

**MINUTES OF THE REGULAR MEETING
OF THE LADY LAKE TOWN COMMISSION
LADY LAKE, FLORIDA**

August 7, 2017

The regular meeting of the Lady Lake Town Commission was held in the Commission Chambers at Lady Lake Town Hall, 409 Fennell Blvd., Lady Lake, Florida with Mayor Jim Richards presiding. The meeting convened at 6:00 p.m.

- A. CALL TO ORDER:** Mayor Jim Richards
- B. PROCEDURE:** *Citizens are encouraged to participate in the Town of Lady Lake meetings. Speakers will be limited to three (3) minutes. Additional time may be granted by the Mayor. Citizen groups are asked to name a spokesperson and the Mayor, at his/her discretion, may allow longer than three minutes. Upon being recognized by the Mayor, please approach the dais, state your name and address, and speak into the microphone. The order of agenda items may be changed if deemed appropriate by the Town Commission. Please be respectful of others and put your cell phone on silent mode.*
- C. INVOCATION:** Minister Matt Malott – New Life Christian Church
- D. PLEDGE OF ALLEGIANCE**
- E. ROLL CALL:**
 - Paul Hannan, Commissioner Ward 4
 - Ruth Kussard, Commissioner Ward 1
 - Tony Holden, Commissioner Ward 2
 - Dan Vincent, Commissioner Ward 3
 - Jim Richards, Mayor/Commissioner Ward 5

STAFF MEMBERS PRESENT: Kris Kollgaard, Town Manager; Derek Schroth, Town Attorney; Growth Management Director Thad Carroll; Public Works Director C.T. Eagle; Chief Chris McKinstry, Police Department; Pam Winegardner, Finance Director; and Nancy Slaton, Deputy Town Clerk

F. PUBLIC COMMENTS: Mayor Richards asked if there were any comments from the audience. There were no comments.

G. PROCLAMATION:

1. National Clown Week – August 7 – 12, 2017 (Mayor Richards/Doris Turlo)

Mayor Richards proclaimed the week of August 7th to the 12th, 2017 as National Clown Week. He read the proclamation and presented it to Doris Turlo, and Trudy, President, and other members of Clown Alley #179.

H. CONSENT:

- 2. Minutes – July 13, 2017 – Budget Workshop Commission Meeting
– July 17, 2017 – Regular Commission Meeting**

Upon a motion by Commissioner Kussard and a second by Commissioner Hannan, the Commission approved Consent Item H-2 by a vote of 5 to 0.

I. **OLD BUSINESS:** No old business.

J. **NEW BUSINESS:**

3. Consideration of the First Addendum to the Town Attorney Services Agreement (Kris Kollgaard)

Town Manager Kris Kollgaard gave the background summary for this agenda item (on file in the Clerk's Office). She stated that on August 4, 2005, the Town appointed Derek Schroth, Esquire, to act as Town Attorney for Lady Lake. In Mr. Schroth's current agreement with the Town under Section 2: Compensation, his non-retainer hourly rate is \$150.00 and the paralegal's rate is \$65.00. In the proposed addendum, his non-retainer hourly rate is \$185.00 and the hourly rate for paralegal services is \$85.00. His hourly rate for litigation services will be \$275.00.

Ms. Kollgaard stated that during the twelve years that Mr. Schroth has been the Town's attorney, he has done an excellent job in guiding the Town and this is the first increase in fees. Staff has increased the Town Attorney's budget for FY 2017/2018, and if the Commission approves the addendum, it will take effect October 1, 2017.

Mayor Richards stated that Mr. Schroth does an excellent job as Town Attorney, and the other Commissioners agreed with him.

Upon a motion by Commissioner Vincent and a second by Commissioner Hannan, the Commission approved the First Addendum to the Town Attorney Services Agreement by a vote of 5 to 0.

4. Consideration of the Mutual Agreement for Pavement Management-Preservation Services with CW Roberts Contracting, Inc. for the FY2016-17 Annual Street Resurfacing Project (C.T. Eagle)

Public Works Director C.T. Eagle gave the background summary for this agenda item (on file in the Clerk's Office). He stated that the agreement for the 2017 Pavement Management Plan Update was furnished by the Town's consultants, KCA (included in the packet). He stated the update includes the proposed Street Resurfacing List for this fiscal year, and staff recommends utilizing or "piggy-backing" the current procured and executed contract between the City of Ocala and CW Roberts Contracting, Inc. Mr. Eagle stated this is a budgeted item and this agreement has been reviewed and approved by the Town Attorney.

Upon a motion by Commissioner Kussard and a second by Commissioner Hannan, the Commission approved the Mutual Agreement for Pavement Management-Preservation Services with CW Roberts Contracting, Inc. for the FY2016-17 Annual Street Resurfacing Project by a vote of 5 to 0.

K. **TOWN ATTORNEY'S REPORT:**

5. Ordinance No. 2017-26 – First Reading – Annexation – The Villages of Lake-Sumter, Inc. – Annexing Two Lots (0.28 +/- Acres Referenced by Alternate Key #1482739 & #1483450)

– Located within Orange Blossom Gardens Units 2 And 3, within Lake County, FL (Thad Carroll)

Town Attorney Derek Schroth read the ordinance by title only.

Growth Management Director Thad Carroll gave the background summary for this agenda item (on file in the Clerk's office). He stated that the applicant, Martin L. Dzuro, on behalf of The Villages of Lake-Sumter, Inc., has filed an application to annex two lots located within Orange Blossom Gardens Units 2 and 3. The annexation application involves 0.28 +/- acres of property from unincorporated Lake County into the Town of Lady Lake.

The lots are addressed as follows:

- 1021 Vermont Avenue
- 961 Tarrson Boulevard

A map of the properties was shown, as were aerial views of the property, photos of the postings, and the survey map submitted by the property owner.

The subject properties are in Section 06, Township 18 South, Range 24 East, in Lake County, Florida. Appropriate legal descriptions, a location map, and a sketch of the properties have been included with the submitted application. The lots will be served by the Village Center Community Development District Central Water and Sewer System, as well as the District's Fire Department.

In accordance with the provisions of Florida Statute 171.205, and the Interlocal Service Boundary Agreement executed September 4, 2013 between Lake County, Florida, and the Town of Lady Lake, Florida, the Town may annex properties into the Town that are non-contiguous to the existing municipal boundary.

The annexation application was received on Tuesday, June 13, 2017, and has been reviewed and determined to be complete, satisfying the necessary criteria as required for annexation under statutory requirements. The application was found to meet the requirements of the Land Development Regulations (LDRs) as well as the adopted Comprehensive Plan, and is ready for consideration by the Town Commission.

Mr. Carroll reported that notices to inform the surrounding property owners (45) within 150 feet of the property proposed by the annexation request were mailed Monday, June 26, 2017, and the properties were posted this same date. No objections or letters of support have been received to date.

Mr. Carroll stated the Technical Review Committee (TRC) members individually reviewed the application for Ordinance No. 2017-26, and determined the application to be complete and ready for transmittal to the Planning and Zoning Board. At the July 10, 2017 meeting, the Planning and Zoning Board voted 5-0 to forward Ordinance No. 2017-26 to the Town Commission with the recommendation of approval.

Mr. Carroll stated the applicant is present if there are any questions.

Mayor Richards asked if anyone had any questions or comments.

Upon a motion by Commissioner Holden and seconded by Commissioner Kussard, the Commission approved the first reading of Ordinance No. 2017-26 by the following roll call vote:

<i>HANNAN</i>	<i>YES</i>
<i>KUSSARD</i>	<i>YES</i>
<i>HOLDEN</i>	<i>YES</i>
<i>VINCENT</i>	<i>YES</i>
<i>RICHARDS</i>	<i>YES</i>

6. Ordinance No. 2017-27 – First Reading – Small Scale Future Land Use Comprehensive Plan Amendment – The Villages of Lake-Sumter, Inc. – Changing from Lake County Medium Urban Density to Lady Lake Manufactured Home High Density – Two Lots (0.28 +/- Acres Referenced by Alternate Key #1482739 & #1483450) – Located within Orange Blossom Gardens Units 2 And 3, within Lake County, FL (Thad Carroll)

Town Attorney Derek Schroth read the ordinance by title only.

Growth Management Director Thad Carroll gave the background summary for this agenda item (on file in the Clerk’s office). He stated that the applicant, Martin L. Dzuro, on behalf of The Villages of Lake-Sumter, Inc., has filed an application to amend the future land use comprehensive plan designation for two lots located within Orange Blossom Gardens Unit 2 and 3, from Lake County Medium Urban Density to Lady Lake Manufactured Home High Density. The application involves 0.28 +/- acres of property and the lots are addressed as follows:

- 1021 Vermont Avenue
- 961 Tarrson Boulevard

A map and an aerial view of the properties was presented showing the future land use of the subject parcel and adjacent properties.

The Small Scale Future Land Use Map Amendment application was received on Tuesday, June 13, 2017, and has been reviewed and determined to be complete, satisfying the necessary criteria as required to meet the requirements of the Land Development Regulations (LDRs) as well as the adopted Comprehensive Plan, and is ready for consideration by the Town Commission.

Concurrency Determination Statement: A Concurrency Determination Statement has also been included as part of the Small Scale Comprehensive Plan Amendment Application, which the applicant submitted to explain expected impacts on Town services. The Villages proposes to remove the existing manufactured homes on the lots to construct conventional built homes. There will be no increase in utility services, traffic, population, or recreation use.

Mr. Carroll reported there will be no impact on Town services as shown below:

Potable Water – No impact, lots are served by the Village Center Community Development District Central Water System.

Sewer – No impact, lots are served by the Village Center Community Development District Central Sewer System.

Schools – Not factored for project – no foreseen impact of students as the project is located within an active adult retirement community.

Transportation – No impact, the existing homes will be replaced with new homes. There will be no change in average daily trip generation.

Parks & Recreation – The small-scale future land use amendment will not cause P&R Level of Service to be exceeded since the project is for the replacement of existing homes. Additionally, the Villages provides its residents with all Park and Recreation Amenities.

Stormwater – Project will be required to adhere to SJRWMD guidelines and the Town of Lady Lake Floodplain Management Ordinance for parcels within Special Flood Hazard Areas.

The subject property involves approximately 0.28 ± acres and lies in Section 06, Township 18 South, Range 24 East, in Lake County, Florida. The Future Land Use of the adjacent properties is as follows:

Future Land Use

Subject Properties	Lake County Medium Urban Density
Future Land Use of Adjacent Properties	
West	Lake County Medium Urban Density
East	Lake County Medium Urban Density
North	Lake County Medium Urban Density

Comments:

- 1) Annexation and Rezoning Applications have been submitted concurrently with this Small Scale Future Land Use Amendment Application.
- 2) In accordance to the Interlocal Agreement for Building Permits & Inspections Section 2).A)., executed on June 23, 2015, if The Villages has applied for annexation, then the Town can issue building permits located within the unincorporated area.
- 3) Project will be required to adhere to St. John’s River Water Management District guidelines and the Town of Lady Lake Floodplain Management Ordinance for parcels within Special Flood Hazard Areas.

Mr. Carroll reported that notices to inform the surrounding property owners (45) within 150 feet of the property proposed by the SSFLUM Amendment request were mailed Monday, June 26, 2017, and the properties were posted this same date.

Mr. Carroll stated the Technical Review Committee (TRC) members individually reviewed the application for Ordinance No. 2017-27, and determined the application to be complete and ready for transmittal to the Planning and Zoning Board. At the July 10, 2017 meeting, the Planning and Zoning Board voted 5-0 to forward Ordinance No. 2017-27 to the Town Commission with the recommendation of approval. The Local Planning Agency considered Ordinance 2017-27 earlier this evening and voted 5-0 for approval.

Mr. Carroll stated the applicant is present if there are any questions.

Mayor Richards asked if anyone had any questions or comments.

Upon a motion by Commissioner Kussard and seconded by Commissioner Holden, the Commission approved the first reading of Ordinance No. 2017-27 by the following roll call vote:

<i>HANNAN</i>	<i>YES</i>
<i>KUSSARD</i>	<i>YES</i>
<i>HOLDEN</i>	<i>YES</i>
<i>VINCENT</i>	<i>YES</i>
<i>RICHARDS</i>	<i>YES</i>

7. Ordinance No. 2017-28 - First Reading – Rezoning – The Villages of Lake-Sumter, Inc. – Rezoning from Lake County Residential Medium (RM) to Lady Lake Mixed Residential Medium Density (MX-8) – Two Lots (0.28 +/- Acres Referenced by Alternate Key #1482739 & #1483450) – Located within Orange Blossom Gardens Units 2 And 3, within Lake County, FL (Thad Carroll)

Town Attorney Derek Schroth read the ordinance by title only.

Growth Management Director Thad Carroll gave the background summary for this agenda item (on file in the Clerk’s office). He stated that the applicant, Martin L. Dzuro, on behalf of The Villages of Lake-Sumter, Inc., has filed an application to rezone two lots located within Orange Blossom Gardens Units 2 and 3. The application involves rezoning 0.28 +/- acres of property from Lake County Residential Medium (RM) to Lady Lake Mixed Residential Medium Density (MX-8). The MX-8 designation is consistent with the other lots in The Villages that are presently in the Town of Lady Lake’s jurisdiction. The proposed properties are addressed as follows:

- 1021 Vermont Avenue
- 961 Tarrson Boulevard

A map of the properties and a map of the zoning designations of the parcels and adjoining parcels was shown.

The Rezoning application was received on Tuesday June 13, 2017, and has been reviewed and determined to be complete, satisfying the necessary criteria as required to meet the requirements of the Land Development Regulations (LDRs) as well as the adopted Comprehensive Plan, and is ready for transmittal to the Town Commission.

The subject properties lie in Section 06, Township 18 South, Range 24 East, in Lake County, Florida. Appropriate legal descriptions and survey information were included with the submitted application. The zoning designation of the subject properties and adjacent properties are as follows:

Zoning

Subject Property	Lake County Residential Medium (RM)
Zoning of Adjacent Properties	
West	Lake County Residential Medium (RM)
East	Lake County Residential Medium (RM)
North	Lake County Residential Medium (RM)
South	Lake County Residential Medium (RM)

Mr. Carroll reported that notices to inform the surrounding property owners (45) within 150 feet of the property proposed by the rezoning request were mailed Monday, June 26, 2017, and the properties were posted this same date.

Mr. Carroll stated the Technical Review Committee (TRC) members individually reviewed the application for Ordinance No. 2017-28, and determined the application to be complete and ready for transmittal to the Planning and Zoning Board. At the July 10, 2017 meeting, the Planning and Zoning Board voted 5-0 to forward Ordinance No. 2017-28 to the Town Commission with the recommendation of approval.

Mr. Carroll stated the applicant is present if there are any questions.

Mayor Richards asked if anyone had any questions or comments.

Upon a motion by Commissioner Kussard and seconded by Commissioner Hannan, the Commission approved the first reading of Ordinance No. 2017-28 by the following roll call vote:

<i>HANNAN</i>	<i>YES</i>
<i>KUSSARD</i>	<i>YES</i>
<i>HOLDEN</i>	<i>YES</i>
<i>VINCENT</i>	<i>YES</i>
<i>RICHARDS</i>	<i>YES</i>

8. Ordinance No. 2017-29 – Second/Final Reading – Lady Lake, Inc. – Special Exception Use for 103 +/- Acres Located at the Northeast Corner of Highway 466 And Rolling Acres Road (Alternate Key No. 1120829); Requesting to Incorporate the Wholesalers and Distributors Land Use Within the Light Commercial (LC) Zoning Classification (Thad Carroll)

Town Attorney Derek Schroth read the ordinance by title only.

Growth Management Director Thad Carroll gave the background summary for this agenda item (on file in the Clerk’s office). He stated that the applicant, Grant Gore, on behalf of Lady Lake, Inc., has submitted a Special Exception Use (SEU) application requesting to incorporate the Wholesalers and Distributors land use within the Light Commercial (LC) zoning classification, on property located at the northeast corner of the intersection of Highway 466 and Rolling Acres Road (103 +/- acres).

A map of the subject parcel was shown.

Mr. Carroll stated that the applicant is currently in the process of establishing Flying Fish Imports, LLC, a wholesaler of wine. In doing so, an address must be designated for the place of business with the proper zoning designation for the wholesaler and distributor land use; hence, the applicant is seeking the Special Exception Use to accomplish the same. The operation will be limited to that portion of the parent parcel which is currently zoned Light Commercial, and more specifically, to the park office building. The subject property lies in Section 17, Township 18 South, Range 24 East, Lady Lake, Florida.

An aerial map depicting the area where the office is located was shown, as was a map showing the zoning of the subject and adjacent parcels. The zoning classifications of the subject parcel and the adjacent properties are as follows:

Zoning

Subject Property	Light Commercial (LC) and Commercial Tourist (CT)
Zoning of Adjacent Properties	
West	Heavy Commercial (HC)
East	Multi-Family 12 du/acre (MF-12)
North	Planned Commercial (CP)
South	Public Facilities District (PFD)/Residential Professional (RP)

The applicant had previously proposed a text amendment to incorporate this into the Commercial Tourist designation, but he has changed his request to a special exception use in the Light Commercial designation, which is permitted by the Town’s codes.

According to the Land Development Regulations, Chapter 6, Section 2, g), 39): Wholesalers and Distributors. (SEU in LC). A special exception may be granted under the following conditions, including but not limited to:

- 1) The site shall front on an arterial or collector roadway.
- 2) General retail sales and services shall not be permitted.
- 3) No manufacturing, processing or craftsman, of any kind shall be permitted.
- 4) No commercial vehicles (semi-trailers) shall be parked on the site overnight.
- 5) Buffering shall be provided based on Buffer Class "B."

Mr. Carroll commented that in addressing the conditions as required under Chapter 6, Section 2, g), 39), the proposed property fronts on an arterial or collector roadway. There will be no retail sales on premises; no trucks will be parked overnight; no manufacturing will be occurring; and the buffer Class “B” is being requested to be waived, given that the use is being established with an existing office building.

Photos of the posting of the property and photos depicting the roadway frontage were shown.

An excerpt from Ordinance 2017-29 regarding the special exception use was shown with comments as follows:

- 1) The proposed use is strictly limited to the area of the park office, which has the zoning designation of “Light Commercial”, satisfying the zoning criteria to establish the Special Exception Use as requested.
- 2) The applicant must still obtain approval for the site plan under separate application prior to the commencement of any construction, if necessary, associated with the convenience store and fueling operations.
- 3) Any waivers or variances in association with the project shall be considered at the time the site plan is being considered by the Town Commission.
- 4) The applicant has properly addressed the review criteria for the Special Exception Use as outlined in the Land Development Regulations, Chapter 6, Section 2, g), 39), provided that waiver to the Class ”B” buffer is approved.
- 5) The proposed hours of operation are 7:30 a.m. – 9:00 p.m., seven days a week.

The Special Exception Use (SEU) application was received on Monday, June 26, 2017, and has been reviewed and determined to be complete. The application is ready for consideration by the Town Commission.

Mr. Carroll reported that notices to inform the surrounding property owners (26) within 150 feet of the property proposed by the SEU request were mailed on Monday, July 3, 2017. The property was posted on Monday, July 10, 2017.

Mr. Carroll stated that the Technical Review Committee (TRC) members individually reviewed the application for Ordinance No. 2017-29 and determined the application to be complete and ready for transmittal to the Town Commission. The Planning and Zoning Board does not review Special Exception Use applications. The Town Commission voted 3-2 for approval of first reading at the July 17, 2017 meeting.

Mr. Carroll stated the applicant is not present, although a representative is, if there are any questions.

Mayor Richards asked if the Class B buffer waiver request will be separate from this ordinance.

Mr. Carroll replied that the waiver request is incorporated in the ordinance.

Mayor Richards asked if anyone else had any further questions or comments, and hearing none, asked for a motion.

Upon a motion by Commissioner Hannan and seconded by Commissioner Holden, the Commission approved the second/final reading of Ordinance No. 2017-29 by the following roll call vote:

<i>HANNAN</i>	<i>YES</i>
<i>KUSSARD</i>	<i>NO</i>
<i>HOLDEN</i>	<i>YES</i>
<i>VINCENT</i>	<i>NO</i>
<i>RICHARDS</i>	<i>YES</i>

9. Ordinance No. 2017-30 – Second/Final Reading – Establishing an Ordinance for a Temporary Moratorium on the Submittal, Processing, Approval, and Issuance of Licenses, Local Business Tax Receipts, Development Orders, Land Use Modifications or Approval for Marijuana Dispensing Organizations or Medical Marijuana Treatment Centers for a Period of One Hundred and Eighty (180) Days (Kris Kollgaard)

Town Attorney Derek Schroth read the ordinance by title only.

Town Manager Kris Kollgaard gave the background summary for this agenda item (on file in the Clerk’s office). In June, Florida Governor Rick Scott signed Senate Bill No. 8-A, which creates a unified regulatory structure for sale, use, distribution, and consumption of medical marijuana in the State of Florida. Some of the changes in this new bill will affect the Town’s current Ordinance. Staff recommends establishing this temporary moratorium to give staff and the Town Commission an opportunity to review applicable regulations concerning activities related to or uses of medical marijuana permitted under the legislation.

The Commission voted 5-0 for approval of the first reading of this ordinance at their regular meeting on July 17, 2017. There have been no changes to the ordinance since first reading.

Ms. Kollgaard stated this is second/final reading of this ordinance and gives the Town 180 days before making a final decision on whether to ban medical marijuana treatment center dispensing facilities in the Town.

Commissioner Kussard stated that when Governor Scott signed Senate Bill A8 in June, counties and municipalities were given the option to allow or ban medical marijuana treatment center dispensing facilities to be located within their boundaries. She stated she is very much in favor of this moratorium because the state has not provided guidelines other than either allowing or banning these facilities.

Mayor Richards further explained that part of the problem is that the state said that these facilities can be located wherever a pharmacy is allowed, and the Town has four commercial designations which allows pharmacies. Previous laws had verbiage limiting buffers and areas where these facilities could be, but now there is no limitations other than the same as pharmacies.

Mayor Richards asked if anyone had any further questions or comments, and hearing none, asked for a motion.

Upon a motion by Commissioner Hannan and seconded by Commissioner Holden, the Commission approved the second/final reading of Ordinance No. 2017-30 by the following roll call vote:

<i>HANNAN</i>	<i>YES</i>
<i>KUSSARD</i>	<i>YES</i>
<i>HOLDEN</i>	<i>YES</i>
<i>VINCENT</i>	<i>YES</i>
<i>RICHARDS</i>	<i>YES</i>

10. Resolution No. 2017-110 – First/Final Reading – Declaration of Qualifying Dates for the Office of Town Commissioner for Wards One, Three, and Five for the November 7, 2017 General Election; and Authorization to Request that the Lake County Supervisor of Elections Conduct the Election (Kris Kollgaard)

Town Attorney Derek Schroth read the resolution by title only.

Town Manager Kris Kollgaard gave the background summary for this agenda item (on file in the Clerk’s office). She stated that staff is requesting the adoption of Resolution No. 2017-110, which announces the qualifying dates for Town Commissioner candidates for the general election to be held on November 7, 2017. The qualifying period will begin August 28, 2017 at 12:00 noon and end on September 1, 2017 at 12:00 noon.

In addition, a request is being made to authorize the Town Clerk to request that the Supervisor of Elections for Lake County conduct the November 7, 2017 general election for the Town of Lady Lake.

Mayor Richards asked if anyone had any questions or comments, and hearing none, asked for a motion.

Upon a motion by Commissioner Kussard and seconded by Commissioner Hannan, the Commission approved the first/final reading of Resolution No. 2017-110 by an all in favor vote of 5-0.

Upon a motion by Commissioner Kussard and seconded by Commissioner Hannan, the Commission authorized the Town Clerk to request that the Lake County Supervisor of Elections conduct the general election for the Town by an all in favor vote of 5-0.

11. Resolution No. 2017-112 – First/Final Reading – Renewal of MOA with FDOT for Maintenance of US 27/441 from Lake Ella Road to Griffin Ave. (C.T. Eagle)

Town Attorney Derek Schroth read the resolution by title only.

Public Works Director C.T. Eagle gave the background summary for this agenda item (on file in the Clerk’s office). He stated that the Town of Lady Lake has had an ongoing Memorandum of Agreement (MOA) with FDOT for maintenance of US 27/441 from Lake Ella Rd to Griffin Ave since 2004. The attached resolution and MOA Contract is a renewal of the existing agreement. There are no changes in reimbursement or services for this renewal term.

Commissioner Vincent asked if this contract will include repairs by the Town if the FDOT tears up a road.

Ms. Kollgaard stated that FDOT will repair any roads they tear up.

Mr. Eagle confirmed that, and stated an amendment to the agreement will be done to include any new infrastructure.

Mayor Richards asked if anyone had any questions or comments, and hearing none, asked for a motion.

Upon a motion by Commissioner Holden and seconded by Commissioner Hannan, the Commission approved the first/final reading of Resolution No. 2017-112 by the following roll call vote:

HANNAN	YES
KUSSARD	YES
HOLDEN	YES
VINCENT	YES
RICHARDS	YES

L. TOWN MANAGER’S REPORT:

Town Manager Kris Kollgaard commented that the qualifying period is coming up for the elections and the packets for the Commissioners whose terms are up are in their mailbox. She asked that the Commissioners meet with her before they get their petition signatures because there have been some changes that she needs to explain to them beforehand.

Ms. Kollgaard reported she sent an email to the Commissioners regarding an invitation she and Mr. Carroll received to join the Leadership of Lake County. She stated there is money in the budget for this and they would like to attend. Ms. Kollgaard reported it is an eight month commitment and they meet every Wednesday, and a project has to be completed the next year. She asked for Commission approval.

It was the consensus of the Commissioners to approve this request.

M. MAYOR/COMMISSIONER’S REPORT:

Mayor Richards asked if there were any comments from the Commissioners.

Commissioner Kussard commented that she attended the Tip-A-Cop event at Chili's earlier today and it was very nice.

Ms. Kollgaard reported that the police officers raised \$1,000.00 for Special Olympics at this event.

Commissioner Holden reported that he recently had a meeting with the Town Manager, Mr. Carroll and Mr. Eagle regarding the possibility of adding streets between Arlington Avenue and Rolling Acres Road. He stated staff showed him their draft plan and they are all in agreement.

Ms. Kollgaard stated that staff will come up with a master road plan and it will be brought back to the Commissioners.

Mayor Richards stated that some areas where roads may be constructed between Arlington and Rolling Acres Road may need to take care because the County dump is in the area off of Jackson Street, and there may be monitoring wells in that vicinity.

N. PUBLIC COMMENTSⁱⁱ

Mayor Richards asked if there were any comments from the audience. There were no comments.

O. ADJOURN: There being no further business, the meeting was adjourned at 6:30 p.m.

Kristen Kollgaard, Town Clerk

Jim Richards, Mayor

Minutes transcribed by Nancy Slaton, Deputy Town Clerk

ⁱ *All items listed under consent are considered routine by the Town Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Town Commissioner so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence.*

ⁱⁱ *This section is reserved for members of the public to bring up matters of concern or comments. It is not limited to items on the agenda and it is open to any concern or comments that the public may have.*