

COMMISSION MEETING AGENDA ITEM

TOWN OF LADY LAKE, FLORIDA

AGENDA ITEM TITLE

Consideration of Approval of the 2019 Fall Event Schedule

AGENDA ITEM ID

2019172

DEPARTMENT

Parks and Recreation Department

STAFF RECOMMENDED MOTION

Staff recommends approval of the 2019 Fall Event Schedule.

SUMMARY

The programs listed are similar to last year. The dates may have changed and the times will be similar, but staff is asking for flexibility with the times as the events have not been formally programmed and the times may need to be changed due to various reasons. (See attached for dates.)

The fall season has six activities that will need the services of the Parks and Recreation Department. Staff will assist the Soccer Association and the Little League. The opening ceremonies have historically been accepted as part of their programming and have not needed approval from the Town if they do not have activities other than the announcing of the teams or the passing out of awards and trophies.

Between the beginning of October and the second Saturday of December, staff will have obligations for many weekends. Needless to say, this is our busiest time of year, but the most fun.

FISCAL IMPACT

The costs are estimated as follows:

- Historical Society Rummage Sale — \$100 for overtime for Parks and Recreation staff
- Halloween Party — \$1,000 for supplies and rentals, \$400 for overtime for Parks and Recreation staff
- Christmas Parade — \$500 to \$1,000 for supplies, \$800 for overtime for Parks and Recreation staff, and \$1,200 for overtime for Police and Public Works staff
- Light-Up-Lady Lake — \$4,500 for lights, \$500 for overtime for Parks and Recreation staff, and \$1,000 for overtime for Police and Public Works staff

- Luminary Night —cancelled due to light pollution
- Soccer Opening Day — No additional cost.

Please note that many of the supplies for these activities are donated, and the Christmas Parade and Light Up Lady Lake events are the most labor intensive. The Not Too Scary Halloween Party will have inflatable activities this year in the form of inflatable obstacle courses and other games.

Total fiscal impact is estimated at up to \$9,800.00

SOURCE OF FUNDING

Lady Lake Budget for 2019-2020

FUNDING ACCOUNT

Line Item 001-7201-572-48-00 with a budget of \$15,700.00 along with our Overtime Budget with a budget of \$7,500.00

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