

WEEKLY MANAGER'S REPORT TOWN OF LADY LAKE, FLORIDA

By Bill Lawrence, Town Manager

June 10, 2021

American Legion Ceremony at the Lady Lake Cemetery: Mayor Kussard, Chief Tempesta and members of the Police Department, and I attended the ceremony where Lady Lake Police Detective Matthew Duryea received the Police Office of the Year award. Last year's recipient, Sergeant Gehrsitz, was also recognized since this event was not held last year due to Covid. A special Thank You to the American Legion for holding such a great event.

Lady Lake Region Chamber of Commerce Board Meeting: I attended the board meeting this past Wednesday at the Outback restaurant. The Chamber has been a great place to network with the business leaders of Lady Lake. We discussed fund raising for the fireworks event for 2023, the ribbon cutting at Goodwill, and the community building opening in a few weeks. There will be a soft opening in a couple of weeks.

Police Pension Board: I attended the Police Pension Board meeting on Wednesday. On Thursday, I met with the Bargaining Unit of the Police Benevolent Association.

A Commission Workshop was held Thursday morning.

CLERK'S OFFICE (Nancy Slaton):

The bid opening for RFP 2021-0003 – Enterprise Resource Planning Software & Implementation occurred on Tuesday, June 8th, at 2 p.m. Out of four submissions, three proposals qualified for to be considered by the selection committee for this request for proposals. At this time, this selection committee is scheduled to meet to review each proposal, then to view demonstrations by each vendor before recommending one for the Town Commission's consideration.

Our Deputy Town Clerk candidate stopped by this week and completed the required pre-employment documents, as well as the fingerprinting and physical. She will begin work on June 21st.

As the new Deputy Clerk will need the Clerk's office space currently being utilized by our I.T. Director, we served John Pearl with a Notice of Eviction. He plans to move to his new office space on the second floor of the library soon. Although we are looking forward to our new hire, we will miss John when he moves. (I think he'll miss us, too — maybe not the constant interruptions...)

GROWTH MANAGEMENT DEPARTMENT (Thad Carroll):

Building permits were released this week for the shell of Outparcel D of Lady Lake Commons early this week. Again, this will be a bank with a drive-thru as well as a retail establishment.

On Thursday, a certificate of completion was issued for the Town's community building. Site work continues at Lake Ella Estates, a residential subdivision of 232 units on the south end of Town. The building department issued 71 permits over the last week, and 71 inspections were conducted in the field.

INFORMATION TECHNOLOGY (I.T.) (John Pearl):

The community development and document management software implementation projects continue with multiple staff and vendor meetings focused on application configuration.

The Enterprise Resource Planning (ERP) Request for Proposals (RFP) was due this Tuesday, June 8. Three responses were received. The Selection Committee will now begin working through the responses to prepare for the vendor demonstrations beginning in July.

Multiple on-going network security infrastructure projects have continued this week.

The GIS water system field verification project continues with Water Utility and IT staff in the field collecting GIS coordinates for various utility assets.

LIBRARY SERVICES (Lori Sadler):

The library has grown busy, in what seems to be an almost overnight burst. Patrons and families are finally feeling more secure about venturing out and resuming normal activities.

The Lake County Library System collaborated with the Lake County Animal Shelter to bring both pet and book lovers together. The shelter's pet adoption trailer visited the library on June 9th, providing library patrons and animal lovers the opportunity to fall in love with adoptable dogs and cats while encouraging them to visit the library. All but three animals were adopted at the event. Adoption fees were waived for those who adopted while visiting the trailer at the library. The youth department also conducted a special storytime themed around animals to help promote the program.

On June 11th, a painting class will be held for kids. The children will be led through a step-by-step process to paint a portrait of Baby Yoda from the popular Mandalorian Series. An adult painting class was also held earlier in the week.

PARKS & RECREATION (Mike Burske):

The Parks and Recreation Department has been performing general maintenance to include mowing, trimming, and field maintenance. The Parks and Recreation Director is currently reviewing the contracts and other items for the Community Building. I met with Chamber of Commerce representatives concerning fund raising for the 2023 fireworks display and the festivities to go along with them.

POLICE DEPARTMENT (Deputy Chief Jason Brough)

The Lady Lake Police Department completed the "Click it or Ticket" enforcement campaign. This enforcement campaign reminds drivers that seat belts are the best defense against impaired, aggressive, and distracted drivers. There were 64 citations issued for seat belt violations.

The American Legion hosted their annual "Officer of the Year" ceremony at their June 9th general membership meeting. Sergeant Charles Gehrsitz and Detective Matthew Duryea were recognized and received plaques during the ceremony. Mayor Ruth Kussard and Town Manager Bill Lawrence were in attendance along with Lieutenant Nelson Vargas, Detective Butch Perdue, Jan Miler, Administrative Coordinator, and Chief Robert Tempesta.

FYI, the Lady Lake Police Department is hosting Taser Instructor Training presented by Axon at the Lady Lake Library on June 15th from 8 am to 5 pm. Two members of the Police Department will become certified instructors. This will allow our department to conduct in-house training and certify all members of the police department who carry a Taser.

PUBLIC WORKS (C.T. Eagle):

Maintenance:

Streets: Staff is finalizing the street list as a part of the upcoming Annual Road Resurfacing Project for Town Commission consideration in July. Staff responded to two events after hours where trees had fallen in the roadways due to the hard rain and winds. Tree trimming continued this week. Road patching continued this week. Staff began performing street sign assessment this week which includes street sign washing, repairs, and/or replacement throughout the town.

Community Building Renovation Project: Final building inspections completed and passed this week. CO (certificate of occupancy) was issued. Final cleanup in process.

Utilities — Water and Sewer: Coordinated with Florida Department of Transportation contractors (Southland) and engineers (Metric) regarding the US 27/441 Road Widening Project. Continued and ongoing throughout the project. This week staff assisted the contractor with utilities locations to keep the project moving forward.

Phase One of the Wastewater Treatment Plant Modifications Project: Contract documents have been signed and received, pre-construction meeting to follow.

Phase One of the Well #4 and #5 Project is currently being advertised. Pre-bid meeting is on June 15th and bid openings are on June 24th.

Staff performed meter disconnects and reconnects this week.

Staff continued GPS data point collection this week for GIS Utilities Mapping.