

LADY LAKE LIBRARY BOARD

MINUTES OF THE Meeting of January 14th, 2010

The meeting was called to order by Chairman Page at 4:00P.M.

Members present: James Page, Dorothy Grubb, Jean Ganske, Linda Pullen, Joe Quinn, and Linda Underhill. Others who were present: Library Director Marilyn Nesbitt, and Commissioner Ruth Kussard. Lily Kliot was excused and Rev. Paul Harsh was absent.

Report by Chair: None

December Minutes: It was noted that Jean Ganske's name was omitted as being present at the December meeting. Dorothy Grubb made a motion to accept the minutes, with the correction made concerning the addition of Jean's name to last month's minutes. The motion passed.

Report by Town Commission Liaison, Ruth Kussard: Ruth mentioned that Heart Construction said that the construction site would be open to the public at various times for a walk through during the construction period. She also commended Jim Page on the fine job he did in giving a short, but informative history of the library. (Jim gave a few more facts about how the library developed.)

Report by Lake County Library Advisory Board Representative: Joe Quinn has been officially appointed to the Lake County Library Advisory Board as a representative of the Lady Lake Library. The next meeting is January 21st. Marilyn Nesbitt will be gone, but Joe will attend.

Report by Library Director, Marilyn Nesbitt:

This is a busy time for the library due to the amount of work done by the AARP for tax services. The AARP representatives will be using the library and its computers from February 2nd until April 15th on Tuesdays and Thursdays from 9 AM until 2 PM. New computers have been installed for this work. They will be using three rooms of the library during this time.

Rainy Construction has replaced the cracked inlet and the tops of the other three inlets. This had to be done before Heart construction starts – hopefully on Monday. Marilyn will be taking pictures frequently during the construction to document the building. Some pictures will be put on the library website to document the construction progress.

Marilynn is redoing the ordinances of the town for the library meeting rooms, the Lady Lake Community Building and the new meeting rooms in the new library addition. She is separating the library away from Parks and Recreation. At the present time, the Community Building has no staff attached to it. The use and cost of using the Community Center was discussed. It is a building that is used by many groups and organizations. There is a need to reevaluate the rates that are charged and make them more uniform. She would like to increase the rates. Nonprofit group rates would remain at the original rates. There would be an exemption of fees for some groups such as the Lady Lake Cemetery Association and the Lady Lake Garden Club who have had this exemption in the past. Resident and non-resident groups of Lady Lake should have different rates. Marilynn will bring the proposal for changes in rates to the Library Board to get their opinions. The two library meeting rooms will help provide more space for some groups.

Marilynn relayed a request from Lily concerning a fund raiser that she would like to see done to help with the Opening Day Book Collection. The fund raiser would ask people to give \$25 for a new book for this collection. Marilynn will work on developing this idea when she returns from her vacation. We discussed other fundraisers that are being done, like the chocolate bars and book pages. Marilyn will see that the sign is put back up right inside the door that lists those who have donated \$100 or more to the new addition. These names will be etched in the glass panel after the construction is complete. The memorial to Max Pullen will be outside the library which will state: "This building is dedicated to the memory of Max Pullen, Mayor of Lady Lake, 2005 - 2008" in large block building letters. In addition a separate memorial to Max Pullen will be displayed in the lobby of the new facility including his picture and a biography of his time in Lady Lake. Friends of the library have raised \$103,000 toward the new library addition. We have already started ordering some things – study tables and two game tables for the youth section.

The policy of no large bags in the library is working. People leave their large bags and backpacks are put behind the front desk. There are no more thefts of books being reported by the library staff and some of the books that were taken previously have appeared back on the shelves. The bigger problem now is DVDs not being returned. In the past a collection agency and the police have been used to get back some of the missing materials. The current limit that can be taken out is 10. It was suggested by the Library Board that the limit be 5 or even 2 or 3 DVDs at a time. This should also be done for music CDs. Joe Quinn would like to see a monthly report or line item concerning the losses - whether books, DVDs or CDs. He related that if you don't have numbers, you can't put restrictions. Such figures and data enable you to make better decisions. This procedure would be quite involved, but Marilynn will look into the possibility. The monthly report could list the number of library items gone to lost, the number of items recovered and show the loss ratio. If someone is caught stealing, the police are called.

Old Business: Joe Quinn will be taking three items to the next Library Advisory Board Meeting.

Welcoming AARP back in February into the Lady Lake Library

The Ground Breaking for the new addition on January 5,2010

Rewriting the town ordinance regarding the library meeting rooms, the Lady Lake Community Building and the new meeting rooms in the new library addition.

New Business: None

The motion to adjourn was made by Linda Pullen and accepted at 4:58PM.

Respectfully submitted,

Linda Underhill, Library Board Secretary