with the principal yet, but has that on her to-do list.

Ms. Kollgaard stated she has noticed that at some of the meetings there is a lot of talk and great suggestions, but there is really no discussion or direction by the consensus of the Board, and it is important to have clear direction to move thing along.

Chairperson Harsh commented the Board can have discussions, but unless they actually collectively make a recommendation and vote on it, do not expect anyone to act on it because it is just questions and inquiries at that point. He stated there are procedures the Board has to follow.

Member Strickland asked about the rules of the Library Board included in the blue folder.

Vice-Chairperson/Member Page interjected that these are Florida Library Association recommendations and are about 20 years old.

Ms. Kollgaard replied she had not seen that and asked if the Board had a copy of the new ordinance for the Library Board. She stated the ordinance lists the responsibilities of the Board.

The members replied they had received a copy of the ordinance.

Member Strickland asked if the library was a member of the Florida Library Association.

Ms. Kollgaard replied the library is a member of the County Library Association.

Member Strickland clarified that the Lady Lake Library was not a member of the State Library Association.

Vice-Chairperson/Member Page stated those are guidelines for all the libraries in the State of Florida put out by the Florida Library Association 20 years ago, and it has been reprinted.

Chairperson Harsh stated the ordinance from the Town of Lady Lake is the doctrine that governs the Board and set the parameters in which to operate. He stated they are an advisory board and do not have the authority to do anything but make recommendations and work with the Library Director.

Member Strickland stated she did not realize the local ordinance precluded the Board from following the State.

Chairperson Harsh stated it did not preclude, but certainly over-ruled.

Member Strickland stated she feels that people are bristling up when she ask questions, but she was given the information when she joined the Board. She stated she is just doing her job, and not being critical; just trying to educate herself. She stated the meeting is the only venue to ask questions because of the Sunshine Law.

Chairperson Harsh replied there is nothing wrong with learning and growing.

Ms. Kollgaard replied they can call her anytime.

Member Strickland replied the Board has the knowledge about the Library.

Chairperson Harsh stated the Mayor, Town Manager and Library Director will have very concise and very clear explanations. He stated the Board cannot discuss anything among themselves, but outside the Board, anything can be discussed. Dr. Harsh stated he would encourage the Board to keep asking questions and not wait until the monthly meeting, but go talk with any of the three at anytime. He stated when the Board gets together, issues that they want to recommend or investigate with the possibility of recommending, is what they discuss that cannot be discussed anywhere else. He stated it has to be in an open forum to get the ideas on the Board. He also stated the Board has to maintain proper direction; ideas are to be discussed among the board and unless there is a specific time for staff to be at the podium, questions should not be directed to them when they are observing.

Vice-Chairperson/Member Page stated the Library is governed by an Interlocal Agreement with Lake County. He stated there is an opening for a representative on the Lake County Board and

he recommends Ms. Strickland. He stated it will give her the opportunity to learn a lot from the County and see how everything fits together.

Chairperson Harsh clarified that the Library is governed by the Interlocal Agreement but not the Board.

Ms. Kollgaard clarified that some of the decisions the Lady Lake Library Board makes might be in conflict with the Lake County Library Board and the liaison for the Library will let the Town know.

Chairperson Harsh replied that has happened in the past and as far as communication is concerned, the liaison is important.

NEW BUSINESS:

Vice-Chairperson/Member Page shared an article from the Daily Sun about the high tech San Antonio, Texas library which has no books. He stated this would probably be a growing trend, particularly in cities, but not in rural areas like Lady Lake.

Member Strickland distributed some clipped articles from the newspaper about various library events and she reviewed them. She asked when and who she would contact to put something on the agenda.

Chairperson Harsh replied she should call the Town Clerk's office no later than one week before the meeting.

Ms. Kollgaard stated the easiest process to put something on the agenda is to send an e-mail or contact the Town Clerk's office staff by 10:00 a.m. on Wednesday, the week prior to the scheduled meeting. She stated the Library Director and the Chairperson determines what goes on the agenda, and they will let the Clerk's office know of anything they want to add. Ms. Kollgaard stated the Board could only forward items to the Clerk's office because of the Sunshine Law, and they will forward the items to the Chairperson and Library Director.

Member Strickland asked if it was the Chairperson's decision what goes into the packets.

Chairperson Harsh stated it was his decision what goes on the agenda, but as far as preparing the packet, the Clerk's office does that.

Ms. Kollgaard agreed the Clerk's office handles that, and the packets are back-up material. She stated some items on the agenda may not have back-up material, but if they do have material, send it to the Clerk's office and they can make copies and put it together.

Member Strickland stated the discussion and minutes from the last meeting stated Chairperson Harsh wanted and encouraged follow-up on discussions and new ideas. She stated she would respect the procedures and just needed to know what they were.

Chairperson Harsh clarified the items are due the Wednesday before the first Thursday. He stated the way the Board starts the meetings is very important to him and he would like to offer the motion to start the meeting with the Pledge of Allegiance and a prayer. He stated anybody can pray, but no one person can always pray. Dr. Harsh stated the Chairperson cannot forward a motion according to Robert's Rules.

Ms. Kollgaard stated it is up to the Board if they want to follow Robert's Rules. She stated with the Commission the presentation is done, any comments are made, and then the Mayor will ask for a motion.

Chairperson Harsh stated Robert's Rules were written to govern a hostile meeting. He asked if the Board had to vote to set it aside or is that the way it goes unless the Board chose to adopt Robert's Rules.

Ms. Kollgaard replied it was up to the Board, if they were all in favor of doing it the way the Commission does it where everything is presented, discussion is done and then the motion.

The Board agreed they liked having the discussion first.

Vice-Chairperson/Member Page stated the Pledge of Allegiance has already been adopted, but the Board has not followed it in the last couple of meetings.

There was further discussion about the prayer, and after discussion upon a motion by James Page, and seconded by Kimberly Strickland, the Board voted to table the discussion until the next meeting, by a vote of 5-0.

Member Strickland stated there was a mention that there is now an open position on the Lake County Library Board and asked that the issue be taken care of before the meeting adjourned.

Chairperson Harsh replied he was unsure how to make those contacts.

Ms. Kollgaard stated she needs to check and see if there were any applications on file. She stated to let staff know if anyone is interested and staff will make a copy and bring it before the Board at the next meeting. She stated the Board will look at the application and make a recommendation to forward to the Town Commission. She also stated the Commission is the governing board to appoint.

Member Strickland asked if anyone on the current Board could apply and if there was a different application.

Ms. Kollgaard stated the current application could be copied. She stated it could be anyone, including someone that is not on the Library Board.

Chairperson Harsh clarified they are talking about the liaison between the Lady Lake Library Board and the Lake County Library Board.

With no further business or discussion, and upon a motion by James Page with a second by Linda Underhill, the Lady Lake Library Board meeting was adjourned at 4:59 p.m.

Julia Wolfe
Staff Assistant to Town Clerk

Dr. Paul Harsh, Chairperson