

1 **DRAFT MINUTES OF THE REGULAR COMMISSION MEETING**
2 **TOWN OF LADY LAKE, FLORIDA**
3 **DECEMBER 3, 2018**

4 The regular meeting of the Lady Lake Town Commission was held in the Commission Chambers
5 at Lady Lake Town Hall, 409 Fennell Blvd., Lady Lake, Florida with Mayor Jim Richards presiding.
6 The meeting convened at 6 p.m.

7 **PROCEDURE**

8 Citizens are encouraged to participate in the Town of Lady Lake meetings. Citizen groups are
9 asked to name a spokesperson. Speakers will be limited to three minutes. Additional time may
10 be granted at the Mayor’s discretion. Upon being recognized by the Mayor, please approach the
11 dais, state your name and address, and speak into the microphone. The order of agenda items
12 may be changed if deemed appropriate by the Town Commission. Please be respectful of others
13 and put your cell phone on silent mode.

14 **A. CALL TO ORDER**

15 Mayor Jim Richards

16 **B. INVOCATION**

17 By Pastor Jeff Findlay of the Chapel of Christian Faith

18 **C. PLEDGE OF ALLEGIANCE**

19 **D. ROLL CALL**

Commissioner (Ward)	Present
Hannan (Four)	YES
Kussard (One)	YES
Holden (Two)	YES
Vincent (Three)	YES
Richards (Five)	YES

20 **STAFF PRESENT**

21 Kris Kollgaard, Town Manager; Derek Schroth, Town Attorney; Thad Carroll, Growth
22 Management Director; C.T. Eagle, Public Works Director; Mike Burske, Parks and Recreation
23 Director; Chief Chris McKinstry, Police Department; Pam Winegardner, Finance Director; Butch
24 Goodman, Utilities Supervisor; Wendy Then, Senior Planner; Justin Wallace, Public Works; Lori
25 Sadler, Library Staff; Mary Mullen, Police Department, Tamika DeLee, Human Resource Staff

1 Assistant; Christie Gosneigh, Growth Management Tech; Julia Harris, Administrative Assistant to
2 Town Manager; Philomena Bodie, Utilities Customer Service Rep; and Nancy Slaton, Deputy
3 Town Clerk

4 **E. PUBLIC COMMENT**

5 Mayor Richards asked if anyone had any comments. There were no comments.

6 **F. COMMISSIONER SWEARING-IN CEREMONY**

7 Paul Hannan, Ward Four

8 Reverend Dr. Paul Harsh of the First Baptist Church of Lady Lake conducted the Swearing-In
9 Ceremony by administering the Oath of Office to Commissioner Paul Hannan, Ward Four.

10 **G. PRESENTATIONS**

11 **1. Thanking the Band of Brothers of The Villages for Bringing the Traveling Vietnam Memorial**
12 **Wall to Lady Lake (Mayor Jim Richards)**

13 Mayor Richards presented a plaque to Dennis Storey of the Band of Brothers, and thanked his
14 group, as well as Town staff, for all their hard work in bringing the Traveling Vietnam Memorial
15 Wall to Lady Lake.

16 Mr. Storey thanked the Town for their recognition, and Parks and Recreation Director Mike
17 Burske in particular, for his assistance.

18 **2. Safety Committee Member Recognition (Maureen Gochee)**

19 Town Manager Kris Kollgaard, standing in for Human Resource Director Maureen Gochee, and
20 Mayor Richards, presented gift cards to the following members of the Safety Committee for the
21 Town of Lady Lake in recognition and appreciation of their service: Julia Harris, Philomena
22 Bodie, Lori Sadler, Tamika DeLee, Butch Goodman, Mary Mullen, Christie Gosneigh, and Justin
23 Wallace. Also recognized were Vicki Chandler, Andy Crogan, and Albert Rachel who were not
24 present.

25 Ms. Kollgaard reported that this group reviews all incidents to determine if they could have been
26 prevented, and checks facilities for safety hazards. She stated the Town saves quite a bit of
27 money on insurance each year because of this committee.

28 **H. CONSENT**

29 **3. Minutes — November 19, 2018 — Commission Meeting**

30 Mayor Richards asked if there were any questions regarding the consent items. There were no
31 questions or comments.

1 Commissioner Kussard made a motion to approve Consent Items H-3. Commissioner Holden
2 seconded the motion. The motion passed by a vote of 5-0.

3 **I. OLD BUSINESS**

4 No old business.

5 **J. NEW BUSINESS**

6 No old business.

7 **K. TOWN ATTORNEY’S REPORT**

8 **4. Ordinance 2018-47 (First Reading) — An Ordinance of the Town of Lady Lake, Lake County,**
9 **Florida, Adopting Corrections, Updates and Modifications to the Capital Improvements**
10 **Schedule of the Town of Lady Lake Comprehensive Plan (Thad Carroll)**

11 Town Attorney Derek Schroth read the ordinance by title only.

12 Growth Management Director Thad Carroll presented the background summary for this agenda
13 item (on file in the Clerk’s Office).

14 Mayor Richards asked if anyone had any questions or comments. There were no comments.

15 Commissioner Kussard made a motion to approve the First Reading of Ordinance 2018-47 as
16 presented. Commissioner Hannan seconded the motion. The motion passed by the following
17 roll call vote:

Commissioner	Vote
Hannan	YES
Kussard	YES
Holden	YES
Vincent	YES
Richards	YES

18 **5. Resolution 2018-112 (First and Final Reading) — EROjas Investment Properties, LLC —**
19 **Variance Pursuant to Chapter 15, Article II, Section 15-52.) a).2).C). — Requesting a Driveway**
20 **Distance Setback of 38 Feet and Two Inches from the Intersection of South Highway 27/441**
21 **and Orange Street for the Casa Montessori Phase II Site Located at 309 Orange Street**
22 **(Identified by Alternate Key 2669241) (Thad Carroll)**

23 Town Attorney Derek Schroth read the resolution by title only.

1 Growth Management Director Thad Carroll stated staff is requesting to table this item as a
2 technical error was found in the dimensions of the site plan drawing this evening. The applicant
3 is in agreement to table this variance request to the December 17, 2018 Commission meeting.

4 Mayor Richards asked if anyone had any questions or comments.

5 Commissioner Kussard noted her concern was about bringing the driveway distance down from
6 100 feet to 38 feet from Hwy 27/441.

7 Mayor Richards agreed it was a concern.

8 Commissioner Holden commented that it will be extremely close to US Hwy 27/441 and may
9 cause traffic backup.

10 Mr. Carroll stated that the driveway in question will be an exit only from Orange Street; there will
11 be a right-in entrance, a drop off, and then a left-out exit.

12 Commissioner Kussard confirmed with Mr. Carroll that there will no entrance or exit onto US
13 Hwy 27/441 from this site.

14 It was the consensus of the Commission to table this item to the December 17, 2018 meeting.

15 **L. TOWN MANAGER'S REPORT**

16 Town Manager Kris Kollgaard asked if the Commissioners would be in favor of Town facilities
17 closing on Christmas Eve and New Year's Eve as the majority of the municipalities and the
18 county will be closing on the Mondays before Christmas Day and New Year's Day.

19 The Commissioners were in favor of closing on Christmas Eve and New Year's Eve.

20 Ms. Kollgaard reported that a Commissioner has suggested having an open workshop meeting
21 perhaps once every six months with the Commission and the Town Manager with no set agenda.
22 She noted it would still be open to the public.

23 Mayor Richards suggested having one in February prior to the start of budget preparation.

24 After discussion, the Commissioners agreed that this was a good idea.

25 **M. MAYOR AND COMMISSIONER'S REPORT**

26 Mayor Richards asked if there were any comments.

27 Commissioner Hannan expressed his appreciation to Dr. Harsh for swearing him in for another
28 two-year term. He also noted that the parade was very nice.

29 Commissioner Kussard agreed the Christmas Parade was very nice even though it rained lightly.
30 She thanked Parks and Recreation Director Mike Burske and Town staff who participated in the
31 parade.

1 Commissioner Vincent asked if the Commission would be open to having a workshop regarding
2 Rolling Acres Road, and whether the county could be pressured to fund this project. He stated
3 the county representative he talked to was not helpful.

4 Mayor Richards stated impact fees are collected to construct infrastructure such as roads to
5 keep up with development, and the state no longer allows local enforcement of concurrency. He
6 stated the Town is still able to vote against special exception uses.

7 Commissioner Hannan commented that he feels there are enough gas stations in the Town of
8 Lady Lake.

9 Town Attorney Derek Schroth asked that these comments be postponed until the applicant is
10 present, as each special exception has to be decided on its own merit.

11 Ms. Kollgaard noted that this is scheduled to be discussed at the next meeting. She stated that
12 she forwards any complaints received regarding Rolling Acres Road to Commissioner Blakely
13 since it is a county road.

14 Mayor Richards thanked staff for their work on the Christmas Parade.

15 **N. PUBLIC COMMENTS**

16 Mayor Richards asked if there were any comments from the audience. There were no comments.

17 **O. ADJOURN**

18 There being no further business, the meeting was adjourned at 6:26 p.m.

19 _____
20 Kristen Kollgaard, Town Clerk

21 _____
22 Jim Richards, Mayor

23 Minutes transcribed by Nancy Slaton, Deputy Town Clerk