

**MINUTES OF THE SPECIAL MEETING
OF THE LADY LAKE TOWN COMMISSION
LADY LAKE, FLORIDA**

July 5, 2017

The special meeting of the Lady Lake Town Commission was held in the Commission Chambers at Lady Lake Town Hall, 409 Fennell Blvd., Lady Lake, Florida with Mayor Jim Richards presiding. The meeting convened at 6:00 p.m.

- A. CALL TO ORDER:** Mayor Jim Richards
- B. PROCEDURE:** *Citizens are encouraged to participate in the Town of Lady Lake meetings. Speakers will be limited to three (3) minutes. Additional time may be granted by the Mayor. Citizen groups are asked to name a spokesperson and the Mayor, at his/her discretion, may allow longer than three minutes. Upon being recognized by the Mayor, please approach the dais, state your name and address, and speak into the microphone. The order of agenda items may be changed if deemed appropriate by the Town Commission. Please be respectful of others and put your cell phone on silent mode.*
- C. INVOCATION:** Reverend Jerry Montgomery of Immanuel Baptist Church
- D. PLEDGE OF ALLEGIANCE**
- E. ROLL CALL:** Paul Hannan, Commissioner Ward 4
Ruth Kussard, Commissioner Ward 1
Tony Holden, Commissioner Ward 2
Dan Vincent, Commissioner Ward 3
Jim Richards, Mayor/Commissioner Ward 5

STAFF MEMBERS PRESENT: Kris Kollgaard, Town Manager; Derek Schroth, Town Attorney; Wendy Then, Town Planner; Captain Robert Tempesta, Police Department; Mike Burske, Parks and Recreation Director; Tia O’Neal, Human Resource Director; Pam Winegardner, Finance Director; Julia Harris, Administrative Assistant to Town Manager; Philomena Bodie, Utilities Customer Service; and Nancy Slaton, Deputy Town Clerk

F. PUBLIC COMMENTS: Mayor Richards asked if there were any comments from the audience.

- Joe Quinn of 633 Rainbow Blvd. commented that it is good to see how the Town’s secondary staff steps up when Department Directors/managers are absent. He stated it needs to be noted and he gave kudos to the Town Manager, as well.

Town Manager Kris Kollgaard stated that the Town employees do a lot of cross-training and they actually like it.

G. CONSENT:

Mayor Richards asked if any consent items needed to be pulled for discussion.

Commissioner Kussard asked that Item G-1, the minutes of the June 19th Commission meeting, be pulled. She stated she noted a typographical error on page 18, line 43, which has since been corrected.

1. Minutes – June 19, 2017 – Regular Commission Meeting

Upon a motion by Commissioner Hannan and a second by Commissioner Vincent, the Commission approved Consent Item G-1 as corrected by a vote of 5 to 0.

2. Consideration of Utilizing \$3,500 from the Contingency Fund to Purchase Three (3) Plan Racks, and Utilizing \$2,000 from the Contingency Fund for the Upcoming Florida League of Cities Annual Conference (Kris Kollgaard)

The background summary for this agenda item is on file in the Clerk's Office. It states that staff is reorganizing the records storage area located on the second floor of the library, and there is a large number of commercial building plans that must be stored for the life of the building. Staff would like to purchase two Plan Racks for storage and one smaller Plan Rack for the Growth Management Department's office. The cost of the three Plan Racks is approximately \$3,500, and staff would like to take the funds out of this year's contingency budget.

The Florida League of Cities (FLC) conference is coming up in August and two Commissioners attend the FLC Legislative Policy Committee meetings this year. There are not currently enough funds in the Commission's budget for both Commissioners to attend the conference. Staff would like to transfer \$2,000 from this year's contingency to the Commission budget to allow both Commissioners to attend. The balance in the contingency fund is currently \$76,3480.05, and if transfers are approved, the balance will be \$70,848.05.

3. Consideration of Approval of the Letter to Governor Scott Regarding the Lake Sumter MPO (Kris Kollgaard)

The background summary for this agenda item is on file in the Clerk's Office. It states that at the June 19, 2017 Commission meeting, it was the consensus of the Town Commission for the Town Manager to notify Lake County Board of Commissioners that the Town is not in favor of any changes to the structure or apportionment of the Lake-Sumter Metropolitan Planning Organization (LSMPO). Lake County has requested that the Mayor forward a letter to them addressed to Governor Scott so that they can include it in their packet to the Governor. A draft letter was included in the packet for consideration.

Upon a motion by Commissioner Vincent and a second by Commissioner Holden, the Commission approved Consent Items G-2 and G-3 by a vote of 5 to 0.

H. OLD BUSINESS: No old business.

I. NEW BUSINESS:

4. Review of the Lady Lake Driving Range Parking Lot Improvement Project (Mike Burske)

Parks and Recreation Director Mike Burske gave the background summary for this agenda item (on file in the Clerk's office). He stated that the parking lot project at the Lady Lake Driving Range is now complete. The total cost of the project was \$152,327.50, and came in under budget. The

original cost was projected to be \$155,817, but was reduced by an over-estimate of quantities on the golf cart path alternate. The Lady Lake Driving Range invested \$57,624.80 into the project and the Wood Working Shop will invest \$2,257.50. Staff ended up using 9,200 sq. ft. of sod for a total cost of \$2,208.00 from Tree and Beautification funds.

Mr. Burske reported the Driving Range is going to host a soft opening event on July 18, 2017 to consist of raffles, sodas, and hot dogs for current patrons and workers. They have planned an advertised grand opening on October 24, 2017 where they will invite the public.

Commissioner Kussard stated the job was done beautifully, and she has received many positive comments from residents, particularly those that live in Valle Verde and go to the wood-working shop.

Commissioner Holden and Commissioner Vincent agreed that it looks great.

Mayor Richards stated he likes to see projects come in at or under budget. He thanked Mr. Burske for his hard work.

J. TOWN ATTORNEY'S REPORT:

5. Ordinance No. 2017-20 – Second/Final Reading – An Ordinance Granting a Special Exception Use to Incorporate the Convenience Store with Fuel Operations Land Use Within the Heavy Commercial (HC) Zoning Classification – on Property Located at the Southwest Corner of the Intersection of Highway 466 and Highway 27/441, North of McClendon Street (1.73 +/- Acres; Alternate Key Numbers 1260370, 1131561, 1723680, 1131553, 1131405, & 131413) (Wendy Then)

Town Attorney Derek Schroth read the ordinance by title only.

Town Planner Wendy Then gave the background summary for this agenda item (on file in the Clerk's office). She stated that the applicant, 441 & Lemon, LLC, has submitted a Special Exception Use (SEU) application requesting to incorporate the Convenience Store with Fuel Operations Land Use within the Heavy Commercial (HC) Zoning Classification, use on a 1.73 +/- acre property located at the southwest corner of the intersection of Highway 466 and Highway 27/441, north of McClendon Street.

Currently, the applicant is in the process of developing plans to construct a 7,211 gross sq. ft. Wawa convenience store with fuel operations. The present zoning of the property is Heavy Commercial (HC), which permits the construction of the convenience store; however, in order to establish the fueling operations on the same premises a Special Exception Use (SEU) is required as per Chapter 5, Section 4, m), 2), I), of the Land Development Regulations.

A map of the parcels, an aerial view of the property and adjoining parcels, and photos of the postings and the property in its current state from different viewpoints were shown.

The subject property lies in Section 20, Township 18 South, Range 24 East, Lady Lake Florida, and is comprised of six separate parcels, which the applicant intends to purchase for the construction of the convenience store with fuel operations. Upon buildout, the facility will occupy the footprint of nearly the entire block, aside from the oil change facility located on the southeast corner.

The Future Land Use and Zoning Classifications of the subject parcel and the adjacent properties are as follows:

Future Land Use

| | |
|---|---|
| Subject Property | Commercial General- Retail Sales & Services (RET) |
| Future Land Use of Adjacent Properties | |
| West | Commercial General- Retail Sales & Services (RET) |
| East | Commercial General- Retail Sales & Services (RET) and Religious Facilities (RF) |
| North | Commercial General- Retail Sales & Services (RET) |
| South | Government Facilities (GF) |

Zoning

| | |
|--------------------------------------|--|
| Subject Property | Heavy Commercial (HC) |
| Zoning of Adjacent Properties | |
| West | Light Commercial (LC) |
| East | Public Facilities District (PFD) and Heavy Commercial (HC) |
| North | Heavy Commercial (HC) |
| South | Public Facilities District (PFD) |

Ms. Then stated that according to the Land Development Regulations, Chapter 6, Section 2, g), 10):

- 10) Convenience stores with fuel operations. (SEU in LC). A special exception may be granted under the following conditions, including but not limited to:
- A) The proposed site shall front on an arterial or collector roadway.
 - B) When allowed in a LC zone:
 - 1. The proposed site shall be at least one acre in size.
 - 2. Buffer Class "C" shall be provided adjacent to residential uses.
 - C) When allowed in HC zone:
 - 1. The propose site shall be at least one-half acre in size.
 - 2. Buffer Class "C" shall be provided adjacent to residential uses.
 - 3. Canopies must maintain a fifty-foot setback from Highway 27/441.

In addressing the conditions as required under Chapter 6, Section 2, g), 10) C), the proposed property exceeds the minimum size requirement of one-half acre by providing a total area of 1.73 acres for the development. There are no adjacent residential uses; therefore, a Buffer Class “C” is not required. In response to the last requirement Chapter 6, Section 2, g), 10) C) 3, the applicant has revised their application to comply with the 50 ft. canopy set back requirement from Highway 27/441.

Comments:

- 1) The applicant must still obtain approval for the site plan under separate application prior to the commencement of any construction associated with the convenience store and fueling operations.
- 2) Any waivers or variances in association with the project shall be considered at the time the site plan is being considered by the Town Commission.
- 3) Under the proposed Special Exception Use (SEU) ordinance, in addition to a 6,119 building, the applicant is specifically proposing a 903 sq. ft. outdoor seating area and another 189 sq. ft. of canopy overhang. The convenience store will include the retail sale of fresh prepared

sandwiches, soups, breakfasts, and other fresh meals, coffee and other specialty drinks, groceries, tobacco products, beer and wine, car care products, sundries, pre-packaged food items, lottery tickets, surcharge free ATM services, and a maximum of eight dispenser islands with a total of 16 fueling positions for regular, plus, premium, ethanol free gasoline, and diesel fuel.

4) The proposed hours of operation are 24 hours a day, seven days a week.

The Special Exception Use (SEU) application was received on Wednesday, April 12, 2017, and has been reviewed and determined to be complete and is ready for consideration by the Town Commission.

Ms. Then stated this is the second/final reading and no changes have been made since first reading.

Notices to inform the surrounding property owners (10) within 150 feet of the property proposed by the SEU request were mailed Monday, May 22, 2017. The property was posted on Wednesday, May 17, 2017, and again on Thursday, May 25, 2017.

The Technical Review Committee (TRC) members individually reviewed the application for Ordinance No. 2017-20 and determined it to be complete and ready for transmittal to the Town Commission. It was noted that the Planning and Zoning Board does not review Special Exception Use applications. It was the consensus of the Town Commission to table Ordinance No. 2017-20 at the June 5, 2017 meeting. At the June 19, 2017 meeting, the Town Commission voted 3-2 to approve Ordinance No. 2017-20 upon first reading.

Ms. Then stated the applicant, Michael Leeds, is present if there are any questions.

Mayor Richards asked if anyone had any questions or comments. There were no questions or comments.

Upon a motion by Commissioner Kussard and seconded by Commissioner Vincent, the Commission approved the Second/Final reading of Ordinance No. 2017-20 by the following roll call vote:

| | |
|-----------------|------------|
| <i>HANNAN</i> | <i>NO</i> |
| <i>KUSSARD</i> | <i>YES</i> |
| <i>HOLDEN</i> | <i>NO</i> |
| <i>VINCENT</i> | <i>YES</i> |
| <i>RICHARDS</i> | <i>YES</i> |

6. Ordinance No. 2017-23 – First Reading – Annexation – The Villages of Lake-Sumter, Inc. – Annexing Three Lots (0.49+/- Acres Referenced by Alternate Key Numbers 1753601, 1482470, & 2701102) – Located within Orange Blossom Gardens Units 1 and 3.1B, Lake County, FL (Wendy Then)

Town Attorney Derek Schroth read the ordinance by title only.

Town Planner Wendy Then gave the background summary for this agenda item (on file in the Clerk’s office). She stated that the applicant, Martin L. Dzuro, on behalf of The Villages of Lake-Sumter, Inc., Beth and Leonard Maiorani, Gail and Richard Smith, and Robert Sharpe, has filed an application to annex three lots located within Orange Blossom Gardens Units 1 and 3.1B. She stated that this is the 15th wave of applications for annexation, small scale and rezoning (totaling

approximately 60 lots thus far) from The Villages. This application involves annexing 0.49 +/- acres of property from unincorporated Lake County into the Town of Lady Lake.

The lots are addressed as follows:

- 1046 Aloha Way
- 1020 Aloha Way
- 716 Truman Avenue

A map of the properties was shown, as were aerial views of the property, photos of the postings, and the survey map submitted by the property owner.

The subject property lies in Section 06, Township 18 South, Range 24 East, in Lake County, Florida. Appropriate legal descriptions, a location map, and a sketch of the properties were included with the submitted application. The lots will be served by the Village Center Community Development District Central Water and Sewer System, as well as the District's Fire Department.

In accordance with the provisions of Florida Statute 171.205, and the Interlocal Service Boundary Agreement executed September 4, 2013 between Lake County, Florida and the Town of Lady Lake, Florida, the Town may annex properties into the Town that are non-contiguous to the existing municipal boundary.

Ms. Then stated the annexation application was received on Tuesday, May 16, 2017, and has been reviewed and determined to be complete, satisfying the necessary criteria as required for annexation under statutory requirements. The application was found to meet the requirements of the Land Development Regulations (LDRs) as well as the adopted Comprehensive Plan.

Ms. Then stated that notices to inform the surrounding property owners (60) within 150 feet of the property proposed by the annexation request were mailed Thursday, May 25, 2017, and the properties were posted this same date. No inquiries or objections have been received to date.

The Technical Review Committee (TRC) members individually reviewed the application for Ordinance No. 2017-23, and determined the application to be complete and ready for transmittal to the Planning and Zoning Board. At the June 12, 2017 meeting, the Planning and Zoning Board voted 4-0 to forward Ordinance No. 2017-23 to the Town Commission with the recommendation of approval. The Town Commission is scheduled to consider this ordinance for second/final reading on Monday, July 17, 2017 at 6:00 p.m.

Ms. Then stated the applicant is present if there are any questions.

Mayor Richards asked if anyone had any questions or comments. There were no questions or comments.

Upon a motion by Commissioner Holden and seconded by Commissioner Kussard, the Commission approved the first reading of Ordinance No. 2017-23 by the following roll call vote:

| | |
|-----------------|------------|
| HANNAN | YES |
| KUSSARD | YES |
| HOLDEN | YES |
| VINCENT | YES |
| RICHARDS | YES |

7. Ordinance No. 2017-24 – First Reading – Small Scale Future Land Use Amendment – The Villages of Lake-Sumter, Inc. – from Lake County Medium Urban Density to Lady Lake Manufactured Home High Density for Three Lots (0.49+/- Acres Referenced by Alternate Key Numbers 1753601, 1482470, & 2701102) – Located within Orange Blossom Gardens Units 1 and 3.1B, Lake County, FL (Wendy Then)

Town Attorney Derek Schroth read the ordinance by title only.

Town Planner Wendy Then gave the background summary for this agenda item (on file in the Clerk's office). She stated that the applicant, Martin L. Dzuro, on behalf of The Villages of Lake-Sumter, Inc., Beth and Leonard Maiorani, Gail and Richard Smith, and Robert Sharpe, has filed an application to amend the future land use comprehensive plan designation for three lots located within Orange Blossom Gardens Unit 1 and 3.1B, from Lake County Medium Urban Density to Lady Lake Manufactured Home High Density. The application involves annexing 0.49 +/- acres of property from unincorporated Lake County into the Town of Lady Lake. The proposed properties are addressed as follows:

- 1046 Aloha Way
- 1020 Aloha Way
- 716 Truman Avenue

A map and an aerial view of the properties was presented showing the future land use of the subject parcel and adjacent properties.

The Small Scale Future Land Use Map Amendment application was received on Tuesday, May 16, 2017, and has been reviewed and determined to be complete satisfying the necessary criteria as required to meet the requirements of the Land Development Regulations (LDRs) as well as the adopted Comprehensive Plan.

Concurrency Determination Statement: A Concurrency Determination Statement has also been included as part of the Small Scale Comprehensive Plan Amendment Application, which the applicant submitted to explain expected impacts on Town Services. The Villages proposes to remove the existing manufactured homes on the lots to construct conventional built homes. There will be no increase in utility services, traffic, population, or recreation use.

Ms. Then reported there will be no impact on Town services as shown below:

Potable Water – No impact, lots are served by the Village Center Community Development District Central Water System.

Sewer – No impact, lots are served by the Village Center Community Development District Central Sewer System.

Schools – Not factored for project – no foreseen impact of students as the project is located within an active adult retirement community.

Transportation – No impact, the existing homes will be replaced with new homes. There will be no change in average daily trip generation.

Parks & Recreation – The small-scale future land use amendment will not cause P&R Level of Service to be exceeded since the project is for the replacement of existing homes. Additionally, the Villages provides its residents with all Park and Recreation Amenities.

Stormwater – Project will be required to adhere to SJRWMD guidelines and Town of Lady Lake Floodplain Management Ordinance for parcels within Special Flood Hazard Areas.

The subject property involves approximately 0.49 ± acres and lies in Section 06, Township 18 South, Range 24 East in Lake County, Florida. The Future Land Use of the adjacent properties is as follows:

Future Land Use

| | |
|---|---|
| Subject Properties | Lake County Medium Urban Density |
| Future Land Use of Adjacent Properties | |
| West | Lake County Medium Urban Density/Lady Lake Manufactured Home High Density |
| East | Lake County Medium Urban Density/Lady Lake Manufactured Home High Density |
| North | Lady Lake Manufactured Home High Density/Lake County Medium Urban Density |
| South | Lake County Medium Urban Density/Lady Lake Manufactured Home High Density |

Comments:

- 1) Annexation and Rezoning Applications have been submitted concurrently with this Small Scale Future Land Use Amendment Application.
- 2) In accordance to the Interlocal Agreement for Building Permits & Inspections Section 2).A)., executed on June 23, 2015, if The Villages has applied for annexation, then the Town can issue building permits located within the unincorporated area.
- 3) Project will be required to adhere to St. John’s River Water Management District guidelines and the Town of Lady Lake Floodplain Management Ordinance for parcels within Special Flood Hazard Areas.

Ms. Then reported that notices to inform the surrounding property owners (60) within 150 feet of the property proposed by the SSFLUM Amendment request were mailed Thursday, May 25, 2017, and the properties were posted this same date. No inquiries or objections have been received to date.

The Technical Review Committee (TRC) members individually reviewed the application for Ordinance No. 2017-24, and determined the application to be complete and ready for transmittal to the Planning and Zoning Board. At the June 12, 2017 meeting, the Planning and Zoning Board voted 4-0 to forward Ordinance No. 2017-24 to the Town Commission with the recommendation of approval. The Local Planning Agency considered Ordinance No. 2017-24 earlier this evening and voted 5-0 for approval. The Town Commission is scheduled to consider this ordinance for second/final reading on Monday, July 17, 2017 at 6:00 p.m.

Ms. Then stated the applicant is present if there are any questions.

Mayor Richards asked if anyone had any questions or comments. There were no questions or comments.

Upon a motion by Commissioner Vincent and seconded by Commissioner Holden, the Commission approved the first reading of Ordinance No. 2017-24 by the following roll call vote:

| | |
|-----------------|------------|
| <i>HANNAN</i> | <i>YES</i> |
| <i>KUSSARD</i> | <i>YES</i> |
| <i>HOLDEN</i> | <i>YES</i> |
| <i>VINCENT</i> | <i>YES</i> |
| <i>RICHARDS</i> | <i>YES</i> |

8. Ordinance No. 2017-25 – First Reading – Rezoning – The Villages of Lake-Sumter, Inc. – from Lake County Residential Medium (RM) to Lady Lake Mixed Residential Medium Density (MX-8) for Rezoning for Three Lots (0.49+/- Acres Referenced by Alternate Key Numbers 1753601, 1482470, & 2701102) – Located within Orange Blossom Gardens Units 1 and 3.1B, Lake County, FL (Wendy Then)

Town Attorney Derek Schroth read the ordinance by title only.

Town Planner Wendy Then gave the background summary for this agenda item (on file in the Clerk’s office). She stated that the applicant, Martin L. Dzuro, on behalf of The Villages of Lake-Sumter, Inc., Beth and Leonard Maiorani, Gail and Richard Smith, and Robert Sharpe, has filed an application to rezone three lots located within Orange Blossom Gardens Units 1 and 3.1B. The application involves rezoning 0.49 +/- acres of property from Lake County Residential Medium (RM) to Lady Lake Mixed Residential Medium Density (MX-8). The MX-8 designation is consistent with the other lots in The Villages that are presently in the Town of Lady Lake’s jurisdiction. The proposed properties are addressed as follows:

- 1046 Aloha Way
- 1020 Aloha Way
- 716 Truman Avenue

A map of the properties and a map of the zoning designations of the parcels and adjoining parcels was shown.

The Rezoning application was received on Tuesday May 16, 2017, and has been reviewed and determined to be complete, satisfying the necessary criteria as required to meet the requirements of the Land Development Regulations (LDRs) as well as the adopted Comprehensive Plan, and is ready for transmittal to the Town Commission.

Notices to inform the surrounding property owners (60) within 150 feet of the property proposed by the rezoning request were mailed Thursday, May 25, 2017, and the properties were posted this same date. No inquiries or objections have been received to date.

The subject properties lie in Section 06, Township 18 South, Range 24 East, in Lake County, Florida. Appropriate legal descriptions and survey information have been included with the submitted application. The zoning designation of the subject properties and adjacent properties are as follows:

Zoning

| | |
|--------------------------------------|---|
| Subject Property | Lake County Residential Medium (RM) |
| Zoning of Adjacent Properties | |
| West | Lake County Residential Medium (RM)/Lady Lake Mixed residential Medium Density (MX-8) |
| East | Lake County Residential Medium (RM)/Lady Lake Mixed residential Medium Density (MX-8) |
| North | Lady Lake Mixed residential Medium Density (MX-8)/Lake County Residential Medium (RM) |
| South | Lake County Residential Medium (RM)/Lady Lake Mixed residential Medium Density (MX-8) |

The Technical Review Committee (TRC) members individually reviewed the application for Ordinance No. 2017-25, and determined the application to be complete and ready for transmittal to the Planning and Zoning Board. At the June 12, 2017 meeting, the Planning and Zoning Board voted 4-0 to forward Ordinance No. 2017-25 to the Town Commission with the recommendation of approval. The Town Commission is scheduled to consider this ordinance for second/final reading on Monday, July 17, 2017 at 6:00 p.m.

Ms. Then stated the applicant is present if there are any questions.

Mayor Richards asked if anyone had any questions or comments.

Commissioner Kussard commented that she viewed these properties over the weekend and noted both lots on Aloha Way are on the water and will be very nice properties with new homes on them.

Upon a motion by Commissioner Kussard and seconded by Commissioner Holden, the Commission approved the first reading of Ordinance No. 2017-25 by the following roll call vote:

| | |
|-----------------|------------|
| <i>HANNAN</i> | <i>YES</i> |
| <i>KUSSARD</i> | <i>YES</i> |
| <i>HOLDEN</i> | <i>YES</i> |
| <i>VINCENT</i> | <i>YES</i> |
| <i>RICHARDS</i> | <i>YES</i> |

K. TOWN MANAGER’S REPORT:

9. Annual Evaluation and Merit Performance Adjustment for the Town Manager (Kris Kollgaard)

Town Manager Kris Kollgaard stated that according to the Town Manager’s contract with the Town of Lady Lake, an annual evaluation must be done by the Town Commission on the Town Manager’s performance, and if it is the Commission’s desire, a performance merit adjustment can be made to the base salary.

Ms. Kollgaard stated the Town is proposing a 2% COLA and up to a 3% merit increase for the employees this year, for a total increase of up to 5%. She asked that she receive the same increase that the general employees get this year, as she has in years’ past.

Ms. Kollgaard stated she has received two out of five evaluations from the Commissioners. She asked that the other three be turned in to her for review before she passes them on to the Clerk’s Office. She asked if the Commissioners had any concerns they would like to address.

Mayor Richards stated he has known Ms. Kollgaard for 23 years, and worked beside her for the first four. He stated he is pleased with her performance and he marked “Meets Expectations” on most because he has come to expect what she does. He noted that he marked “Exceeds Expectations” regarding laws and ordinances because she continues to perform Town Clerk functions as well as functioning as Town Manager, which is a good deal for the Town. Mayor Richards stated he is also very pleased that Ms. Kollgaard has always submitted a balanced budget while continuing to cover all the items the Town needs to operate.

Commissioner Kussard agreed with all the Mayor’s comments.

Ms. Kollgaard stated she is able to do her job because of the excellent employees of the Town. She thanked the Deputy Town Clerk for taking on more responsibilities which allows her to handle more.

By consensus, the Town Commission approved a 2% COLA and a 3% merit increase, for a total increase of up to 5%, contingent upon the FY 2017-2018 budget being passed with this increase available for general employees as well.

Ms. Kollgaard reminded everyone that the budget workshop is scheduled for next week, Thursday, July 13, 2017, at 10 a.m.

Ms. Kollgaard reported that she met with Commissioner Holden earlier today and he had some good suggestions about where the Town might need to put more roads in toward the south end of town. She passed out a map showing where Commission Holden was suggesting roads, and stated the Commission may want to hold a workshop on it and get public input as well.

Commission Holden stated that the area of Arlington Avenue has one way in and one way out; Lady Lake Blvd. to Old Dixie Highway. He stated the area is ripe for development and he would like to see the Town lay out cross streets from Arlington Avenue to Rolling Acres Road, and from the Town’s Public Works Department to Arlington Avenue. He stated it will be better for the proposed development if the Town lays out secondary streets to the main arteries.

L. MAYOR/COMMISSIONER’S REPORT:

Mayor Richards asked if there were any comments from the Commissioners.

Commissioner Kussard commented that she attended the retirement event for Norma Delaney as retiring curator at the Lady Lake Historical Museum on July 1st, and that it was well attended with a lot of refreshments. She recommended that everyone visit the museum; stating they have done a beautiful job decorating the inside and rotating the exhibits.

Mayor Richards stated he had a nice time on his vacation and thanked everyone for handling everything in his absence.

M. PUBLIC COMMENTSⁱⁱ

Mayor Richards asked if there were any comments from the audience.

- Joe Quinn of 633 Rainbow Blvd. commented that security at the meetings is always taken care of, either by Chief McKinsty or any officer he has cover for him. He stated that although

Captain Tempesta (present this evening) takes care of administrative duties, he is a well-trained police officer first. Mr. Quinn also noted that when Town Attorney Derek Schroth is not in attendance, he always sends a competent attorney to cover for him.

N. ADJOURN: There being no further business, the meeting was adjourned at 6:29 p.m.

Kristen Kollgaard, Town Clerk

Jim Richards, Mayor

Minutes transcribed by Nancy Slaton, Deputy Town Clerk

ⁱ *All items listed under consent are considered routine by the Town Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Town Commissioner so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence.*

ⁱⁱ *This section is reserved for members of the public to bring up matters of concern or comments. It is not limited to items on the agenda and it is open to any concern or comments that the public may have.*