

**MINUTES OF THE  
TOWN OF LADY LAKE  
REGULAR MEETING OF THE LADY LAKE LIBRARY BOARD  
LADY LAKE, FLORIDA**

**February 9, 2017  
5:30 p.m.**

The Lady Lake Library Board Meeting was held in the Town Hall Commission Chambers at 409 Fennell Blvd., Lady Lake, Florida. The meeting convened at 4:00 p.m.

**MEMBERS PRESENT:** Chairperson/Member Reverend Paul Harsh, Member Joseph D'Elia, and Member Linda Underhill.

**ABSENT:** Member Dorothy Grubb and Vice Chairperson/Member James Page; Lake County Library Advisory Board Representative Frank Kirschenheiter.

**TOWN STAFF PRESENT:** Marsha Brinson, Library Director; and Carol Osborne, Staff Assistant to the Town Clerk

**OTHERS PRESENT:**

**CALL TO ORDER:** Chairperson/Member Reverend Paul Harsh called the meeting to order at 4:00 p.m.

**PLEDGE OF ALLEGIANCE**

**INVOCATION:** by Reverend Tom Ash.

**OPEN FORUM:** There were no comments from the audience.

**APPROVAL OF MINUTES:** December 8, 2016

*Upon a motion by Member Underhill and a second by Member D'Elia, the Lady Lake Library Board approved the minutes of the December 8, 2016 regular meeting as presented. All in favor, 3-0.*

**REPORT BY CHAIR:** Chairperson/Member Rev. Harsh stated he is absolutely thrilled, and at times, awed by the diverse programs offered by the Lady Lake Library. He commended the staff for all that they do.

**REPORT BY TOWN COMMISSION LIAISON:** No report.

**REPORT BY LAKE COUNTY LIBRARY ADVISORY BOARD REPRESENTATIVE:** No report.

**REPORT BY LIBRARY DIRECTOR:**

Ms. Brinson stated this is a very busy time of year as the seasonal residents have arrived and many are getting library cards, along with many residents from the surrounding areas. She stated the

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library processes an average of 150-160 new library cards per month and that number increases this time of year.

Ms. Brinson reviewed highlights of the Library Director's Report for January 2017. The report handed out is as follows:

*After the holidays is always a good time to start new projects and that is also the case at the Lady Lake Library. As with many people, a new year is a good opportunity to clean and we have almost finished a weeding project of the entire library. The object of weeding materials is to get rid of outdated or worn materials and keep the collection fresh. There is also new signage as the adult fiction section was shifted to create more space. We are also cleaning out storage areas and disposing of items no longer used.*

*Security cameras are being installed in the library, and the project will be completed soon. The use of cameras on the exterior and interior of the building helps library staff and the police to monitor any problems, and will help to keep staff and the public safe. We are also replacing light bulbs with LED bulbs to be more cost efficient.*

*Programming is going well, especially in the Youth Library. Tory's homeschool group has really taken off and she has 15-20 participants for each program. She has completed science, art and computer programs. These programs are a wonderful supplement to the home school curriculum. We look forward to Nicole's return, perhaps at the end of February. Rae Horodysky, one of our wonderful volunteers, has filled in to plan and perform story time in Nicole's absence and has done a wonderful job. When Nicole returns, Tory will also be able to present the same programs that she does for home school to the children that come to the library after school. Nicole and Tory have most of the summer plans complete for the Summer Ready Program. We hope to also plan a computer/coding camp for children this summer.*

*Adult programming is also going well with our regular monthly book discussion groups, both fiction and nonfiction, computer classes, memoir writing and craft classes. We will also be hosting our first annual chili cook-off on February 23<sup>rd</sup> to celebrate National Chili Day. There are still spots open if anyone is interested in registering. The Lake County Extension Service has also presented several programs on health and the popular "How to Close Your Seasonal Home" to record crowds.*

*AARP will once again be offering tax assistance at the library every Tuesday and Thursday from 9 a.m. to 3 p.m. on our second floor. This is a wonderful service to provide for our community and it is always well attended. We also provide the basic tax forms and booklets and can print other forms from the IRS website as patrons need them.*

Ms. Brinson stated at the Friends of the Library meeting earlier today, they discussed the various types of grants available through the American Library Association and the Florida Library Association. She stated one of the members is knowledgeable and comfortable writing grants and because this is a 501c(3) organization, they can write grants for the library. She believes that our library could be eligible for grants for programming, speakers and technology.

Chairperson/Member Rev. Harsh stated the January Library report shows the total number of items in the collection is over 73,000 and asked if this total was prior to the weeding of materials.

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Ms. Brinson stated that is the total of items after the weeding of materials was completed. She stated the majority of the materials that were removed was due to their condition. Staff took great care in the weeding of material in medical, legal and computer areas as it is imperative that they are current.

Referring to the January Library statistics report, Ms. Brinson stated the number of materials being checked out by patrons has increased by approximately 2,000 more items than were checked out in December. She stated even though the door count includes everyone who enters the library for various reasons, she believes the majority of those coming into the library are doing so for the variety of programming that is being offered.

Ms. Brinson pointed out the number of items that were borrowed from other libraries in the Lake County Library System is consistently less than the items our library loans to other libraries. This indicates the Lady Lake Library has a tremendous collection of materials that people need.

Chairperson/Member Rev. Harsh asked if security cameras are installed in the elevators.

Ms. Brinson stated there are cameras in the elevators and in all of the stairwells.

Chairperson/Member Rev. Harsh asked the age limit for the children's programs.

Ms. Brinson stated the programs offered are age-appropriate. For instance, the pre-school story time is for the 2 to 5-year old age group.

Ms. Brinson stated the computer coding class being offered for the summer months has not been finalized. She believes this program is best suited for the eight-year old and older age group. She stated she will be meeting with Lady Lake I.T. Director John Pearl and his colleagues from Lake County Economic Development to discuss the specifics of this program.

Member D'Elia stated he greatly appreciates the difficulty and the effort involved in weeding the library materials. He stated he also appreciates Ms. Brinson's principle for keeping the older books and classic books available to the patrons. He stated he happened by chance to find an older fiction book that he always wanted to read.

Member D'Elia stated he is very pleased with all of the security cameras that have been installed in the library as it is the nature of libraries to welcome everyone and there are some people who are not trustworthy.

Ms. Brinson stated many people have questioned her regarding the need for security cameras and she tells them it is because the library is a public building. Unfortunately, the library has experienced theft, vandalism, and other liability issues.

Member D'Elia agreed and stated while attending a presentation at a library conference, a security expert stated simply having the visibility of security cameras is enough of a deterrent to anyone considering a criminal act.

**OLD BUSINESS:** No report.

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**NEW BUSINESS:** Chairperson/Member Rev. Harsh announced that the terms for Member D'Elia and Member Underhill are expiring in April and asked if they would like to be considered by the Town Commission for re-appointment.

Member D'Elia stated he would like to be considered for re-appointment.

Member Underhill stated she would not like to be considered for re-appointment.

Chairperson/Member Rev. Harsh thanked Member Underhill for her many years with the Library Board and stated she will be missed.

**ADJOURN:** *With no further business or discussion, Chairperson/Member Rev. Paul Harsh adjourned the meeting at 4:26 p.m.*

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Carol Osborne, Staff Assistant to Town Clerk

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Dr. Paul Harsh, Chairperson

Minutes transcribed by Carol Osborne, Staff Assistant to the Town Clerk