

COMMISSION MEETING AGENDA ITEM

TOWN OF LADY LAKE, FLORIDA

AGENDA ITEM TITLE

Consideration of Approval of a Master Services Agreement Between the Town of Lady Lake and the Government Finance Officers Association (GFOA) (John Pearl)

AGENDA ITEM ID

2019221

DEPARTMENT

Information Technology

STAFF RECOMMENDED MOTION

Approve the master services agreement with GFOA.

SUMMARY

Staff recommends engaging GFOA for Enterprise Resource Planning (ERP) software advisory services including process discovery, requirements definition, RFP development, selection, and negotiation services. This effort will significantly reduce ERP implementation risk and improve our return on investment. The proposed schedule covers a 10-month period and will position the Town to begin ERP implementation in October 2020.

GFOA is a non-profit public sector finance professional association with approximately 20,000 members. Their work involves assisting local governments through the process of assessing current systems, understanding the vendor marketplace, facilitating procurement and providing detailed analysis and contract negotiation.

Mr. Schroth has reviewed and accepted the agreement language and approved this as a sole-source procurement. This is a budgeted item.

FISCAL IMPACT

\$49,950

SOURCE OF FUNDING

Other Government Services

FUNDING ACCOUNT

001-1901-519-3110