

REQUIREMENTS
FOR
SPECIAL EXCEPTION USE
GROWTH MANAGEMENT DEPARTMENT

A special exception is a use that would not be appropriate without restriction, but which, if controlled as to number, area, location or relation to the surrounding area, would promote the public health, safety and general welfare. Such use may be permitted in a zoning district as a special exception only if identified as such in the Land Development Regulations.

Written application shall be made to the Town for a special exception in accordance with the procedures established in the Land Development Regulations, Developmental Procedures and Regulations chapter. The completed application must be submitted at least **thirty (30)** days prior to a regularly scheduled Technical Review Committee (TRC) meeting to be considered at that meeting. The applicant shall provide a conceptual site plan showing buildings, parking and access locations, utility service points, proposed screening or buffering if appropriate and any other information or supplemental details. In addition, applicant must submit a written statement addressing the Review Criteria described in Chapter 6, Section 2, e), 2). and addressing any specific requirements for such use as described in Chapter 6, Section 2, g), of the Land Development Regulations.

In granting any special exception, the Town Commission may prescribe appropriate conditions and safeguards to ensure compliance with the requirements of Chapter 6 of the Land Development Regulations and the Code in general. Such conditions may include time limits for the initiation of the special exception use, specific minimum or maximum limits to regular Code requirements, or any other conditions reasonably related to the requirements and criteria of Chapter 6 of the Land Development Regulations.

The above requirements are intended to provide a general overview of the special exception use process. Other requirements and conditions are specified in Lady Lake Ordinance 94-08, Land Development Regulations, Chapter 6, adopted August 15, 1994 and are available at Town Hall for your information.

For further information please contact the Growth Management Department at 751-1512.

TOWN OF LADY LAKE
APPLICATION FOR SPECIAL EXCEPTION USE

1. Applicant's Name: _____
Address: _____
Telephone Number: _____ E-mail address _____
Applicant is: Owner ___ Developer ___ Lessee ___ Agent ___ Optionee ___
2. Owner's Name: _____
Address: _____
Telephone Number: _____ E-mail address _____
3. Project Name: _____
Physical Location/Address: _____
4. The exact legal description of the property as shown on the Tax Receipt or the Warranty Deed, or attach a separate sheet to the application form: _____

5. The property is currently zoned: _____
6. Briefly describe the proposed special exception use: _____

If for storage, what type of material will be stored? _____
7. Have any development reviews and/or approvals been granted to this property?
Yes ___ No ___ If yes, list the type, date and result: _____
8. List existing structure(s) located on the site and its/their use _____

9. Area of Property: _____ Sq. Ft. Acres: _____
10. Does property have ___ Central Water ___ Well ___ Sewer ___ Septic
11. Provide a conceptual site plan showing buildings, parking and access locations, utility service points, proposed screening or buffering and any other pertinent information.
12. Provide a written statement addressing the Review Criteria listed in Chapter 6, Section 2, e), 2) and addressing any specific requirement for the requested use as described in Chapter 6, Section 2, g) of the Land Development Regulations.

13. If the project is to be developed in phases, give a brief description of how it will be phased and attach a legible descriptive document: _____

Signature of Applicant

PLEASE SUBMIT THE APPLICATION, ACCOMPANIED BY THE APPROPRIATE REVIEW FEES AND TEN (10) COPIES OF ALL APPLICABLE INFORMATION DOCUMENTATION and one (1) 11" x 17" copy AS REQUIRED BY THE LADY LAKE LAND DEVELOPMENT REGULATION, ADOPTED AUGUST 15, 1994 TO THE GROWTH MANAGEMENT DEPARTMENT. ADDITIONAL COPIES OF APPLICATION AND PLANS WILL BE REQUIRED PRIOR TO CONSIDERATION AT THE PLANNING AND ZONING BOARD AND TOWN COMMISSION MEETINGS.

Office Use:

Date Application Received: _____ Received by: _____

Present Zoning of Property: _____

Future Land Use Designation: _____

Fees Paid: Special Exception Use (Zoning Fees (BZ)) _____

OWNER'S AFFIDAVIT

**STATE OF FLORIDA
COUNTY OF LAKE**

Before me, the undersigned authority personally appeared _____,
who being by me first duly sworn on oath, deposes and says:

(1) That he is the fee-simple owner of the property legally described on page one
of this application.

(2) That he desires approval for:

(3) That he has appointed _____ to act as agent in
his behalf to accomplish the above. The Owner is required to complete the
APPLICANT'S AFFIDAVIT of this application if no agent is appointed to act
in his stead.

Affiant (Owner's Signature)

The foregoing instrument was acknowledged before me this ____ day of _____,
20__, by _____, who is personally known to me or who has
produced _____ as identification and who did (did not) take an oath.

Notary Public

NOTE

**All applications shall be signed by the owner of the property, or some
person duly authorized by the owner to sign. This authority authorizing a
person other than the owner to sign must be attached.**

APPLICANT'S AFFIDAVIT

**STATE OF FLORIDA
COUNTY OF LAKE**

Before me, the undersigned authority personally appeared _____
_____, who being by me first duly sworn on oath, deposes and
says:

- (1) That he affirms and certifies that he understands and will comply with all ordinances, regulations, and provisions of the Town of Lady Lake, Florida, and that all statements and diagrams submitted herewith are true and accurate to the best of his knowledge and belief, and further, that this application and attachments shall become part of the Official Records of the Town of Lady Lake, Florida, and are not returnable.

- (2) That he desires approval for:

- (3) That the submittal requirements for the application have been completed and attached hereto as part of this application.

Affiant (Applicant's Signature)

The foregoing instrument was acknowledged before me this ___ day of _____,
20___, by _____, who is personally known to me or who has produced
_____ as identification and who did (did not) take an oath.

Notary Public