

**MINUTES OF THE
TOWN OF LADY LAKE
PARKS, RECREATION AND TREE BOARD ADVISORY COMMITTEE
LADY LAKE, FLORIDA**

**April 8, 2015
5:30 p.m.**

The Parks, Recreation and Tree Advisory Committee Meeting was held in the Town Hall Commission Chambers, 409 Fennell Blvd., Lady Lake, Florida.

CALL TO ORDER: Chryle Lowery, Chairperson

Chairperson/Member Lowery called the meeting to order at 5:30 p.m.

A. ROLL CALL: Rick Jones, Member
Betty Cantelmo, Member
Thomas Schmelzer, Member
Doris Turlo, Vice Chairperson/Member
Chryle Lowery, Chairperson/Member

STAFF MEMBERS PRESENT: Mike Burske, Parks and Recreation Director; and Julia Wolfe, Staff Assistant to Town Clerk

Also Present: Mayor/Commissioner Ruth Kussard, and Commissioner Paul Hannan

B. OPEN FORUM:

Chairperson Lowery asked if there were any comments from the audience. There were no comments.

C. NEW BUSINESS:

1. APPROVAL OF THE MINUTES: March 11, 2015 Parks, Recreation and Tree Advisory Meeting.

Upon a motion by Vice Chairperson/Member Turlo and a second by Member Schmelzer, the Parks, Recreation and Tree Advisory Committee approved the minutes of the March 11, 2015 Parks, Recreation and Tree Advisory Committee meeting as presented, by a vote of 5-0.

2. Consideration of Approval for the Supplemental Agreement with Neel-Schaffer Engineering for the Additional Engineering for a South Driveway, Fire Lane and Parking Lot at the Guava Street Concession Stand Area (Mike Burske)

Parks and Recreation Director Mike Burske read the background summary for this agenda item. He stated that as shown in the contract, the additional engineering is for the building of a fire lane to the concession stand as required by the Town's code. The fire lane will be at the site of a parking lot constructed with recycled asphalt millings which also has drainage issues. He stated this additional engineering will designate this area as a formal fire lane and enhance the parking lot to also assist in the erosion and water runoff.

Mr. Burske stated the additional engineering, including the survey, will be \$6,588.75. He had asked that the committee members read over the proposal from March 24, 2015 and the opinion of probable costs to see how this will effect the project. He stated that this project is utilizing Parks and Recreation Impact fees with a balance of \$388,038.00.

Mr. Burske stated he would like to enhance the whole parking lot and help with drainage by eliminating the sand runoff on the reclaimed asphalt milling and tennis courts.

Member Schmelzer asked if the engineers took this into consideration when the project was engineered.

Mr. Burske replied they had not.

Member Cantelmo asked if the total cost for the engineering is \$6,588.75, including the survey.

Mr. Burske replied that it is for the engineering, but there will be additional construction costs.

Member Cantelmo asked how much the construction will cost.

Mr. Burske replied that it will be approximately \$43,925 for the project, including the gravity wall.

Member Jones asked if the fire lane was part of the whole concept that was shown.

Mr. Burske replied the design of the fire lane and the gravity wall came about four weeks ago and would be a part of the big project, but they are also using the concession stand project to go ahead and make the improvements.

Chairperson Lowery asked if there was money in the budget for the project.

Mr. Burske replied that impact fee money is available to fund the project.

Upon a motion by Member Schmelzer and a second by Member Cantelmo, the Parks, Recreation and Tree Advisory Committee recommended approval for the Supplemental Agreement with Neel-Schaffer Engineering for the Additional Engineering for a South Driveway, Fire Lane and Parking Lot at the Guava Street Concession Stand Area, by a vote of 5 to 0.

3. Consideration to Send a Recommendation to the Commission For the Town to Submit a Letter of Approval for the Daughters of the American Revolution to Place a Plaque at the Train Depot/Museum (Mike Burske)

Parks and Recreation Director Mike Burske read the background summary for this agenda item. He stated that the Lady Lake Historical Society has been working with the Daughters of the American Revolution to place an historical plaque at the Train Depot designating the Train Depot as a historic building, but that neither the D.A.R. nor the museum was able to give him a picture of the proposed plaque at this time. Mr. Burske stated the D.A.R. will need a letter from the Town allowing the plaque to be placed at the building to proceed with the marker. He stated

they are asking for a stand and to concrete the stand is estimated at \$100, and the Town has agreed to help to install the plaque.

Chairperson Lowery asked if there was a guideline or state statute about limitations of certain plaques. She stated she is impressed by the project and highly recommends it, but asked if there was a policy or ordinance in place.

Mr. Burske stated this would be the second plaque to go to the museum and that there is no ordinance in place.

Member Cantelmo asked if this is the second plaque for the D.A.R.

Mr. Burske replied that this is the first for the D.A.R., but the second plaque from another organization.

Member Cantelmo asked what the plaque would say.

Mr. Burske replied the plaque would say Daughters of the American Revolution marking the Train Depot as a historic site.

Member Cantelmo asked if the plaque would have any other function other than designating it as an historic site.

Vice Chairperson/Member Turlo stated the plaque is compliments of the D.A.R. to show that the Train Depot is an historic site.

Mr. Burske stated the D.A.R. is acknowledging that the Train Depot is an historic site.

Chairperson Lowery asked if the D.A.R followed state guidelines declaring this an historic site. She asked if the Town would get in trouble for allowing the D.A.R. to put the plaque there.

Mr. Burske replied that this building does not meet the guidelines because it has been moved from its original location and the interior of the building does not resemble the way it used to be, and as such, cannot go on the National Historic Registry.

Member Jones stated he thinks it is a terrific idea, but that he was uncomfortable approving a plaque without seeing what it says first.

Upon a motion by Vice Chairperson/Member Turlo and a second by Member Jones, the Parks, Recreation and Tree Advisory Committee recommended tabling this recommendation to the Commission for the Town to submit a letter of approval for the Daughters of the American Revolution to place a plaque at the Train Depot/Museum until the museum can give the Board more information, by a vote of 4-1.

D. CHAIRPERSON/MEMBERS' REPORT:

Chairperson Lowery stated the Parks and Recreation Director and his staff did an awesome job with the Easter Egg Hunt. She asked if all the new members of the board are given the Sunshine State Law Policy book.

Mr. Burske replied he was meeting with the Town Manager tomorrow morning and he would ask her to come to the next meeting and give a quick training on the Sunshine Policy.

E. ADJOURN:

With nothing further to discuss, the meeting was adjourned at 5:42 p.m.

Julia Wolfe, Staff Assistant to Town Clerk

Chryle Lowery, Chairperson

Minutes transcribed by Julia Wolfe, Staff Assistant to Town Clerk