

**TOWN COMMISSION MEETING AGENDA ITEM
TOWN OF LADY LAKE, FLORIDA**

AGENDA ITEM TITLE

Consideration of Purchase of GPS Collector Unit Utilizing Saved Budgeted Departmental Funds

AGENDA ITEM ID

2020107

DEPARTMENT

Public Works — Utilities —Water

STAFF RECOMMENDED MOTIONS

Approve the purchase of GPS Collector Unit utilizing saved budgeted departmental funds.

SUMMARY

Staff has developed a funding plan for the purchase of a new GPS Collector Unit and accessories for use of the utilities field staff and the GIS Technician. The funding plan was developed with the assistance of the Finance Department utilizing saved budgeted departmental funds in various line items within the Public Works – Utilities - Water department. Examples of savings are seen in fuel expenses due to significantly lower prices and less usage, as well as savings in electricity due to less usage during the COVID-19 shutdown. Transfer of interdepartmental funds to purchase capital assets requires Town Commission approval.

FISCAL IMPACT

Estimated total of \$6,300 (\$88,000 available retained earning funds)

SOURCE OF FUNDING

Utilities — Retained Earnings Fund

FUNDING ACCOUNT

401-3301-533-64-10

CTE/nvs