

**MINUTES OF THE REGULAR COMMISSION MEETING
TOWN OF LADY LAKE, FLORIDA**

April 15, 2019

The regular meeting of the Lady Lake Town Commission was held in the Commission Chambers at Lady Lake Town Hall, 409 Fennell Blvd., Lady Lake, Florida with Mayor Jim Richards presiding. The meeting convened at 6 p.m.

PROCEDURE

Citizens are encouraged to participate in the Town of Lady Lake meetings. Citizen groups are asked to name a spokesperson. Speakers will be limited to three minutes. Additional time may be granted at the Mayor’s discretion. Upon being recognized by the Mayor, please approach the dais, state your name and address, and speak into the microphone. The order of agenda items may be changed if deemed appropriate by the Town Commission. Please be respectful of others and put your cell phone on silent mode.

A. CALL TO ORDER

Mayor Jim Richards

B. INVOCATION

By Reverend Ellen Pollock of the New Covenant United Methodist Church

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL

Commissioner (Ward)	Present
Hannan (Four)	YES
Kussard (One)	YES
Holden (Two)	YES
Vincent (Three)	NO
Richards (Five)	YES

STAFF PRESENT

Kris Kollgaard, Town Manager; Derek Schroth, Town Attorney; Thad Carroll, Growth Management Director; C.T. Eagle, Public Works Director; Wendy Then, Senior Planner; Deputy Chief Jason Brough, Lady Lake Police Department; Maureen Gochee, Human Resource Director; and Nancy Slaton, Deputy Town Clerk

E. PUBLIC COMMENT

Mayor Richards asked if anyone had any comments. There were no comments.

F. CONSENT

1. Minutes — April 1, 2019 — Commission Meeting

2. Consideration of Stipulation Agreement with Marvin O. Smallwood for Property Located at 258 Clay Avenue (Thad Carroll)

Commissioner Kussard made a motion to approve Consent Items F-1 and F-2. Commissioner Holden seconded the motion. The motion passed by a vote of 4 to 0.

G. OLD BUSINESS

No old business.

H. NEW BUSINESS

3. Consideration of Sewer Utility Agreement — Water Oak Country Club Estates — An Agreement to Provide Sewer Capacity for 342 ERUs to Serve Approximately 1,614 Lots within Water Oak Country Club Estates Located at 106 Evergreen Lane, Referenced by Alternate Key 3538951 (Thad Carroll)

Growth Management Director Thad Carroll presented the background summary for this agenda item (on file in the Clerk's Office). He stated the applicants are present if there are questions.

Mayor Richards confirmed with Mr. Carroll that if the Town finds that Water Oak uses more capacity than the reserved ERUs, the ERU allocation and applicable fees can be adjusted per the agreement.

Mr. Carroll agreed the Town has an audit process, and this is included in all utility agreements.

Mayor Richards asked if there were any further questions or comments, and hearing none, asked for a motion.

Commissioner Holden made a motion to approve the Sewer Utility Agreement between the Town and Water Oak Country Club Estates. Commissioner Hannan seconded the motion. The motion passed by a vote of 4 to 0.

4. Consideration of the Water Oak Sewer Connection Conversion — Major Modification to Site Plan 08/18-003 — Proposing to Connect the Water Oak Sewer System to the Town of Lady Lake Wastewater Plant for Treatment of Wastewater Currently being Treated by Water Oak Country Club Estates Located at 106 Evergreen Lane, Referenced by Alternate Key 3538951 (Thad Carroll)

Growth Management Director Thad Carroll presented the background summary for this agenda item (on file in the Clerk’s Office). He stated Mr. Dan Gibbs, Engineer with Atwell, is present if there are questions.

Mayor Richards asked if there were any questions or comments, and hearing none, asked for a motion.

Commissioner Kussard made a motion to approve Water Oak Sewer Connection Conversion — Major Modification to Site Plan 08/18-003. Commissioner Holden seconded the motion. The motion passed by a vote of 4 to 0.

I. TOWN ATTORNEY’S REPORT

5. Ordinance 2019-01 — Second and Final Reading — Ricardo J. Palacios and Francis M. Burgado Santiago — Small Scale Future Land Use Map Amendment Request — Change from Lady Lake Commercial General-Retail Sales and Services (RET) to Lady Lake Manufactured Home-High Density (MH-HD) for Approximately .46 Acres Along Skyline Drive, Referenced by Alternate Key 3793915, Lots 23 and 24 of Block B of the Skyline Hills Subdivision, Within the Town limits of Lady Lake, Florida (Thad Carroll)

Town Attorney Derek Schroth read the ordinance by title only.

Growth Management Director Thad Carroll presented the background summary for this agenda item (on file in the Clerk’s Office). He stated the applicants are present this evening.

Mayor Richards asked if there were any questions or comments, and hearing none, asked for a motion.

Commissioner Kussard made a motion to approve the Second and Final Reading of Ordinance 2019-01 as presented. Commissioner Holden seconded the motion. The motion passed by the following roll call vote:

Commissioner	Vote
Hannan	YES
Kussard	YES
Holden	YES

Commissioner	Vote
Richards	YES

6. Ordinance 2019-02 — (Second and Final Reading) — Ricardo J. Palacios and Francis M. Burgado Santiago — Rezoning Request to Change from Lady Lake Heavy Commercial (HC) to Lady Lake Manufactured Homes High Density (MH-9) for Approximately .46 Acres Along Skyline Drive, Referenced by Alternate Key 3793915, Lots 23 and 24 of Block B of the Skyline Hills Subdivision, Within the Town limits of Lady Lake, Florida (Thad Carroll)

Town Attorney Derek Schroth read the ordinance by title only.

Growth Management Director Thad Carroll presented the background summary for this agenda item (on file in the Clerk’s Office). He stated the applicants are present if there are any questions.

Mayor Richards asked if there were any questions or comments. Hearing none, he asked for a motion.

Commissioner Holden made a motion to approve the Second and Final Reading of Ordinance 2019-02 as presented. Commissioner Hannan seconded the motion. The motion passed by the following roll call vote:

Commissioner	Vote
Hannan	YES
Kussard	YES
Holden	YES
Richards	YES

7. Resolution 2019-003 — First and Final Reading — Establishing a Charter Review Committee (Kris Kollgaard)

Town Attorney Derek Schroth read the resolution by title only.

Town Manager Kris Kollgaard presented the background summary for this agenda item (on file in the Clerk’s Office). She noted that the resolution establishes that once the Charter Review Committee makes the recommendations for the Commission’s review, the committee will be dissolved.

Commissioner Kussard stated she has not been in favor of this in the past. However, she stated that since the Commission has approved the review of the Charter, some residents have suggested that at-large voting and term limits should be looked at. She stated someone in her Ward has volunteered to be on the committee.

Mayor Richards stated he has also not been in favor of the Charter review, although he realizes that Commissioner Vincent was in favor of it and he is not present this evening. He stated he will vote for establishing this Charter Review Committee as a result.

Mayor Richards asked if anyone had any questions or comments. Hearing none, he asked for a motion.

Commissioner Holden made a motion to approve the First and Final Reading of Resolution 2019-103 as presented. Commissioner Hannan seconded the motion. The motion passed by the following roll call vote:

Commissioner	Vote
Hannan	YES
Kussard	YES
Holden	YES
Richards	YES

J. TOWN MANAGER'S REPORT

Town Manager Kris Kollgaard reported that Lady Lake has been designated as Tree City USA once again for 2018. She stated the Town has received this designation each year for the past 14 years, since 2005.

Ms. Kollgaard stated that Chief Tempesta and Jan Miller of the Police Department will be conducting a fraud seminar at the library in partnership with the United States Attorney General's office some time in May. She will notify the Commission once the date has been confirmed.

Ms. Kollgaard reported the invitations have been sent out for the Lake County Community Service Awards that were forwarded to her from the Chamber. She stated the Town has not been represented the past couple of years, and she requested permission to use funds from the Commissioners' budget for the tickets, which are \$40.00 each for the dinner.

Commissioner Kussard asked why it should come out of the Commissioners' budget instead of everyone paying for themselves.

Mayor Richards replied that the Commissioners' budget is for travel and things of this nature.

Ms. Kollgaard reminded everyone of the Scam Jam Shred-A-Thon on April 27th from 9 a.m. to noon at the Target parking lot.

K. MAYOR AND COMMISSIONER'S REPORT

Mayor Richards asked if there was anything to report.

Commissioner Kussard stated she attended the Lady Lake Easter Egg Hunt this past Saturday and feels it gets better every year.

Commissioner Holden stated the Commission did not go over the ground rules for the Charter Review Committee. He asked if the Commission will vote on recommendations by this committee as a whole, or if each recommendation can be voted on separately.

Ms. Kollgaard replied that the ground rules are spelled out in the resolution establishing the Charter Review Committee. She stated each recommended amendment will be voted on individually.

Mayor Richards stated the Commission can decide on each recommendation, whether it be one or ten. He apologized for missing the Easter Egg Hunt. He stated he understands that everyone had a good time.

L. PUBLIC COMMENTS

Mayor Richards asked if there were any comments from the audience. There were no comments.

M. ADJOURN

There being no further business, the meeting was adjourned at 6:23 p.m.

s/ Kristen Kollgaard, Town Clerk

s/ Jim Richards, Mayor

Minutes transcribed by Nancy Slaton, Deputy Town Clerk

Note: The original signed documents are on file at the Town Clerk's office. Copies are available upon request.