

TOWN OF LADY LAKE BUILDING SERVICES DEPARTMENT MISSED INSPECTION POLICY

Procedure When a Required Inspection Was Not Performed by the Building Department

In the event a component requiring inspection has been covered during construction, a licensed testing agency, architect, or engineer may be used to verify code compliance when all of the following conditions are met:

1. The Inspector, Building Official or Growth Management Director determine that, because the work has been covered, the inspection cannot be done as a regular inspection.
2. The Building Official or Growth Management Director authorizes the builder to use a licensed testing agency, architect, or engineer to perform the required inspection/s. A list of items to be inspected is supplied by the Building Department.
3. The licensed testing agency, architect, or engineer submits to the Building Department a “signed and sealed” letter on their letterhead which includes all of the following information:
 - Permit number
 - Address of the job
 - Date of inspection
 - Specific items inspected and photographs of the inspection Method used to determine compliance
 - Statement which provides verification of compliance
 - with the applicable Building Code Sections
 - Name and license number of the person signing and sealing the letter A statement signed by the building owner acknowledging the acceptance of the report / alternate inspection method.

The Town of Lady Lake will determine if the report is adequate or if additional information is required.